



Quality and Safety Committee Action Log

Open Actions as at 7th June 2018

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	58/18	05.04.2018	Assessment of committee's effectiveness be deferred for six months.	PW	October 2018	On the work programme
2.	57/18	05.04.2018	Framework for board walkarounds be developed.	HL	June 2018	Oral update to be provided at the meeting
3.	52/18	05.04.2018	Discussion to be undertaken as to whether the board should receive a full report on obesity or whether this could be received by the committee	PW	April 2018	Oral update to be provided at the meeting
4.	51/18	05.04.2018	Assurance be received at the next meeting in relation to the concerns raised as part of the catering and nutrition report.	CM	April 2018	Oral update to be provided at the meeting
5.	50/18	05.04.2018	Update be provided in relation to the non-compliance with one of the 18 medication-related patient safety solutions.	CM	April 2018	Oral update to be provided at the meeting

6.	48/18	05.04.2018	Feedback be provided to the Welsh Risk Pool in relation to its annual report and letter to its chair be circulated to the committee.	PW	April 2018	Oral update to be provided at the meeting
7.	07/18 (ii)	01.02.2018	Performance measures to be reviewed for mental health and learning disabilities	DR	2018	Next update due in 2019
8.	185/17	07.12.2017	Chronic pain review report be circulated	CM	February 2018	Due to have been received at April 2018 meeting. Update to be provided at the meeting
Closed Actions as at 7th June 2018						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
9.	58/18	05.04.2018	Comments on the committee's draft report be submitted to Alyson Charnock by 30 th April 2018.	All	April 2018	Completed
10.	56/18	05.04.2018	The date on the front of the health and care standards annual report be amended.	AH	May 2018	Completed
11.	55/18	05.04.2018	Board to be informed of the committee's plan to receive a separate report for never events and serious incidents as part of the committee chair's report to the May 2018 meeting.	PW	May 2018	Completed
12.	55/18	05.04.2018	Never events and serious incidents to be reported separate to the patient	AH	June 2018	On the agenda

			experience report going forward.			
13.	51/18	05.04.2018	Report be received at the next meeting regarding the cost benefits of ward hostesses.	AH	June 2018	On the agenda
14.	24/18	01.02.2018	All-Wales prior approval policy be ratified	SH	February 2018	Completed
15.	09/17	23.02.2017	Water policy be revised in in-line with discussions of the committee and with the support of Paula O'Connor.	DK	January 2018	Approval received from authorising engineer – water policy now available to staff.