



Quality and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	254/22	25.10.2022	Quality Governance Demonstration of the quality digital dashboard be provided	Director of Digital/Director of Nursing and Patient Experience	February 2023	On the work programme for February 2023
2.	254/22	25.10.2022	Quality Governance Diagram be provided of the quality governance structure	Deputy Director of Nursing and Patient Experience	November	Structure in progress to be shared by the end of November.
3.	178/22 and 266/22	26.07.2022	NPTSSG Highlight Report In-depth detail to be provided to Reena Owen surrounding succession planning in light of no General Paediatrics Consultants supporting cardiology.	Medical Director - NPTSSG	December 2022	Reinstated as Reena Owen is awaiting further information.
4.	268/22	22.11.2022	NPTSSG Highlight Report Update on learnings received from Patient's Story be highlighted in the next report from the service group	Group Director Singleton/Neath Port Talbot	February 2023	On the work programme for February 2023

5.	269/22	22.11.2022	NPTSSG Highlight Report Future Service Groups' Highlight Report for Quality and Safety Committee to be amended to show cancer wait times have reduced and wait times shown in the report are historic.	Head of Quality and Safety – Singleton	February 2023	On the work programme for February 2023
6.	269/22	22.11.2022	Maternity Update to be provided regarding Birthing Centre, Midwifery Staffing levels and Safeguarding training numbers in Maternity Services.	Head of Quality and Safety – Singleton	January 2023	On the work programme for 2023
7.	269/22	22.11.2022	Compassion Training Information be provided on how Workforce and OD are rolling out Compassion Fatigue Training.	Executive Director of Nursing	December 2022	In progress
8.	271/22	22.11.2022	Mortality Reviews Deputy Medical Director to report regarding Mortality Reviews.	Deputy Medical Director	January 2023	On the work programme for 2023
9.	273/22	22.11.2022	Waiting List Validation Update be provided on validation of Orthopaedic waiting list.	Head of Strategic Planning	April 2023	On the work programme for 2023
10.	276/22	22.11.2022	Falls Update on progress regarding falls prevention in hospitals and in the Community.	Falls Quality Improvement Lead	May 2023	On the work programme for 2023

Closed Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
11.	269/22	22.11.2022	NPTSSG Highlight Report Confirmation be provided if Sahara Machine is completely out of commission.	Head of Quality and Safety – Singleton.	December 2022	Confirmation provided by matron and head of service that the machine is completely out of action and cannot be used by staff.
12.	202/22	23.08.2022	Performance Report A general waiting list management report be provided from a quality and safety perspective, to include how SBUHB was supporting its patients and offering prehabilitation.	Chief Operating Officer	November 2022	Received at the last meeting