



Quality and Safety Committee Agenda

9am 5th April 2018

Clinical Accommodation Block
Floor 3, Meeting Room 6,
Morrison Service Delivery Unit



| | <u>Time</u> | <u>Item</u> | <u>Lead</u> | | <u>Oral/Attached</u> |
|---------------------|-------------|---|----------------|-------------------|------------------------|
| 1. | | Preliminary Matters | | | |
| 1.1 | 09:00 | Apologies | Oral | | |
| 1.2 | | Declarations of Interest | Oral | | |
| 1.3 | | Quality and Safety Work Programme | Maggie Berry | Attached | |
| 1.4 | | Minutes of the meeting held on 1 st February 2018 | Maggie Berry | Attached | |
| 1.5 | | Matters arising not on agenda | Maggie Berry | Oral | |
| 1.6 | | Action Log | Maggie Berry | Attached | |
| 2. | | Presentations/Attendances | Purpose | Lead | Oral /Attached |
| 2.1 | 09:15 | Morrison Hospital Service Delivery Unit Presentation and Report | Noting | Rebecca Carlton | Attached |
| 2.2 | 10:00 | Pharmacy & Medicines Management Report | Note | Judith Vincent | Attached |
| 3. | | Staying Healthy | Purpose | Lead | Oral / Attached |
| 3.1 | 10:15 | Catering and Nutrition Update (Health & Care Standard 1.1; GLA) | Note | Christine Morrell | Attached |
| 3.2 | 10:30 | Staying Healthy Update | Note | Sandra Husbands | Attached |
| BREAK 10:50 – 11:00 | | | | | |

| | | | | | |
|-----------|-------|--|----------------|----------------|----------------------|
| 4. | | Safe and Effective Care | Purpose | Lead | Oral/Attached |
| 4.1 | 11:00 | Infection Control Report | Note | Angela Hopkins | Attached |
| 4.2 | | Quality and Safety Performance Dashboard | Note | Angela Hopkins | Attached |
| 5. | | Dignified and Individualised Care | Purpose | Lead | Oral/Attached |
| 5.1 | 11:10 | Patient Experience Report (Health & Care Standard 6.3) | Note | Angela Hopkins | Attached |
| 6. | | Timely Care | | | |
| | | No Reports | | | |
| 7. | | Our Staff and Governance Arrangements | Purpose | Lead | Oral/Attached |
| 7.1 | 11:20 | Health and Care Standards Annual Audit Report | Note | Angela Hopkins | Attached |
| 7.2 | 11:30 | 15 Steps Challenge | Note | Maggie Berry | Attached |
| 7.3 | 11:40 | Quality and Safety Committee Annual Report | Approve | Maggie Berry | Attached |
| 8. | | Update from Internal and Clinical Audit Leads | Purpose | Lead | Oral/Attached |
| 8.1 | 11:50 | Internal Audit Report | Note | Paula O'Connor | Attached |
| 8.2 | 12:00 | Clinical Outcomes Group Report (Health & Care Standard 3.4; GLA) | Note | Hamish Laing | Attached |
| 9. | | Reports from External Review and Regulatory Bodies | Purpose | Lead | Oral/Attached |
| 9.1 | 12:10 | External Inspections Report (Health & Care Standard 3.4; GLA) | Note | Angela Hopkins | Attached |
| 9.2 | 12:20 | Analysis of Ombudsman Cases | Note | Angela | Attached |

| | | | | | |
|------------|-------|---|----------------|--------------|----------------------|
| | | | | Hopkins | |
| 10. | | For Information | Purpose | Lead | Oral/Attached |
| 10.1 | 12:30 | EMRTS Clinical Governance | Note | Hamish Laing | Attached |
| 11. | | Any Other Business | | | |
| 12 | | Next Meeting: 5th June 2018 | | | |

Deferred Reports:

- PROMS Update (now due to next meeting)
- Ward To Board – Performance Measures (now due to next meeting)
- Primary & Community Care – Q & S Performance Measures (now due to next meeting)