Performance and Finance Committee
Work Programme 2023-24

Topic	Lead	April	May	June	July	August	September	October	November	December	January	February	March
Preliminary Matters													
Minutes of the Previous Meeting	Director of Corporate Governance												
Action Log	Director of Corporate Governance												
IMTP, Annual Plan & Recovery and Sustainability													
IMTP Tracker	Director of Strategy		Q4										
Financial Plan	Director of Finance and Performance	Final										Draft	Final
Delivery of Recovery & Sustainability plan	Director of Strategy												
Performance													
Performance Report	Director of Finance												
Continuing Healthcare Performance Report	Director of Nursing and Patient Experience		Q3				Q4		Q1/Q2			Q3	
GMS Quality Assurance and Improvement Framework - Annual Report	Service Group Director - Primary, Community and Therapies												
Performance on commissioned services (WHSSC, EASC and NWSSP)	Director of Strategy												
Performance Management Framework	Director of Finance and Performance												
Finance													
Financial Position	Director of Finance												
Capital resource plan	Director of Finance												
Draft accountability letter	Director of Finance												
Estates													
Estates Report (Quaterly)	Director of Finance												
Estates Strategy (Quarterly)	Director of Finance												
Escalation Areas and Board Assurance Framework													
Children, Young People and Maternity Services	Director of Nursing and Patient Experience												
Primary Care and Community	Chief Operating Officer												
Mental Health and Learning Disabilities	Chief Opertaing Officer												
Planned care (Quarterly)	Chief Operating Officer												
Cancer Care (Quarterly)	Chief Operating Officer /Medical Director												
Urgent and Emergency Care (Quarterly)	Chief Operating Officer												
Theatre Performance	Chief Operating Officer												
Child and Adolescent Mental Health Services	Service Group Director - Mental Health and Learning Disabilities												
Stroke Performance	Chief Operating Officer												
Neurodevelopment Service	Chief Operating Officer												
Endoscopy Performance	Chief Operating Officer												
Opthalmology	Chief Opertaing Officer												
Speech and Language Therapy Performance	Service Group Director - Primary, Community & Therapies												
Governance, Risk and Audit													
Internal Audit reports relating performance, efficiency and operational issues (Ad-Hoc)	Director of Corporate Governance												
Business Cases (Ad-Hoc)	Director of Corporate Governance												
Risk Register (Quarterly)	Director of Corporate Governance												
Board Effectiveness (Quarterly)	Director of Corporate Governance												
Terms of Reference	Director of Corporate Governance												
Committee Annual Report	Director of Corporate Governance												
Committee Effectiveness	Director of Corporate Governance												
For Noting													
Committee Work Plan	Director of Corporate Governance												
Financial Monitoring Return	Director of Finance												
Key Issues: Finance Sub-Groups	Director of Finance												