



## Performance and Finance Committee Action Log

### Open Action

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	041/23	28/03/2023	<p><b>Performance Report</b></p> <p>Deb Lewis to provide the quality narrative on waiting times for thrombolisation and fractured neck of femur, specifically for admission to the specialist wards if targets are missed, to provide further context to the information.</p>	Chief Operating Officer	April 2023	An update to be circulated outside of committee.
2.	041/23	28/03/2023	<p><b>Performance Report</b></p> <p>Deb Lewis to check progress on the pilot for Stroke Patient CT scanning and feedback to Reena Owen at next committee.</p>	Chief Operating Officer	April 2023	An update to be circulated outside of the committee.
3.	042/23	28/03/2023	<p><b>Quality Assurance and Improvement Framework</b></p> <p>Appendix 2 to be updated with a summary and re-circulated to members outside of the meeting.</p>	Head of Primary Care	April 2023	In progress, to be circulated to members at the end of April 2023.

4.	044/23	28/03/2023	<b>Board Effectiveness Action Plan</b> The budget delegation and accountability letters be circulated for assurance purposes to Committee members.	Director of Finance and Performance	May 2023	In progress, to be circulated to members once finalised.
5.	167/22	22/11/2022	<b>CAHMS</b> Deep dive report on CAHMS to be brought to a future committee.	Director of Strategy	June 2023	To be placed on the June 2023 agenda.
6.	180/22	20/12/2022	<b>Finance Report</b> Further update be received in three months from the finance improvement director for Morriston Hospital.	Director of Finance and Performance	May 2023	To be placed on the May 2023 agenda.
8.	180/22	20/12/2022	<b>Finance Report</b> Discussion be undertaken with the Director of Corporate Governance and Chair of the Workforce and OD Committee as to a potential joint committee and /or report to look at sickness variation, availability planning and data as well as traction on recruitment.	Chair	May 2023	Work is underway, with views from Peter Herring and report would come back to the May 2023 committee.
9.	83/22	28/06/2022	<b>Continuing Health Care</b> Once the baseline work has been complete, Director of Strategy to bring a deep dive report on the CHC to committee.	Director of Strategy	June 2023	A deep dive report to be brought to a committee – Sian Harrop-Griffiths agreed to keep the chair informed of when the report is ready.

10.	12/23	24/01/2023	<b>Population Health</b> A clear breakdown to be provided of the spend and proposed plan for the spend of the monies allocated to this area, and particularly the £1m set aside for population health initiatives.	Director of Public Health/Deputy Director of Public Health	May 2023	To be circulated outside of the committee.
11.	26/23	23/02/2023	<b>Neck of femur interventions</b> A deep dive report on neck of femur interventions would be brought to the committee.	Deputy Chief Operating Officer	May 2023	A report to be brought to the May 2023 committee
12.	29/23	23/02/2023	<b>Neurodevelopment Performance</b> A report to be brought to the July 2023 committee pending further information from Welsh Government on the business case and additional monies to be allocated.	Deputy Chief Operating Officer	July 2023	A report to be brought to the July 2023 committee.
13.	57/23	25/04/2023	The detailed action plan on the recovery of the speech and language therapies to be included as an appendix to the performance report.	Head of Performance	May 2023	To be included in the May 2023 reporting.
14.	58/23	25/04/2023	The validation of the delayed transfers of care position, following the 3-month pilot period, the performance position to be brought to the June 2023 committee.	Chief Operating Officer	June 2023	To be brought to the June 2023 committee.

15.	59/23	25/04/2023	Deb Lewis to circulate the recommendations and the response to the Audit Wales orthopaedics report which was due to go through May 2023 Audit Committee.	Chief Operating Officer	May 2023	To be circulated following the May 2023 Audit Committee.
<b>Closed Actions</b>						
1.	26/23	23/02/2023	<b>Endoscopy Performance</b> A deep dive report on endoscopy would be brought to the April 2023 committee.	Deputy Chief Operating Officer	April 2023	<b>Completed</b> On the agenda for April 2023.
2.	041/23	28/03/2023	<b>Performance Report</b> A progress report on the work underway to reduce the Ophthalmology waiting lists be received at a future committee;	Chief Operating Officer	May 2023	To be added to the agenda for May 2023.
3.	28/23	23/02/2023	<b>Stroke Performance</b> A report would be brought to the May 2023 committee following the pilot to include: <ul style="list-style-type: none"> <li>- All Wales patient outcomes as a result of the poor urgent intervention measures to be reported in future reporting.</li> <li>- Missed numbers target to be detailed in future reporting.</li> </ul>	Deputy Chief Operating Officer	May 2023	A report to be brought to the May 2023 committee.

**Financial Reporting and Monitoring Final Internal Audit Report Actions**

Ref No:	Recommendation	Lead	Timescales	Update
1.	The importance of signing and returning delegation letters is re-iterated to budget holders to formally recognise budget accountability	Deputy Director of Finance	Quarter 3 2022-23	Letter 1 on targets 2022/23 has been completed and issued. Letter 2 will be actioned once final allocation of funding from reserves for 22/23 been finalised.

2.	Consideration is given to assess the need to issue delegation letters to a wider group of budget holders	Deputy Director of Finance	Quarter 3 2022-23	2021/22 letters issued SG only. In 22/23 letter will include Corporate Directors
3.	FCP 6 - Budgetary Control Procedures should be updated to reflect current working practices.	Assistant Director of Finance	Quarter 3 2022-23	Work is ongoing to update this FCP by the Finance Team
4.	Further work is undertaken to establish what support budget holders require and consider regular engagement	Deputy Director of Finance	2023/24	Finance team have established a 'Budget Is A Budget Holder' work programme, within which this is one aspect. Programme supported by work for next 18 months.
5.	We recommend a wider review of this listing is undertaken, to assess the need for this number of authorisers given the NHS Wales 'No PO, No Pay' policy	Assistant Director of Finance	Annual Process	To be undertaken post-AMSR as this significant service change will mean a full review of signatories.
6.	A virements listing is maintained that captures budgetary transfers between Service Groups.	Deputy Director of Finance	July 2022	Complete – and part of standard processes at Month End.