



Performance and Finance Committee Action Log

Open Action

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	76/23	23/06/2023	Agenda Planning Joint agenda planning session be arranged for the Quality and Safety and Performance and Finance committees.	Director of Corporate Governance	Summer 2023	TBC
2.	44/23	28/03/2023	Board Effectiveness Action Plan The budget delegation and accountability letters be circulated for assurance purposes to Committee members.	Director of Finance and Performance	May 2023	In progress, to be circulated to members once finalised.
3.	26/23	23/02/2023	Endoscopy Performance A deep dive report on endoscopy would be brought to the April 2023 committee.	Chief Operating Officer	July 2023	On the July agenda once it has been to Management Board.
4.	167/22	22/11/2022	CAHMS Deep dive report on CAHMS to be brought to a future committee.	Service Group Director – Mental Health and Learning	July 2023	To be added to the July agenda.

				Disabilities		
5.	83/22	28/06/2022	Continuing Health Care Once the baseline work has been complete, Director of Strategy to bring a deep dive report on the CHC to committee.	Director of Strategy	July 2023	A deep dive report to be brought to a committee once ready.
6.	12/23	24/01/2023	Population Health A clear breakdown to be provided of the spend and proposed plan for the spend of the monies allocated to this area, and particularly the £1m set aside for population health initiatives.	Director of Public Health/Deputy Director of Public Health	June 2023	To be circulated outside of the committee.
7.	29/23	23/02/2023	Neurodevelopment Performance A report to be brought to the July 2023 committee pending further information from Welsh Government on the business case and additional monies to be allocated.	Deputy Chief Operating Officer	July 2023	A report to be brought to the July 2023 committee.
8.	58/23	25/04/2023	Validation of Delayed Transfers of Care The validation of the delayed transfers of care position, following the 3-month pilot period, the performance position to be brought to the June 2023 committee.	Chief Operating Officer	June 2023	To be brought to the June 2023 committee.

9.	59/23	25/04/2023	Orthopaedics Deb Lewis to circulate the recommendations and the response to the Audit Wales orthopaedics report which was due to go through May 2023 Audit Committee.	Chief Operating Officer	June 2023	On the June 2023 agenda
Closed Actions						
10.	57/23	25/04/2023	Speech and Language The detailed action plan on the recovery of the speech and language therapies to be included on the June 2023 agenda.	Head of Performance	June 2023	On the June agenda
11.	26/23	23/02/2023	Neck of femur interventions A deep dive report on neck of femur interventions would be brought to the committee.	Deputy Chief Operating Officer	June 2023	Completed
12.	180/22	20/12/2022	Finance Report Further update be received in three months from the finance improvement director for Morriston Hospital.	Director of Finance and Performance	May 2023	Received at the May 2023 meeting
13.	180/22	20/12/2022	Finance Report Discussion be undertaken with the Director of Corporate Governance and Chair of the Workforce and OD Committee as to a potential joint committee and /or report to look at sickness variation, availability	Chair	May 2023	Received at the May 2023 meeting

			planning and data as well as traction on recruitment.			
14.	74/23	23/06/2023	Stroke Update be circulated outside of the meeting as to the clinical model for the HASU and the implications for beds and regional working.	Chief Operating Officer	June 2023	TBC

Financial Reporting and Monitoring Final Internal Audit Report Actions

Ref No:	Recommendation	Lead	Timescales	Update
1.	The importance of signing and returning delegation letters is reiterated to budget holders to formally recognise budget accountability	Deputy Director of Finance	Quarter 3 2022-23	Letter 1 on targets 2022/23 has been completed and issued. Letter 2 will be actioned once final allocation of funding from reserves for 22/23 been finalised.
2.	Consideration is given to assess the need to issue delegation letters to a wider group of budget holders	Deputy Director of Finance	Quarter 3 2022-23	2021/22 letters issued SG only. In 22/23 letter will include Corporate Directors
3.	FCP 6 - Budgetary Control Procedures should be updated to reflect current working practices.	Assistant Director of Finance	Quarter 3 2022-23	Work is ongoing to update this FCP by the Finance Team
4.	Further work is undertaken to establish what support budget	Deputy Director of	2023/24	Finance team have established a

	holders require and consider regular engagement	Finance		'Budget Is A Budget Holder' work programme, within which this is one aspect. Programme supported by work for next 18 months.
5.	We recommend a wider review of this listing is undertaken, to assess the need for this number of authorisers given the NHS Wales 'No PO, No Pay' policy	Assistant Director of Finance	Annual Process	To be undertaken post-AMSR as this significant service change will mean a full review of signatories.
6.	A virements listing is maintained that captures budgetary transfers between Service Groups.	Deputy Director of Finance	July 2022	Complete – and part of standard processes at Month End.