



Performance and Finance Committee Action Log

Open Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	155/21	26/10/2021	Performance Report Weekly cancer update be shared with the committee members.	Director of Finance	November 2021	To start week commencing 1 st November 2021.
2.	140/21	28/09/2021	Urgent and Emergency Care Update Joint response of the recent Health Inspectorate Wales review on ambulance handovers to be circulated committee members.	Head of Corporate Governance	November 2021	A joint response for all health board is in development to be agreed through the EASC (Emergency Ambulance Services Committee) after which it will be circulated.
3.	151/21	24/08/2021	Work Programme An update on public health should be included on the work programme and the approach would discussed with Director of Public Health at the board away day at the end of September.	Committee Chair	November 2021	Committee Chair to discuss with the Director of Public Health the next steps.

Closed Actions						
1.	165/21	26/10/2021	Maturity Matrix The narrative for the 'money/value for money' section of the board maturity matrix be circulated for members to suggest outcomes to improve next year's score	Director Finance	October 2021	Completed
2.	162/21	26/10/2021	Urgent and Emergency Care A further update be received on urgent and emergency care in December 2021.	Chief Operating Officer	December 2021	Added to the work programme
3.	159/21	26/10/2021	Planned Care A further update on planned care performance be received in three months' time.	Chief Operating Officer	January 2022	Added to the work programme
4.	158/21	26/10/2021	Stroke An update be received in January 2021 setting out the plans and timescales for improving stroke performance, including the establishment of a HASU.	Chief Operating Officer	January 2022	Added to the work programme

5.	155/21	26/10/2021	Performance Report The next iteration of the report to include a subjective view of the relative harm dials and updated planned care charts to include those waiting more than two years for treatment.	Director of Finance	November 2021	On the agenda
6.	153/21	26/10/2021	CAMHS Briefing note to be circulated on action plan to address the backlog followed by a formal update to the November 2021 meeting.	Director of Strategy	November 2021	On the agenda
7.	153/21	26/10/2021	Speech and Language Therapy Briefing be circulated on plan to improve performance and further update be provided at the next meeting.	Director of Finance	November 2021	On the agenda
8.	143/21	29/09/2021	Virtual Wards An update on the progress of the enhanced virtual wards to be received at committee in 6 months.	Service Group Director and Medical Director, Primary, Community and Therapies	March 2022	Added to the work programme

9.	142/21	29/09/2021	Cancer Performance An update on the Cancer Performance position to be provided to committee in December 2021.	Service Group Director, Neath Port Talbot and Singleton	December 2021	On the work programme
10.	137/21	28/09/2021	CAMHS Director of Strategy to provide an update on the discussions with Cwm Taf Morgannwg University Health Board regarding staff pay for waiting list initiatives at the next committee.	Director of Strategy	October 2021	Completed.
11.	140/21	28/09/2021	Urgent and Emergency Care Detailed plan to be shared to be shared with the committee.	Interim Director of Operations	October 2021	Report received in October 2021 and further update commissioned for December 2021
12.	141/21	29/09/2021	Performance Report Further information to be requested from the Primary Care and Community Service Group on performance within Speech and Language Therapy and report back to next committee. Reena Owen undertook to speak with Chair of Quality and Safety Committee in relation to the ongoing concerns regarding the performance on Infection Control.	Director of Finance Committee Chair	November	Completed – updated provided to the October 2021 meeting Completed – issues discussed at September 2021 Quality and Safety Committee with deep dive commissioned.

13.	144/21	29/09/2021	Finance Report The Director of Finance to link with the head of risk regarding the risk around savings and bed release being included in the risk register.	Director of Finance	October 2021	Completed – risk agreed at October 2021 meeting.
14.	126/21 & 141/21	24/08/2021 28/09/2021	Performance Report Director of Finance to seek further information on the performance trajectory for speech and language Therapy and provide an update on the action log for next committee; An update on Theatre efficiency be provided to a future committee.	Director of Finance Chief Operating Officer	October 2021 November 2021	Completed – updated provided to the October 2021 meeting On the agenda.
15.	128/21	24/08/2021	Finance Report Information on bids for funding in the pipeline to be received at the next committee.	Director of Finance	October 2021	Included within the finance report from October 2021.
16.	111/21	27/07/2021	Performance Report The performance trajectories for urgent and emergency care, planned care and cancer be included within the September performance report;	Director of Finance	October 21	Included within the performance report in October 2021 following the committee receiving them in September 2021.

17.	112/21	27/07/2021	Neurodevelopment Service A further report on the Neurodevelopment Service be received at committee in October 2021, which sets out the strategy to get to the best practice position and what is required to get there in a reasonable time period.	Service Group Director, Neath Port Talbot and Singleton	November 2021	On the agenda
18.	114/21	27/07/2021	Clinically Optimized Patients The risk rating of Clinically Optimized Patients Group on the health board risk register be reviewed and updated as appropriate.	Chief Operating Officer	September 2021	Completed – updated risk register received in October 2021.
19.	61/21	27/04/2021	Primary Care Performance Data Discussion to take place outside of committee with regards to the future reporting requirements for the primary care performance information.	Head of Primary Care, Director of Finance and Committee Chair	November 2021	On the agenda.