



Performance and Finance Committee Action Log

Open Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	98/21	22/06/2021	Performance Report Further information be provided to members on the 96% performance figure for the recommendation of services by patients and families in the Mental Health and LD Service Group.	Interim Director of Finance	July 2021	In progress.
2.	101/21	22/06/2021	Financial Recovery The financial recovery plan to be received at committee on a bi-monthly basis;	Interim Director of Finance	August 2021	Add to the work programme – next update August 2021
3.	64/21	27/04/2021	Unscheduled Care An update on unscheduled care be provided at committee every two months;	Interim Chief Operating Officer	Ongoing	Add to Work Programme - On the agenda for August 2021.
4.	61/21	27/04/2021	Primary Care Performance Data			A meeting took place on the

			Discussion to take place outside of committee with regards to the future reporting requirements for the Primary Care Performance information;	Head of Primary Care/Director of Finance and Reena Owen	June 2021	4 th June and consideration was underway on how primary care performance information is to be presented within the report. An update be provided in due course and action to remain on the action log.
Closed Actions						
1.	98/21	22/06/2021	A report be received at next committee from the Assistant Director of Strategy, which sets out the mitigating actions in place to address the performance issues within CAMHS;	Assistant Director of Strategy	July 2021	Completed. On the agenda for July 2021
2.	62/21	27/04/2021	Neurodevelopment Assessment Performance Further actions to be undertaken in terms of the future plan and sustainability of the service and a further update is to be provided to committee in July 2021;	Divisional Manager Children, Neonatal and Young People Services	July 2021	Completed On the agenda for July 2021.
3.	98/21	22/06/2021	A referral to be made to Workforce and OD Committee to investigate staff sickness figures, particularly those relating to mental health.	Reena Owen	July 2021	Completed.

5.	99/21	22/06/2021	Unscheduled Care An update on the clinically optimized patient position to be received at the committee in August and a discussion to be undertaken with local authority colleagues to contribute to discussions with the aim of improving the situation.	Interim Chief Operating Officer	July 2021	On the agenda for July 2021. Completed.
6.	40/21 and 74/21	23/03/2021 25/05/2021	Sian Harrop-Griffiths and Rab Mcewan to discuss outside of committee, the options to bring the Hospital to Home review and work ongoing <i>Clinically Optimised Patients</i> together for a board level discussion.	Director of Strategy and Interim Chief Operating Officer	July 2021	Update to be provided at July 2021 Committee. Completed.