

Performance and Finance Committee Log 2025-26

Meeting Date	Type of Meeting	Minute Ref	Agenda Item (Number & Title)	Raised by	Narrative	Type of Action	Action Taken	Assigned to (individual)	Supporting (additional staff members)	Due by	Update	Status
26.08.25	Public Committee	156/25	Month Three Escalation report and Integrated Performance report (IPR)	Finance IM (Pat Price)	To relay feedback to the team requesting status indicators e.g. (started, in progress, completed) in digital action summaries to improve clarity and tracking.	Action	Logged Action	Executive Director of Finance and Performance (DG)	Head of Performance; Meghann Protheroe	Oct-25	To be included in the October 2025 report.	Underway (with update)
26.08.25	Public Committee	156/25	Month Three Escalation report and Integrated Performance report (IPR)	Finance IM (Pat Price)	To include Maternity and Neonatal metrics in the next enhanced monitoring report, pending formal criteria from the Welsh Government.	Action	Logged Action	Chief Operating Officer (DL)	Head of Performance; Meghann Protheroe	Oct-25	To be included in the October 2025 report.	Underway (with update)
26.08.25	Public Committee	157/25	Quarter One Continuing Healthcare (CHC) Performance report	General IM (Jean Church)	To refine CHC dashboard and updates also requested on Ty Nant review, legal challenge on fees and Mental Health & Learning Disabilities savings plan.	Action	Logged Action	Executive Director of Planning and Partnership (MD)	Acting Assistant Director of Planning and Partnerships; Hannah Roan	Oct-25	An update was provided at the September Committee; Marie Davies reported that Jean Church and Hannah have met to progress the development of the CHC dashboard, with Jean providing specific recommendations and suggestions. This work remains ongoing and will be reported through the CHC Programme Board. Jean Church confirmed that the dashboard is currently in spreadsheet format, with plans to engage digital support for further development.	Underway (with update)
23.09.25	Public Committee	176/25	Month Five Escalation Report	General IM (Jean Church)	Clarification was sought regarding the improved performance figures for CAMHS, specifically whether therapeutic assessments were included. It was confirmed that the figures related solely to Part 1B and did not include therapeutic assessments. A briefing on the dip in performance and the recovery plan for therapeutic interventions was to be presented to the Management Board and subsequently shared with the Committee. Support was expressed for the commissioning of the mobile endoscopy unit.	Action	Logged Action	Executive Director of Finance and Performance (DG)	Meghann Protheroe; Head of Performance	Dec-25	To be included in the December 2025 agenda	Underway (with update)
23.09.25	Public Committee	176/25	Month Five Integrated Performance Report (IPR)	General IM (Jean Church)	Concern was raised regarding the timeliness of data within the performance dashboard, specifically in relation to operational productivity and sickness absence reporting. It was agreed that the issue would be escalated to the Director of Workforce to explore options for improving the frequency and currency of sickness absence data. Support was expressed for the continuation of behavioural mapping and measurement work, recognising its potential to drive efficiency gains.	Action	Logged Action	Executive Director of Finance and Performance (DG)	Meghann Protheroe; Head of Performance	Nov-25		Open
23.09.25	Public Committee	176/25	Month Five Escalation Report	Community IM (Reena Owen)	Concerns were raised about slow progress in lower GI and gynaecological oncology pathways. A focused review was underway, with immediate attention on urology and targeted efforts in lower GI and gynaecological oncology. Updates on improvement actions and collaboration with CVUHB were to be provided.	Action	Logged Action	Chief Operating Officer (DL)	N/A	Nov-25		Open
23.09.25	Public Committee	178/25	Update on plans to improve out-of-hours service provision in Urgent and Emergency Care (UEC)	General IM (Jean Church)	Appendix A outlining costs for the Single Point of Access team was to be forwarded for review following its omission from circulated papers. A detailed paper on pharmacy provision was to be prepared by subject matter experts, with follow-up action confirmed.	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Assistant Director of Operations	Nov-25		Open
29.04.25	Public Committee	68/25	Update on the underlying issues affecting Ty Olwen, with a particular focus on high sickness absence rates and staff unavailability.	Finance IM (Pat Price)	To provide a detailed update on the underlying issues affecting Ty Olwen, with a particular focus on high sickness absence rates and staff unavailability. A deeper analysis is currently underway and that the recent return of a senior nurse to the area may impact the current figures.	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Assistant Director of Operations	Sep-25	To be included in the next Service Group Financial position report scheduled in September 2025	Closed
29.07.25	Public Committee	141/25	UEC	Finance IM (Pat Price)	Provide a future update on plans to improve weekend and night-time service provision in UEC	Action	Logged Action	Chief Operating Officer (DL)	Neil Cooper; Assistant Director of Operations	Sep-25	To provide an update at the September 2025 Committee	Closed