**Performance and Finance Committee**
**Work Programme 2022-23**

| Topic | Lead | April | May | June | July | August | September | October | November | December | January | February | March |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Preliminary Matters** | | | | | | | | | | | | | |
| Minutes of the Previous Meeting | Director of Corporate Governance | | | | | | | | | | | | |
| Action Log | Director of Corporate Governance | | | | | | | | | | | | |
| **IMTP/Annual Plan** | | | | | | | | | | | | | |
| IMTP Tracker | Director of Strategy | | | | | | | | | | | | |
| Financial Plan 2023-24 | Director of Finance | | | | | | | | | | | Draft | Final |
| Delivery of Recovery & Sustainability plan | Director of Strategy | | | | | | | | | | | | |
| **Performance** | | | | | | | | | | | | | |
| Performance Report | Director of Finance | | | | | | | | | | | | |
| Continuing Healthcare Performance Report | Director of Nursing and Patient Experience | | Q3 | | | | Q4 | | | Q1 | | | Q2 |
| Primary Care Contracted Services – Performance Metrics (IC) | Primary Care Contracted Services – Performance Metrics | | | | | | | | | | | | |
| **Finance** | | | | | | | | | | | | | |
| Financial Position | Director of Finance | | | | | | | | | | | | |
| Capital resource plan | Director of Finance | | | | | | | | | | | | |
| Draft accountability letter | Director of Finance | | | | | | | | | | | | |
| **Escalation Areas** | | | | | | | | | | | | | |
| Unscheduled Care | Chief Operating Officer | | | | | | | | | | | | |
| Cancer | Chief Operating Officer | | | | | | | | | | | | |
| Planned care | Chief Operating Officer | | | | | | | | | | | | |
| Theatre Performance | Chief Operating Officer | | | | | | | | | | | | |
| Stroke Performance | Chief Operating Officer | | | | | | | | | | | | |
| Neurodevelopment Service | Divisional Manager, Children, Young People and Neonatal | | | | | | | | | | | | |
| Speech and Language Therapy Performance | Group Director - Primary, Community & Therapies, Primary, Community Services & Therapies | | | | | | | | | | | | |
| Estates Strategy and Six Facet survey - *TBC* | Director of Performance & Finance | | | | | | | | | | | | |
| **Governance** | | | | | | | | | | | | | |
| Terms of Reference | Director of Corporate Governance | | | | | | | | | | | | |
| Committee Annual Report | Director of Corporate Governance | | | | | | | | | | | | |
| Risk Register | Director of Corporate Governance | | | | | | | | | | | | |
| Committee Effectiveness | Director of Corporate Governance | | | | | | | | | | | | |
| **Digital** | | | | | | | | | | | | | |
| Digital Intelligence (Quarterly) *to include plans and resources* | Director of Digital | | | | | | | | | | | | |
| **For Noting** | | | | | | | | | | | | | |
| Committee Work Plan | Director of Corporate Governance | | | | | | | | | | | | |
| Financial Monitoring Return | Director of Finance | | | | | | | | | | | | |
| Key Issues: Finance Sub-Groups | Director of Finance | | | | | | | | | | | | |