

**Board Effectiveness Action Plan 2022-23  
Performance & Finance Committee (March 2023)**

Money / Value for Money				
<b>Progress Level Maturity</b>		<b>Criteria to Support this level</b>		
<b>Lead Committee Performance &amp; Finance Committee</b>		Our services consistently run under benchmark cost. Headroom is created for developments/improvements. The board is demonstrably reinvesting whole budget, rather than being limited by 'affordability' at margins.		
No	Actions	Target Date	Lead Executive	Progress/Status
33	Update SLA with NWSSP in respect of the provision of procurement services.	October 2022	Director of Finance	<b>October 2022:</b> Work Ongoing. Procurement SLA is in the process of being reviewed in line with the national restructuring of procurement under the NOM (National Operating Model). It is anticipated that this should be completed by April 2023.
34	Review and strengthen systems to ensure the formal sign-off of budget delegation/accountability letters.	October 2022	Director of Finance	<b>October 2022:</b> Partly complete – for 2022/23 there will be 2 letters issued. The first was issued at start of September, which outlined the targets delivery for 2022/23. The next stage will be opening budgets plus funding from reserves once the reserve position has been finalised. <b>December 2022:</b> Following finalisation of the reserve (reconciliation underway), the second communication, which will be issued under email from the DoF, will be distributed in early January 2023. <b>February 2023:</b> Going forward, the change in the management of Reserves aligned to the 2023/24 Accountability Framework will mean issuing of final budgets and responses will be done in Q1 of 23/24, subject to the finaical plan being finalised.
35	Work stream created to established what additional support can be provided to budget holders.	September 2022	Director of Finance	<b>October 2022:</b> Complete – Work stream created and work programme in place. Ongoing implementation now becomes part of 'normal business'.
36	Breakeven at the end of the financial year.	March 2023	Director of Finance	<b>October 2022:</b> Work ongoing. Mid-Review meeting held with WG on 24 <sup>th</sup> October to outline progress on delivery of breakeven. Awaiting confirmation of final funding regarding COVID/Extraordinary Pressures and pay Award in the next 3-4 weeks to support plan. Service Groups and Directorates need to ensure delivery on targets set, both savings and operational, which will be reviewed as part of the monthly Financial Performance meetings. <b>December 2022:</b> On Track. Work will continue in the final Quarter to support delivery of a breakeven position at the 31 <sup>st</sup> March and updates will continue to be provided to Performance & Finance Committee.

Performance Reporting				
<b>Progress Level Maturity</b>		<b>Criteria to Support this level</b>		
		The board systematically receives reports from stakeholders providing feedback of impact of plan implementation. A line of sight links lower level objectives with high level strategic objectives		
<b>Lead Committee Performance &amp; Finance Committee</b>		Corporate and service group individual performance measures are connected to the corporate performance measurement framework The organisation reports integrated performance and cost information The board uses 'value for money' information to make strategic decisions about whether or not to engage in areas of activity		
No	Actions	Target Date	Lead Executive	Progress/Status
37	Revise the performance reporting framework.	June 2022	Director of Finance	<b>October 2022:</b> Complete – Report revised in line with requirements of the Performance & Finance Committee
38	Implementation of combined activity and performance reporting in Q3 of 2022/23	December 2022	Director of Finance	<b>October 2022:</b> On track <b>December 2022:</b> LTA positions now included in Performance & Finance Committee reporting on a monthly basis. <b>Complete</b>