



Performance and Finance Committee Action Log

Open Action

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	140/21	28/09/2021	<p>Urgent and Emergency Care Update</p> <p>Joint response of the recent Health Inspectorate Wales review on ambulance handovers to be circulated committee members.</p>	Deputy Chief Operating Officer	August 2022	In progress - The HIW WAST working group was rescheduled from week commencing 9 th May to 25 th May due to pressures across Wales, there has been one meeting so far to introduce individuals on the group and discuss terms of reference.
2.	151/21 172/21	24/08/2021 23/11/2021	<p>Work Programme</p> <p>An update on public health should be included on the work programme and the approach would be discussed with Director of Public Health at the board away day at the end of September.</p>	Chair and Director of Public Health	August 2022	On hold due to COVID-19 pressures. The Director of Public Health to provide an update in the Spring on Annual Plan targets.

3.	83/22	28/06/2022	Continuing Health Care Once the baseline work has been completed, Sian Harrop-Griffiths to bring a deep dive report on the CHC to the October 2022 committee.	Director of Strategy	October 2022	A deep dive report to be brought to the October 2022 committee.
4.	86/22	28/06/2022	Stroke Performance An action plan with timescales of what is being done and being proposed to improve the stroke performance be included in a follow up report which should also include further information on the 0% discharge standards	Chief Operating Officer/Deputy Chief Operating Officer	October 2022	An action plan and update paper to be brought to the October 2022 committee.
Closed Actions						
5.	85/22	28/06/2022	Update on Cancer Performance An update report on Cancer Performance to be presented at the September 2022 committee	Chief Operating Officer/ Group Director Singleton Neath Port Talbot	August 2022	Brought forward to August 2022 and on the agenda
6.	102/22	26.07.2022	Integrated Performance Report Integrated performance report be developed further to include actions, not just points to note, in areas where performance was not where it should be.	Director of Finance and Performance	August 2022	Completed. On the agenda.
7.	101/22	26.07.2022	Financial Reporting and Monitoring Final Internal Audit Report The five recommendations be	Head of Corporate Governance	July 2022	Completed. Separate section added to the action log.

			added to the action log for progress to be monitored			
8.	99/22	26.07.2022	<p>Finance Position</p> <p>An in-committee agenda item be received at the next meeting setting out the different scenarios in which action could be taken to address the run-rate and the potential impact</p>	Director of Finance and Performance	August 2022	Completed. On the agenda.
9.	99/22	26.07.2022	<p>Finance Position</p> <p>The concerns of the committee around the off-track run-rate and the action agreed for an in-committee report be shared at the independent members' board pre-meet on 29th July 2022.</p>	Members of Performance and Finance Committee	July 2022	Completed.
10.	97/22	26.07.2022	<p>Action Log</p> <p>The stroke action on the action log to be updated to reflect the narrative of the June minutes.</p>	Head of Corporate Governance	July 2022	Completed.

Financial Reporting and Monitoring Final Internal Audit Report Actions

Ref No:	Recommendation	Lead	Timescales	Update
1.	The importance of signing and returning delegation letters is re-iterated to budget holders to formally recognise budget accountability	Deputy Director of Finance	Quarter one 2023-24	
2.	Consideration is given to assess the need to issue delegation letters to a wider group of budget holders	Deputy Director of Finance	September 2022	
3.	FCP 6 - Budgetary Control Procedures should be updated to reflect current working practices.	Assistant Director of Finance	Quarter one 2022-23	
4.	Further work is undertaken to establish what support budget holders require and consider regular engagement	Deputy Director of Finance	December 2022	
5.	We recommend a wider review of this listing is undertaken, to assess the need for this number of authorisers given the NHS Wales 'No PO, No Pay' policy	Assistant Director of Finance	Annual Process	
6.	A virements listing is maintained that captures budgetary transfers between Service Groups.	Deputy Director of Finance	July 2022	