



Performance and Finance Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	222/18	22.10.2018	Consideration be given to nurse consultants to address CAMHS staffing issues.	SHG	November 2018	Verbal update to be provided
2.	219/18	22.10.2018	Further report on theatre efficiency be received in December 2018 outlining the theatre efficiency action plan, improvement trajectories and progress against both the actions and the trajectories..	CW	December 2018	In progress. On the work programme
3.	216/18	22.10.2018	Clarification be sought as to the factors which determined how many healthcare support workers could benefit from the opportunity to undertaken a nursing degree.	HR	November 2018	Verbal update to be provided
4.	214/18	22.10.2018	Long-term medical recruitment strategy be received in January 2018.	HR/RE	January 2018	In progress. On the work programme
5.	214/18	22.10.2018	The vacancy profile and mapping solutions be received at the December	HR	December 2018	In progress. On the work programme

			2018 meeting			
6.	182/18	22.08.2018	Further update on the single cancer pathway be received at the January 2019 meeting.	CW	January 2019	In progress. On the work programme
7.	162/18 186/18 213/18	18.07.2018	Workforce Redesign Workstream Report be revised for the September meeting to include actions being taken to produce improvement outcomes - the timescales / issues referenced in PWC and Deloitte reports and benchmarking data.	HR	October 2018	Workforce redesign to be integrated into overall workforce workstream. Update to be provided prior to new financial year.
Closed Actions						
8.	220/18 221/18	22.10.2018	The winter plan and theatre efficiency measures within the reports be incorporated into the monthly performance report for the committee to monitor.	DG	October 2018	Complete. On the agenda within the November report.
9.	216/18	22.10.2018	Clarification be sought as to the issues relating to a 24/7 paediatrics workforce.	DG	November 2018	Complete. Update provided to Jackie Davies outside of the meeting.
10.	216/18	22.10.2018	Emphasis on the importance of the band seven post to be recruited for the serious incident team be included in the advert.	DG	November 2018	Complete. Recruitment process now in progress
11.	222/18	22.10.2018	Formal orthopaedics report be received at next meeting.	DG	October 2018	Complete. On the agenda.
12.	214/18	22.10.2018	Next iteration of the medical agency cap report to include the trajectory by	HR	October 2018	Complete. On the agenda.

			which long-term vacancies should be filled.			
13.	212/18	22.10.2018	Committee to receive a monthly update as to the decisions made by the vacancy control panel.	HR	October 2018	Complete. On the agenda.
14.	97/18	27.04.2018	Delayed follow-ups update be received in six months' time	SH	October 2018	Complete. On the agenda.