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Bwrdd Iechyd Prifysgol
Abertawe Bro Morgannwg
University Health Board



Meeting Date	19th March 2019	Agenda Item	5.2
Report Title	Performance and Finance Committee Work Programme		
Report Author	Liz Stauber, Committee Services Manager		
Report Sponsor	Lynne Hamilton, Director of Finance		
Presented by	Lynne Hamilton, Director of Finance		
Freedom of Information	Open		
Purpose of the Report	The purpose of the report is to outline the proposed 2019-20 work programme for the Performance and Finance Committee.		
Key Issues	As a result of the revised remits of other board level committees, namely the Workforce and Organisational Development (OD) Committee, the work programme for the Performance and Finance Committee has been streamlined in order for it to focus on key areas.		
Specific Action Required <i>(please ✓ one only)</i>	Information	Discussion	Assurance
Recommendations	Members are asked to: <ul style="list-style-type: none"> - NOTE the report; - APPROVE the work programme. 		

Performance and Finance Committee Work Programme

1. INTRODUCTION

The purpose of the report is to outline the proposed work programme for the Performance and Finance Committee.

2. BACKGROUND

As a result of the revised remits of other board level committees, namely the Workforce and Organisational Development (OD) Committee, the work programme for the Performance and Finance Committee has been streamlined in order for it to focus on key areas.

3. GOVERNANCE AND RISK ISSUES

While the majority of the reports on the previous year's work programme were standing items, there were a few which were escalation items or areas for action which have since been completed. These are outlined in appendix one and it is proposed that they be removed from the 2019-20 iteration, as the committee will identify new escalation areas throughout the year relating to risk, finance and performance. Many of these will be taken from the performance and financial plan, as well as the savings plans, but as the committee matures, it will also want to seek deep dives outside of these areas to better its understanding for a future without escalation status.

While the performance report remains an integral part of the committee's work plan, it is suggested that it there be explicit sub-sections, namely:

- Secondary care;
- Primary/community care;
- Mental health and learning disabilities;
- Workforce;
- Key quality indicators.

Following a review of the function of the Workforce and Organisational Development (OD) Committee, it was agreed that all workforce related issues be added to that work programme rather than divided across other sub-committees. As such, the workforce metrics, medical agency cap and decisions made by the vacancy control panel will no longer be a part of the Performance and Finance Committee's remit.

4. FINANCIAL IMPLICATIONS

There are no financial implications to note.

5. RECOMMENDATIONS

Members are asked to:

- **NOTE** the report;
- **APPROVE** the work programme.

Governance and Assurance											
Link to corporate objectives <i>(please ✓)</i>	Promoting and enabling healthier communities		Delivering excellent patient outcomes, experience and access		Demonstrating value and sustainability		Securing a fully engaged skilled workforce		Embedding effective governance and partnerships		
									✓		
Link to Health and Care Standards <i>(please ✓)</i>	Staying Healthy	Safe Care	Effective Care	Dignified Care	Timely Care	Individual Care	Staff and Resources				
			✓								
Quality, Safety and Patient Experience											
Performance and finance is an integral part of the governance structure.											
Financial Implications											
There are no financial implications.											
Legal Implications (including equality and diversity assessment)											
There are no legal implications.											
Staffing Implications											
There are no staffing implications.											
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015 - https://futuregenerations.wales/about-us/future-generations-act/)											
The development of a work programme for the Performance and Finance Committee will help shape the long-term governance arrangements for the health board.											
Report History			Standalone report								
Appendices			Appendix 1 – 2018-19 escalation areas Appendix 2 - draft work programme.								

2018-19 Escalation Areas

- Unscheduled care update;
- RTT (referral to treatment time) update;
- Delayed follow-ups;
- Cancer;
- Mental health services spending;
- Stroke;
- Child and adolescent mental health services (CAMHS) performance;
- Princess of Wales Unit financial plan;
- Singleton Unit financial plan;
- Morriston Unit financial plan;
- Workforce redesign;
- Reducing waste, harm and variation;
- Winter plan;
- Theatre efficiency;
- Medical vacancy profile and mapping solutions;
- Delivery assurance of IMTP and financial plan;
- Orthopaedics action plan;
- Interim resource plan;
- Analytical review of management accounting 2017/18;
- 2018-19 reserves plan detailed report;
- Value for money in capital programme;
- Planning approach, principles and timelines for 2019-20;
- Income deep dive;
- Single cancer pathway.



Appendix 2 Performance and Finance Committee Work Programme 2019-20

	Executive Lead	April	May	June	July	August	September	October	November	December	January	February	March
Preliminary Matters													
Minutes of the Previous Meeting	Director of Corporate Governance												
Action Log	Director of Corporate Governance												
IMTP													
Performance and Financial Plan	Directors of Strategy/Finance												
Performance													
Performance Report	Director of Strategy												
IMTP Progress Tracker	Director of Strategy		Q4			Q1			Q2			Q3	
Continuing Healthcare	Director of Nursing and Patient Exp												
Finance													
Financial Position (incl. R&S update)	Director of Finance												

Escalation Areas													
Winter Plan	Chief Operating Officer												
Theatre Efficiency	Chief Operating Officer												
Single Cancer Pathway	Chief Operating Officer												
Governance													
Terms of Reference	Director of Corporate Governance												
Committee Annual Report	Director of Corporate Governance												
For Noting													
Committee Work Plan	Director of Corporate Governance												