



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	4.1
Freedom of Information Status		Open	
Reporting Committee	Investment and Benefits Group		
Author	Ian MacDonald		
Chaired by	Lynne Hamilton		
Lead Executive Director (s)	Lynne Hamilton and Sian Harrop-Griffiths		
Date of last meeting	30 July 2019		
Summary of key matters considered by the committee and any related decisions made.			
Discretionary Capital Plan Update 2019/20	Changes to discretionary capital allocations of £93k approved by the Capital Monitoring Group were noted . Funding risk as reported in the monitoring returns £1.774m noted . Other potential risks being assessed, but hopeful of some future underspends to be released from the plan and additional funding from WG – update to be included in September report.		
IBG Terms of Reference	Capital delegations now agreed by IBG co-chairs. The Clinical Appointments process is being developed by the Medical and Workforce Executive Directors, which will sit outside of IBG. Work progressing on other delegations is proceeding alongside the delegations for the Clinical Services Plan and paper going to August Transformation Board.		
Special Investigations Team	Update noted following approval of project at IBG in October 2018. Recruitment delayed due to competing priorities but now in place to commence w/c: 05 August 2019 – this was following an approval from IBG in October 2018. A 3 month start to finish is the current target for all investigations.		
Workforce Spend to Save Schemes	<u>Case Management System – Employee Relations</u> The system cannot yet go live due to issues relating to Information Governance and data sharing. Whilst the system is live across England and fully meets the Information sharing protocols put in place, Wales has adopted a different standard which is not commonly been acquired by the very limited number of software providers in this area. Actions being taken to resolve. <u>E-Rostering</u> The transfer process begun in 2018 and to date 102 rosters have been created with just over 2000 staff having been transferred to E-Rostering. The rollout programme in Morriston will be completed by 4 th August where a further 1300 staff will be migrated. Plan currently being revised to complete roll out.		

	<p><u>Occupation Health Staff Records Scanning</u> Approximately, 50% of records have now been scanned with all Morriston Hospital OH notes being completed. Plan to complete scanning by Oct 19.</p> <p><u>Staff Wellbeing Service</u> Implemented and has resulted in a significant reduction in waiting times for staff to access support and 21% of staff do not require further intervention after the initial wellbeing consultation.</p> <p><u>E-Job Planning</u> Successful recruitment of implementation team was completed in April 2019. Delays because of existing job plans not being up to assumed standard to fulfil all criteria required by the electronic system, this would however not affect the final timescales of the project.</p> <p><u>Locum on Duty</u> The project has experienced a delayed implementation due to complexities of recruitment in to the team. A complete implementation team will be in place in August 2019. Preparatory work for the implementation has begun and engagement sessions for the Delivery Units and rota coordinators have taken place</p>
Benefits Realisation	<p>Updated on PFC discussion. Resourcing a key issue and will need to be considered to support the wider implementation of benefits monitoring. Still lack of clarity around accountability and responsibility for individual projects, particularly where benefits are falling out across the system. Need to develop a common set of evaluation criteria, and also strengthen process around reporting, monitoring, action planning and escalation. Query links to Benefits Management Evaluation Group (BMEG), which is being set up under Transformation Programme. .</p>
Transforming the Type 2 Diabetes Care System	<p>Good progress being made.</p> <p>DES sign up – only 5 of 49 Practices not signed up; NES sign up – 18 of 49 Practices not signed up. Those GP Practices not signing up to the DES and 3 NESs have been identified and work now underway at a cluster level to ensure those patients registered at these GP Practices will receive the appropriate quality and level of care.</p> <p>Education programme progressing well, and as at the end of July 2019:</p> <ul style="list-style-type: none"> • 3 Cohorts will be complete • 19 GP Practices covered • 53 GPs and Practice Nurses trained <p>Agreed to explore funding from the Transformation Fund to provide the 3 NESs for the 7 clusters within 2019/20.</p>
Key risks and issues/matters of concern of which the board needs to be made aware:	
Discretionary Capital Plan 2019/20	

Discretionary capital plan is mostly committed with only £200k contingency and other potential risks to be assessed.

The balanced plan has a funding risk of £1.774m, mostly unchanged from last month. Risk assessment is mostly medium, which includes WCCIS (Welsh Community Clinical Information System) development £524k (funding being pursued through the £25m national digital fund) and Singleton Ward 12 fire remedial works £500k (claim being progressed through the Welsh Risk Pool).

Risk Assessment	£000
High	68
Medium	1,338
Low	368
Total	1,774

Benefits Realisation

Identified requirement to strengthen approach to benefits identification, monitoring and management. Clarity on reporting, management and escalation process. Also need to consider accountability arrangements, and provide further advice on responsibilities for benefits owners. Potential duplication of work with proposed BMEG and this needs to be explored. Resourcing issues if this approach to be strengthened and mainstreamed.

Delegated action by the committee:

Main sources of information received:

Business cases for investment and service change for projects that form part of annual plan approved by the Health Board in January 2019. Cases coming to IBG are initially assessed by the IBG Scrutiny Group.

Highlights from sub-groups reporting into this committee:

Capital Monitoring Group, Discretionary Capital Plan 2019/20, as above.
Investment and Benefits Scrutiny Group, cases released for agenda as above.

Matters referred to other committees

No matters referred.

Date of next meeting	24 September 2019
-----------------------------	--------------------------