

Community Learning Disability Teams (CLDT) NPT LOCALITY

ACTION PLAN: Care and Treatment Plan Review

Date of Audit: 16/04/18

Date of Feedback Presentation: 19/10/2018

Action Plan undated October 2019.

OBJECTIVE	ACTION (S)	PERSON RESPONSIBLE	START DATE	PROJECTED COMPL DATE	COMPL DATE	MONITORING ARRANGEMENTS
For CLDT to have clear criteria for inclusion of People with Learning Disabilities in the MHM which is evidence in CTP/healthcare records	CLDT have recently undergone an external review of model of services. Criteria to form part of the service review development.	Service Manager/Psychiatry	Sep 2018	Ongoing	October 2019 (Psychiatrists evidence inclusion criteria in client files.)	CLDT review implementation plan commenced. Progression of work being monitored through Service Review Implementation working group.

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CLDT to undertake risk assessment training to contribute to CTP process.	Staff have been undertaking WARRN training across all professions in the CLHDTs	CLD Team Lead	Sept 2018	Ongoing	Ongoing. All CLDTs now have staff who have received this training.	Staff nomination for WARRN commenced but dependent on availability of spaces and course being available.
Standards of CTP to meet All Wales audit requirement	Audit process to be established within CLDT utilising the All Wales CTP Audit Tool.	Service Managers/Team Leads	January 2019	October 2019	Quarterly audit cycle established.	CLDT Team Leads to complete a quarterly audit summary report to Service Manager.
CTP reviews to be evidenced within healthcare records and utilising review documentation.	Review document shared with all CLDHTs	Service Manager/Team Lead	January 2019	July 2019	October 2019	Review document shared with all CLDHTs

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CTP to be person centred and accessible for LD population of CLDT	To explore with NHS DU development plans for CTP documentation to be developed in easy read format to meet needs of LD population.	Service Manager/SALT	Jan 2019	Ongoing	Senior SALT is participating in work with WG to develop user friendly documentation however, WG still requires current format.	WG still requires CTP in current format at present, but work has been underway in devising accessible info leaflets for LD population.