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Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board



<b>Title of Report:</b>	<b>Recruitment of Associate Hospital Managers (Mental Health Act)</b>
<b>Report Prepared By:</b>	<b>Janet Williams Service Director</b>
<b>Report Sponsored By:</b>	<b>Janet Williams Service Director</b>
<b>Date:</b>	<b>April 2023</b>

<b>Situation:</b>	<p>Associate Mental Health Act Managers are lay people who participate in the review process of detentions and Community Treatment Orders under the Mental Health Act by sitting as a panel of three or more. They have the power to discharge detention orders and Community Treatment Orders. Associate Hospital Managers are also Lay Members of the Power of Discharge Committee which is a sub-committee of the Health Board's Legislation Committee.</p> <p>Associate Hospital Managers cannot be employees of the Health Board and are appointed on a voluntary basis for this specific purpose. They are paid a set fee and expenses for undertaking this work</p> <p>As lay people, they are directly accountable to the UHB and as such are bound by a duty of confidentiality.</p>
<b>Background:</b>	<p>Due to a number of retirements from the Associate Hospital Managers Group there is a need to recruit additional people to take on this role to ensure that Hearings can be convened on a timely basis.</p>
<b>Assessment:</b>	<p>It is proposed that the recruitment of Associate Hospital Managers is delegated by the Health Board Chair to the Chair of the Power of Discharge (POD) Committee who is an Independent Member of the Board. The Chair of POD Committee will be supported by the Mental Health Act Team Manager who will undertake all administrative work associated with the recruitment.</p> <p>An advert &amp; Job Description have been prepared, Appendices 1&amp;2. It is proposed that the advert is placed on the Health Board's website and through the Regional Partnership and third sector networks that are in place. Candidates will be required to submit a CV.</p> <p>Interviews will then be undertaken by the Chair of POD and MHA Team Manager.</p> <p>Two references will be required to support applications and successful candidates will be required to undertake a DBS check.</p>
<b>Recommendation:</b>	<p>It is recommended that this process is adopted by SBUHB to increase the number of Associate Hospital Managers who are able to participate in Hospital Managers Hearings.</p>