



Mental Health Legislation Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	49/18	08.11.2018	Emma Woollett to seek Pam Wenger's views on the feasibility of breaches being reported from all commissioned services.	EW	May 2019	EW to discuss with Joanne Abbot-Davies and will update at the next meeting
2.	53/18	08.11.2018	Gareth Howells to make enquiries with regards to adequate financing for DoLs, including the possibility of 'spend to save' initiative for the DoLs Team.	GH	February 2019	
3.	06/19	07.02.2019	CAMHS bed Position to remain on the agenda	GH	May 2019	On the agenda
4.	07/19	07.02.2019	Emma Woollett to have discussions with Pam Wenger regarding the executive structure underpinning the committee and about how to ensure that the committee fulfilled its terms of reference in relation to mental health legislation with non-legislative issues relating to mental health being adequately covered in other committees	EW	May 2019	Ongoing

5.	07/19	07.02.2019	Claire Mulcahy to make enquiries regarding the mental health legislation training with Blake Morgan Solicitors.	CM	May 2019	Work ongoing. Date to be confirmed for June/July 2019.
6.	08/19	07.02.2019	Emma Woollett to speak with Pam Wenger with regards to the Independent Members inductions	EW	May 2019	
7.	09/19	07.02.2019	Peer review or internal audit on the processes for complying with the Mental Health Act on general wards	GH	May 2019	
8.	09/19	07.02.2019	Gareth Howells and Dai Roberts to make enquiries as to who is responsible for the hospital manager's hearings.	GH/DR	May 2019	
9.	10/19	07.02.2019	Discrepancy between ESR data and that provided by delivery units in relation to MCA and DoLS training to be investigated	GH	May 2019	Completed – on the agenda
10.	13/19	07.02.2019	Update on progress and assurance that actions have been completed to be received at the September 2019 committee.	DR	August 2019	To be placed on the agenda for August 2019.
11.	13/19	07.02.2019	Emma Woollett to enquire whether CTPs could form part of the clinical performance reviews.	EW	May 2019	

12.	14/19	07.02.2019	Gareth Howells to raise and make enquiries regarding the CAMHs referrals being blocked by schools at the Safeguarding Board.	GH	May 2019	
Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
13.	37/18	24.08.2018	Clarification be sought from the Director of Corporate Governance as to whether services commissioned by the health board, such as child and adolescent mental health services or continuing healthcare within care homes, should report any breaches of the act as the providers.	LS	September 2018	Completed
14.	38/18	24.08.2018	Gareth Howells to speak with the unit nurse director to determine if it was possible to collate some patient stories from adolescents as to their experience of admissions to adult mental health wards.	GH	September 2018	Completed
15.	38/18	24.08.2018	A piece of work be undertaken to identify how often the bed within the adult ward was used against the capacity at the specialist CAMHS unit.	DR	September 2018	On the agenda
16.	40/18	24.08.2018	A more substantive DoLS report be	GH	September 2018	Completed

			received at the next meeting.			
17.	49/18	08.11.2018	Update on the CAMHs bed position to be added to the February agenda.	CM	February 2019	Completed
18.	49/18	08.11.2018	Gareth Howells to approach WHSSC colleagues with regards to seeking solution to the use of the acute bed on Ward F for CAMHs patients	GH	December 2018	Completed
19.	38/18	24.08.2018	Training compliance by unit to be included as a matter of course in the Mental Health Act Report	LR	Ongoing	Completed - On agenda
20.	49/18	08.11.2018	Dai Roberts to provide Gareth Howells with the historical information surrounding the CAMHs bed on Ward F	DR	December 2018	Completed – Verbal Update received at February 2019's meeting
21.	50/18	08.11.2018	Committee to complete the self-assessment in readiness for discussion at February's meeting.	All	January 2019	Completed - On agenda
22.	51/18	08.11.2018	Dai Roberts to provide information on the number of hearings cancelled, the reasons for cancellations and the impact of the cancellations on the patient and families. Also, an example of the difficulties in arranging hearings to be provided for the understanding of the Committee.	DR	February 2019	Completed - On agenda
23.	51/18	08.11.2018	The report to include year on year comparison, benchmarking data and a	DR/LR	February 2019	Completed - On agenda

			consistency of the data in terms of timeframes.			
24.	54/18	08.11.2018	Emma Woollett asked that Dai Roberts to provide the Committee with assurance around the transitions between services in the upcoming boundary change.	DR	February 2019	Completed
25.	55/18	08.11.2018	Dai Roberts to produce an executive summary which outlines the work underway both at a Health Board level and by each locality in response to the Delivery Unit Reports.	DR	February 2019	Completed - On agenda
26.	55/18	08.11.2018	Emma Woollett to speak with Pam Wenger regarding the Committee Membership and whether Mark Child should be invited to join the Committee.	EW	February 2018	Completed
27.	55/18	08.11.2018	Emma Woollett link in with Director of Workforce with regards to sourcing a Training Needs Analysis for mental health legislation and information on what training is already provided.	EW	February 2019	Completed
28.	10/19	07.02.2019	Emma Woollett to raise the issue of training needs analysis for MCA and DoLs at the next Workforce and OD Committee	EW	May 2019	Completed
31.	08/19	07.02.2019	Claire Mulcahy to make arrangements for the Ward F visit on the 9th May 2019.	CM	May 2019	Completed

