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ADULT MENTAL HEALTH / SOCIAL CARE SERVICES SWANSEA LOCALITY

ACTION PLAN: CARE AND TREATMENT PLAN REVIEW

Date of Action Plan: July 2020

OBJECTIVE	ACTION(S)	PERSON RESPONSIBLE	START DATE	PROJECTED COMPLETION DATE	COMPLETION DATE	MONITORING ARRANGEMENTS
Ensure compliance with 90% of relevant patients having a current CTP	<ol style="list-style-type: none"> 1. All teams have a data base of CTP dates and review. 2. CTPs are discussed as part of managerial supervision 3. Teams conduct virtual/telephone reviews as part of duty when staff are sick and unable to meet review deadlines 	<p>Team Leads/service Managers</p> <p>Team Leads</p> <p>Team leads</p>	2019	<p>On going</p> <p>On going</p> <p>On going</p>		<p>To be monitored monthly Via performance dashboard</p> <p>Via Service manager – team lead supervisions,</p>
To improve the quality of risk assessment and management plans and how they are reflected within the CTP	<ol style="list-style-type: none"> 1. 73 individuals WARRN trained – identify who these are. 2. Plan for WARRN training prioritising all care co-ordinators. 	<p>George Twigg / Nicola Derrick</p> <p>Nicola Derrick</p>	<p>January 2019</p> <p>March 2019</p>		WARRN training is an on-going programme	By CTP audit and clinical supervision, and PADR reviews.

	3. Biannual Locality audit of CTPs using peer reviewers to complete DU audit pro-formas to inform annual Locality CTP plan.	Team Leads Adult and OPMHs	March 2019	On going	Completed in adult services x 1 2019 and 1 2020 due July 2020	Via SMT quality and safety quarterly review
					Completed	
To improve the quality of CTPS to ensure they are person centred, have SMART objectives and reflect input and evidence from service users and carers.	1. Refresher training to be delivered to give key messages about CTP being central to care planning and the one overarching plan of care. 2. Biannual Locality audit of CTPs using peer reviewers to complete DU audit pro-formas to inform annual Swansea Locality CTP Action Plan. 3. Swansea locality to evidence carer/service user involvement in CTP training	Learning and Development Team Service Mangers Team leads (Audit and feedback) Learning and Development Team	January 2019 March 2019 January 2021	On going Completed in adult services x 1 2019 and 1 2020 due July 2020	OPMHs require CMHT audits by Sept 2020	Learning and Development annual reports – Lead Nurse meetings. L&D meetings CTP Audit Group, clinical supervision and case note supervision
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