



			supernumerary Best Interest Assessors (BIA's) within the health board.			
3.	37/19	08.08.2019	Court of Protection Cases Court of protection Case Report to include detail of key themes and trends.	GH	May 2020	In progress Due to COVID-19, routine work has been suspended and will resume shortly. Team are working with Legal and Risk, who are supporting with an analysis of current cases.
			Martyn Waygood and Gareth Howells to draft a formal request for Legal and Risk.	GH/MW	August 2020	In progress Gareth Howells and Martyn Waygood to draft formal request to Legal and Risk for the information.
4.	09/19	07.02.2019	Mental Health Act Monitoring Report Peer review or internal audit on the processes for complying with the Mental Health Act on general wards	GH	August 2020	In progress Due to COVID-19, routine work has been suspended and will resume shortly.
Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	12/20	06.02.2020	Safeguarding Training Needs Analysis - On behalf of the committee,			

			<p>Martyn Waygood to make the recommendation to the Workforce and OD Committee for level 2 safeguarding training to be mandatory.</p> <ul style="list-style-type: none"> - Martyn Waygood to meet with Gareth Howells and Pam Wenger outside of the committee to discuss the matter of making level 2 safeguarding training mandatory. 	MW	May 2020	Completed
				MW/GH	May 2020	Completed
2.	08/20	06.02.2020	<p>Self - Assessments</p> <ul style="list-style-type: none"> - Committee Self-Assessments to be completed by members and returned to corporate governance team by 28th February 2020. 	All	Feb 2020	Completed
3.	09/20	06.02.2020	<p>Mental Health Act Monitoring Report</p> <ul style="list-style-type: none"> - A 'check and balance' of the resource requirement for the Mental Health Act's Team to be carried out. - The issue of the length of time of recruitment process be referred into the Workforce and OD Committee. 	JW/LR	August 2020	<p>Completed</p> <p>A situation report has been requested on this, an update will be provided.</p>
				MW	May 2020	Completed

4.	26/19	09.05.2019	Mental Capacity Act Monitoring Report Dai Roberts to provide an update to the next committee in terms of what has been done or is planned to improve the visibility of the IMCA service.	DR/JW	August 2020	Completed A meeting took place with the IMCA service but the agreed way forward of a series of ward visits to raise profile of service did not take place due to COVID 19. Discussion to take place to find alternative solution.
6.	29/19	09.05.2019	Mental Health Act Monitoring Report A meeting be arranged to look at proposals for a central control for the defective errors. The proposals drafted and then shared with the committee in August.	DR/LR/CW	August 2020	Completed A data base has been developed to capture all errors. Individual reports to be provided to DU's.