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WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting of the Health and Safety Committee
Tuesday, 1st September 2020 at 9.30am via Microsoft Teams
Millennium Room, HQ, Baglan

Time	Agenda	Purpose	Lead	Attached/ Verbal
9.30am	1. Preliminary Matters			
	1.1 Apologies for absence	Noting	Chair	Verbal
	1.2 Declarations of Interest	Noting	Chair	Verbal
	1.3 Minutes of the Previous Meeting on 13 th July 2020	Approval	Chair	Attached
	1.4 Matters Arising			
	• Electrical Testing at Gorseinon Hospital	Assurance	Liza Powell	Verbal
	1.5 Action Log	Noting	Chair	Attached
	1.6 Committee Work Programme	Noting	Chair	Attached
9.50am	2. Risk, Governance and Assurance			
	2.1 Health and Safety Plan Updates	Assurance	Mark Parsons	Attached
	2.2 Health and Safety Risk Register	Assurance	Hazel Lloyd	Attached
	2.3 Restarting delivery services in a physically distancing environment update	Assurance	Craige Wilson	Attached
	2.4 Morrision Hospital Report and action plan following HIW visit	Assurance	Mark Madams	Attached
	2.5 Site Responsibility update	Assurance	Mark Parsons	Not received
10.50am	3. Reviews of Service and Non-Service Delivery Units			
	3.1 Primary Care and Community Services	Assurance	Hilary Dover	Attached
	3.2 Mental Health and Learning Disabilities	Assurance	Dai Roberts	Attached
11.20am	4. Items for Approval			
	4.1 Committee Terms of Reference	Approval	Pam Wenger	Attached
	4.2 Health and Safety Committee Annual Report	Approval	Pam Wenger	Attached
11.30am	5. Items for Information			
	5.1 Key Issues: Health and Safety Operational	Noting	Mark Parsons	Attached

	Group 5.2 Health and Safety COVID-19 Newsletter	Noting	Mark Parsons	Not received
11.35am	6. Items to Refer to Other Committees			
11.40am	7. Any Other Business			
11.45am	8. Date and Time of Next Meeting			
	The next scheduled meeting is 1 st December 2020.			