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NHS
WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting of the Health and Safety Committee
Monday, 2nd September 2019 at 9.30am
Millennium Room, HQ, Baglan

Time	Agenda	Purpose	Lead	Attached/ Verbal
9.30am	1. Preliminary Matters			
	1.1 Apologies for absence	Noting	Chair	Verbal
	1.2 Declarations of Interest	Noting	Chair	Verbal
	1.3 Minutes of the Previous Meetings	Approval	Chair	Attached
	1.4 Matters Arising	Assurance	Chair	Verbal
	• Fire drill arrangements		Mark Parsons	Verbal
	• Estates and Facilities PADR Compliance		Hazel Robinson	Verbal
	1.5 Action Log	Noting	Chair	Attached
	1.6 Committee Work Programme 2019-20	Noting	Chair	Attached
10am	2. Risk, Governance and Assurance			
	2.1 Health and Safety Risk Register	Assurance	Laurie Higgs	Attached
	2.2 Health and Safety Modules	Assurance	Laurie Higgs	Attached
	2.3 Water Management	Assurance	Des Keighan	Attached
	2.4 Health and Safety Plan	Assurance	Laurie Higgs	Attached
	2.5 Health and Safety Annual Report	Assurance	Laurie Higgs	Attached
	2.6 Operational Group Key Issues Report	Noting	Laurie Higgs	Attached
11.15am	3. Reviews of Service and Non-Service Delivery Units			
	3.1 Review of Service Delivery Unit: Singleton Hospital	Assurance	Jan Worthing	Attached
11.35am	4. Items to Refer to Other Committees			
11.40am	5. Any Other Business			
11.45am	6. Date and Time of Next Meeting			
	The next scheduled meeting is 2 nd December 2019.			