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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Meeting Of Health and Safety Committee

Tuesday, 5th October 2021 at 9.30am to 11.20am

Via Microsoft Teams

AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	9.30am	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meeting	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda <ul style="list-style-type: none"> i. To receive a verbal update on water and ice machines across sites ii. Personal Protective Equipment guidance concerns raised by trade unions 	Chair (verbal) Assistant Director of Operations – Estates (verbal) Assistant Director of Health and Safety (verbal)		Discussion
1.5	To receive the action log	Chair (attached)		Assurance
1.6	To receive the work programme	Chair (attached)		Assurance
PART 2. RISK, GOVERNANCE AND ASSURANCE				
2.1	To receive the Health and Safety Risk Register	Head of Patient Experience	9.45am	Assurance
2.2	To receive a report on Health and Safety Plan Updates	Assistant Director of Health and Safety	10am	Assurance
2.3	To receive a report on COVID-19 Health and Safety Issues to include visiting, access routes, nosocomial transmission, PPE and social distancing	Assistant Director of Health and Safety (verbal)	10.10am	Assurance



2.4	To receive a report on recent inspections and audits to include Internal Audit Water Safety action plan and progress report	Assistant Director of Operations - Estates	10.20am	Assurance
PART 3. REVIEW OF SERVICE AND NON-DELIVERY GROUPS				
3.1	To receive a report on Primary and Community Services	Service Director, Primary Care	10.30am	Assurance
3.2	To receive a report on Mental Health and Disabilities	Service Director, MHLD	10.40am	Assurance
3.3	To receive a report on Estates Services	Assistant Director of Operations - Estates	10.50am	Assurance
PART 4. ITEMS FOR INFORMATION				
4.1	To receive the Key Issues: Health and Safety Operational Group report	Assistant Director of Health and Safety	11.00am	Noting
4.2	To receive an update report on site responsibility allocation	Assistant Director of Health and Safety (verbal)	11.10am	Noting
4.3	To receive the Health and Safety Newsletter	Assistant Director of Health and Safety	11.15am	Discussion
PART 5. ANY OTHER BUSINESS				
5.1	Items to refer to other committees	Chair (Verbal)	11.20am	Discussion
5.2	Any Other Business	Chair (Verbal)		Discussion
COMFORT BREAK BEFORE IN-COMMITTEE MEETING (11.20 - 11.30)				
Next meeting: 11th January 2022				

