



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Abertawe Bro Morgannwg  
University Health Board



**Meeting of the Health and Safety Committee  
Monday, 4<sup>th</sup> March 2019 at 9.30am  
Millennium Room, HQ, Baglan**

Time	Agenda	Purpose	Lead	Attached/ Verbal
9.30am	<b>1. Preliminary Matters</b>			
	1.1 Apologies for absence 1.2 Declarations of Interest 1.3 Minutes of the Meeting on 4 <sup>th</sup> December 2018 1.4 Matters Arising 1.5 Action Log 1.6 Committee Work Programme 2018-19 1.7 Committee Work Programme 2019-20	Noting Noting Approval  Assurance Noting Noting Approval	Chair Chair Chair  Chair Chair Chair Chair	Verbal Verbal Attached  Verbal Attached Attached Attached
9.40am	<b>2. Health and Safety Portfolio</b>			
	2.1 Executive Lead Handover Report	Discussion	Darren Griffiths	Attached
10.20am	<b>3. Reviews of Service and Non-Service Delivery Units</b>			
	3.1 Review of Service Delivery Unit: Neath Port Talbot Hospital	Assurance	Brian Owens	Attached
	3.2 Review of Service Delivery Unit: Primary Care and Community Services	Assurance	Hilary Dover	Attached
<b>BREAK 10.50am – 11am</b>				
11am	<b>4. Risk, Governance and Assurance</b>			
	4.1 Health and Safety Plan 2018/19 Status Updates 4.2 Health and Safety Risk Register 4.3 Health and Safety Improvement Plan 2019/20 4.4 Bridgend Boundary Change	Assurance Assurance Assurance Assurance	Laurie Higgs Laurie Higgs Laurie Higgs Gareth Howells	Attached Attached Attached Verbal
11.30am	<b>5. Policy and Procedures</b>			
	5.1 Current Policy Review 5.2 Review of Singleton Hospital Fire Safety Arrangements	Assurance Assurance	Laurie Higgs Laurie Higgs	Attached Attached
11.40am	<b>6. Items to Refer to Other Committees</b>			
	<b>7. Any Other Business</b>			
	<b>8. Date and Time of Next Meeting</b>			
	The next scheduled meeting is 3 <sup>rd</sup> June.			