



## Health and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	44/19	25.04.2019	Review of policies to be updated as per discussion	LH	June 2019	Verbal update to be provided
2.	37/19	25.04.2019	Update be provided as to the discussion at Workforce and OD Committee in relation to statutory and mandatory training	HR	June 2019	Detailed analysis of statutory and mandatory training to be received by the Workforce and OD Committee in May 2019
3.	36/19	25.04.2019	Use of birthing pools at home be discussed with infection control committee	GH	June 2019	Verbal update to be provided
4.	36/19	25.04.2019	Update be received at the next meeting regarding five facet review of backlog maintenance	DK	June 2019	Verbal update to be provided
5.	08/19	04.03.2019	Primary Care and Community Services Unit's compliance with health and safety statutory and mandatory training requirements be shared outside of the	JC	April 2019	Detailed analysis of statutory and mandatory training to be received by the Workforce and OD Committee in May

			committee.			2019
6.	08/19	04.03.2019	The issue of site responsibility when several units were present there be discussed outside of the meeting.	GH/PW/CW	April 2019	Gorseinon has a nominated health and safety lead and Mark Parsons, Assistant Director for Health and Safety is mapping out peripheral areas to identify leads
7.	47/18	03.12.2018	Consideration be given to prioritising areas in which patients were long-staying with regard to the radon gas monitoring review.	GH	June 2019	Mark Parsons, Assistant Director for Health and Safety, is working through information received regarding radon gas to clarify current position.

### Closed Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
8.	41/19	25.04.2019	Risk register to be further developed as per the discussion	LH	June 2019	On the agenda
9.	36/19	25.04.2019	Governance structure be shared at next meeting	JM	June 2019	On the agenda
10.	19/19	04.03.2019	Committee terms of reference be revised to include third staffside rep.	PW	June 2019	On the agenda
11.	07/19	04.03.2019	Report on lone workers and the potential to use the Mobilisation project be received at the next meeting.	GH/MJ	June 2019	On the agenda