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WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting of the Health and Safety Committee
Monday, 3rd June 2019 at 9.30am
Millennium Room, HQ, Baglan

Time	Agenda	Purpose	Lead	Attached/ Verbal
9.30am	1. Preliminary Matters			
	1.1 Apologies for absence	Noting	Chair	Verbal
	1.2 Declarations of Interest	Noting	Chair	Verbal
	1.3 Minutes of the Meeting on 25 th April	Approval	Chair	Attached
	1.4 Matters Arising	Assurance	Chair	Verbal
	• Site Ownership/Unit H&S arrangmt.	Noting	Chris White	
	1.5 Action Log	Noting	Chair	Attached
	1.6 Committee Work Programme 2019-20	Noting	Chair	Attached
9.40am	2. Risk, Governance and Assurance			
	2.1 Health and Safety Plan	Assurance	Laurie Higgs	Attached
	2.2 Health and Safety Risk Register	Assurance	Laurie Higgs	Attached
	2.3 Future Governance Arrangements	Assurance	Jacqui/Mark	Attached
	2.4 Committee Terms of Reference	Approval	Pam Wenger	Attached
	2.5 Committee Annual Report	Approval	Pam Wenger	Attached
	2.6 Key Matters from Operational Group	Noting	Laurie Higgs	Attached
	2.7 Personal Injury Files	Noting	Jacqui Maunder	Attached
10.40am	3. Internal Audit			
	3.1 COSHH Review	Assurance	Huw Richards	Attached
BREAK 10.50am – 11am				
11am	4. Reviews of Service and Non-Service Delivery Units			
	4.1 Review of Non-Service Delivery Unit: Hotel and Support Services	Assurance	Jo Jones	Attached
	4.2 Review of Service Delivery Unit: Mental Health and Learning Disabilities	Assurance	Dai Roberts	Attached
11.30am	5. Items to Refer to Other Committees			
	6. Any Other Business			
	7. Date and Time of Next Meeting			
	The next scheduled meeting is 2 nd September 2019.			