



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

## Meeting Of Health and Safety Committee

Tuesday, 5<sup>th</sup> July 2022 at 9.30am to 11.55am

Via Microsoft Teams

### AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
<b>PART 1. PRELIMINARY MATTERS</b>				
1.1	Welcome and Apologies	Chair (verbal)	9.30am	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meeting	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Dicussion
1.5	To receive the action log	Chair (attached)		Assurance
1.6	To note the work programme	Chair (attached)		Noting
<b>PART 2. REVIEW OF SERVICE GROUPS</b>				
2.1	To receive the Facilities and Hotel Services Health and Safety highlight report	Head of Support Services (attached)	9.45am	Assurance
2.2	To receive the Estates Services Health and Safety Highlight Report	Assistant Director of Operations – Estates (attached)	10.05am	Assurance
<b>PART 3 RISK, GOVERNANCE AND ASSURANCE</b>				
3.1	To receive the Health and Safety Risk Register	Acting Director of Corporate Governance (attached)	10.25am	Assurance
3.2	To receive a report on recent inspections and audits	Assistant Director of Health and Safety (attached)	10.45am	Assurance



3.3	To receive an update report on the progress of the six facet review of backlog maintenance	Assistant Director of Operations - Estates (attached)	11am	Assurance
3.4	To receive an update on the tender for water risk assessments	Assistant Director of Operations - Estates (attached)	11.15am	Assurance
3.5	To receive an update report on fire door compliance	Assistant Director of Health and Safety (attached)	11.25am	Assurance
3.6	To approve the Health and Safety Committee Terms of Reference	Acting Director of Corporate Governance (attached)	11.35am	Assurance
<b>PART 4. ITEMS FOR INFORMATION</b>				
4.1	To receive the Health and Safety Operational Group key issues report	Assistant Director of Health and Safety (attached)	11.40am	Noting
<b>PART 5 ANY OTHER BUSINESS</b>				
5.1	Items to refer to other committees	Chair (Verbal)	11.55am	Discussion
5.2	Any Other Business	Chair (Verbal)		Discussion
<b>Next meeting: 4<sup>th</sup> October 2022</b>				
<b>COMFORT BREAK – 5 MINUTES</b>				

