

### Health and Safety Committee Work Programme 2022-23

Topic	Lead	April	July	October	January	April
<b>Preliminary Matters</b>						
Minutes of the Previous Meeting	Director of Corporate Governance					
Action Log	Director of Corporate Governance					
Work Programme	Director of Corporate Governance					
<b>Review of Service Group and Non-service Group Units</b>						
Primary and Community Services	Service Director					
Mental Health and Learning Disabilities	Service Director					
Corporate/HQ	Director of Corporate Governance					
Singleton Hospital/ NPT Hospital	Service Director					
Morrison Hospital	Service Director					
Facilities and Hotel Services	Chief Operating Officer					
Estates	Chief Operating Officer					
<b>Risk, Governance and Assurance</b>						
COVID-19 Health and Safety Issues	Director of Finance and Performance					
Committee Terms of Reference	Director of Corporate Governance					
Health and Safety Plan Updates	Director of Finance and Performance					
Health and Safety Committee Risk Register	Director of Finance and Performance					
Smoking Legislation	Director of Finance and Performance				Verbal	
Estates Report to include 6 face survey, ventilation and air flow and water management	Assistant Director of Operations - Estates					
Site Responsibility	Director of Finance and Performance			Verbal		
Singleton Cladding Report	Assistant Director of Strategy - Capital					
Health and Safety Annual Report	Director of Finance and Performance					
Recent Inspections and Audits (ad-hoc)	Director of Finance and Performance	As req.	As req.	As req.	As req.	As req.

Noting						
Operational Group Key Issues Report	Director of Finance and Performance					
Items to Refer to Other Committees	Director of Finance and Performance					