



**GIG**  
CYMRU  
**NHS**  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board

## Meeting Of Health and Safety Committee

Tuesday, 17<sup>th</sup> January 2023 at 9:30am to 11:30am

Via Microsoft Teams

### AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
<b>PART 1. PRELIMINARY MATTERS</b>				
1.1	Welcome and Apologies	Chair (verbal)	9:30am	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meeting	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Dicussion
1.5	To receive the action log	Chair (attached)		Assurance
1.6	To note the work programme	Chair (attached)		Noting
<b>PART 2. REVIEW OF SERVICE GROUPS</b>				
2.1	To receive the Corporate and Headquarters highlight report	Director of Corporate Governance (attached)	9:35am	Assurance
<b>PART 3 RISK, GOVERNANCE AND ASSURANCE</b>				
3.1	To receive the Health and Safety Risk Register	Director of Corporate Governance (attached)	9.50am	Assurance
3.2	To receive an update on the Health and Safety Plan	Director of Finance and Performance (Verbal)	10:05am	Assurance
3.3	To receive the Health and Safety annual report	Director of Finance and Performance	10:25am	Assurance



		(attached)		
3.4	To receive an estates update report to include: - Water update	Assistant Director of Operations – Estates (attached)	10:40am	Assurance
3.5	To receive an update on the 6 facet survey to include: - Review of backlog maintenance	Assistant Director of Operations – Estates (attached)	10:55am	Assurance
3.6	To receive an update on the air conditioning and ventilation systems	Assistant Director of Operations – Estates (attached)	11:10am	Assurance
<b>PART 4. ITEMS FROM OTHER GROUPS</b>				
4.1	To receive the Health and Safety Operational Group key issues report	Director of Finance and Performance (attached)	11.25am	Ratification
<b>PART 5 ANY OTHER BUSINESS</b>				
5.1	Items to refer to other committees	Chair (Verbal)	11:30am	Discussion
5.2	Any Other Business	Chair (Verbal)		Discussion
<b>Next meeting: Tuesday, 4<sup>th</sup> April 2023</b>				

