



## Health and Safety Committee **Urgent** Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	-	-	Nil Return	-	-	-



## Health and Safety Committee **Pending** Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	132/19	02.12.2019	Mark Parsons to confirm timescale for the capital bid works at Caswell Clinic in respect of the camera and alarm system.	CWilliams	June 2020	MP still chasing a response.
2.	28/30, 51/20	02.06.2020, 13.07.2020	Update on the electrical testing at Gorseinon Hospital be received at September's committee.	DK	September 2020	The EICR testing has been complete and the team are waiting to receive the completed report. General outcome satisfactory with some remedial to be undertaken. Remedial works will be completed on receipt of report.
3.	36/19, 102/19, 128/19 and 14/20	25.04.2019, 02.09.2019, 02.12.2019, 03.03.2020	Update be provided regarding progress of the six facet review of backlog maintenance.	DK	April 2020	Delayed following COVID-19 activity.



GIG  
CYMRU  
NHS  
WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board



Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
4.	17/20 and 35/20	03.03.2020, 02.06.2020	The Health and Safety COVID-19 Newsletter to be circulated to the Senior Leadership Team for further distribution to Unit teams.	MP	End of July 2020	Completed.
5.	136/19	02.12.2019	An updated COSSH report be brought to the committee.	MP	December 2020	On the agenda. Completed.
6.			Deep Dive into the Water Safety Plan to be provided.	DK	December 2020	On agenda. Completed.
7.	08/19, 129/19, 35/20, 51/20	04.03.2019, 02.12.2019, 02.06.2020, 13.07.2020	The issue of site responsibility when several units were present to be discussed outside of the meeting. The spreadsheet to be shared in March once all sites have been allocated to individuals.	MP	December 2020	On agenda. Completed.