



GIG
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WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Meeting Of Health and Safety Committee

Tuesday, 1st December 2020 at 9.30am to 11.00am

Via Microsoft Teams

AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (verbal)	9.30	Noting
1.2	Declarations of Interest	Chair (verbal)		Noting
1.3	To receive and approve the minutes of the previous meeting	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (attached)	9.45	Assurance
PART 2. RISK, GOVERNANCE AND ASSURANCE				
2.1	To receive a report on the Health and Safety Action Plan Updates	Assistant Director of Health and Safety	9.50	Assurance
2.2	To receive a report on Control of Substances Hazardous to Health Regulations (COSHH) (to include limited assurance on Water Safety and COSHH)	Assistant Director of Health and Safety	10.00	Assurance
2.3	To receive an update on recent inspections and audits (to include the Singleton Cladding Report)	Assistant Director of Health and Safety	10.10	Assurance
2.4	To receive the Health and Safety Risk Register	Head of Patient Experience	10.20	Assurance
2.5	To receive a report on a Deep Dive into the Water Safety Plan	Interim Director of Nursing and Patient Experience	10.30	Assurance
PART 3. REVIEW OF DELIVERY UNITS				



3.1	To receive the Singleton Hospital Delivery Unit Report	Assistant Director of Health and Safety	10.40	Noting
PART 4. ITEMS FOR INFORMATION				
4.1	To receive the Key Issues: Health and Safety Operational Group report	Assistant Director of Health and Safety	10.45	Noting
4.2	To receive the Site Responsibility details	Assistant Director of Health and Safety	10.50	Noting
4.3	To receive the Health and Safety Newsletter	Assistant Director of Health and Safety	10.55	Noting
PART 5. ANY OTHER BUSINESS				
5.1	To discuss the Vice-Chair of Health and Safety Committee	Chair (Verbal)	11.00	Discussion
5.2	Any Other Business	Chair (Verbal)		Discussion
Next meeting: 1 st April 2021				