

APPENDIX 1

Meeting Date / Agenda Item	April 2018	August 2018	Dec 2018	March 2019
Confirm Terms of Reference	<input checked="" type="checkbox"/>			
Health and Safety Plan 2018/19 Status Updates	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Health and Safety Risk Register	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Health and Safety Annual Report		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Current policy review				<input checked="" type="checkbox"/>
HSE/Fire etc. enforcement report			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Agree a position in respect of COSHH for agreement by H&S Committee			<input checked="" type="checkbox"/>	
First Aid procedure review				<input checked="" type="checkbox"/>
VDU Procedure Review			<input checked="" type="checkbox"/>	
Eyesight test system review and consolidation			<input checked="" type="checkbox"/>	
RADON gas Monitoring Review			<input checked="" type="checkbox"/>	
Fire audit report (Shared Services system)			<input checked="" type="checkbox"/>	
Review of fire safety arrangements at Singleton Hospital		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

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Internal Audit Health and Safety Review	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
Internal Audit Fire Safety Review		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Review of Service Delivery Units (Delivery Unit leads to attend and present)		<input checked="" type="checkbox"/> SGH	<input checked="" type="checkbox"/> POW&MGH	
Review of non-Service Delivery areas (leads to attend and present)			<input checked="" type="checkbox"/> Estates	<input checked="" type="checkbox"/> Facilities
Thematic Review: Manual Handling				<input checked="" type="checkbox"/>
Thematic Review: Violence and Aggression				<input checked="" type="checkbox"/>
Review of Backlog Maintenance			<input checked="" type="checkbox"/>	
Review of Food and Nutrition				<input checked="" type="checkbox"/>
Review of Education and Awareness				<input checked="" type="checkbox"/>
Review and confirm Health and Safety arrangements for patient safety (Health and Safety at Work Act Section 3)				<input checked="" type="checkbox"/>
Initial Review ABMU and Cwm Taf reorganisation				<input checked="" type="checkbox"/>
Thematic Review: Occupational Health				<input checked="" type="checkbox"/>
Planning for Health and Safety Improvement Plan 2019/2020			<input checked="" type="checkbox"/>	
Confirm Health and Safety Improvement Plan 2019/2020				<input checked="" type="checkbox"/>