



Health and Safety Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	19/19	04.03.2019	Committee terms of reference be revised to include third staffside rep.	PW	June 2019	On the work programme for June 2019
2.	08/19	04.03.2019	Primary Care and Community Services Unit's compliance with health and safety statutory and mandatory training requirements be shared outside of the committee.	JC	April 2019	In progress
3.	08/19	04.03.2019	The issue of site responsibility when several units were present there be discussed outside of the meeting.	GH/PW/CW	April 2019	Verbal update to be provided at the meeting.
4.	07/19	04.03.2019	Report on lone workers and the potential to use the Mobilisation project be received at the next meeting.	GH/MJ	June 2019	On the work programme for June 2019
5.	05/19	04.03.2019	Timescales for the follow-up fire safety audit be clarified.	PW	April 2019	Verbal update to be provided at the meeting.

6.	47/18	03.12.2018	Consideration be given to prioritising areas in which patients were long-staying with regard to the radon gas monitoring review.	GH	April 2019	Further verbal update to be provided at the meeting.
Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
7.						