



GIG
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WALES

Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board

Meeting Of Health and Safety Committee

Thursday, 1st April 2021 at 9.30am to 11.20am

Via Microsoft Teams

AGENDA

Item No:	Topic	Lead/Attachment	Timings	Purpose
PART 1. PRELIMINARY MATTERS				
1.1	Welcome and Apologies	Chair (Verbal)	9.30	Noting
1.2	Declarations of Interest	Chair (Verbal)		Noting
1.3	To receive and approve the minutes of the previous meeting	Chair (attached)		Approval
1.4	To receive and consider any matters arising not otherwise on the agenda	Chair (verbal)		Assurance
1.5	To receive the action log	Chair (verbal)		Assurance
PART 2. RISK, GOVERNANCE AND ASSURANCE				
2.1	To receive a report on the Health and Safety Plan Updates (verbal)	Assistant Director of Health and Safety	9.40	Discussion
2.2	To receive an update regarding the Health and Safety Infrastructure (verbal)	Assistant Director of Health and Safety	9.45	Assurance
2.3	To receive the Health and Safety Risk Register	Head of Patient Experience	9.50	Assurance
2.4	To receive a joint report on the discretionary capital programme and the concerns surrounding the six facet review of backlog maintenance from a Health and Safety perspective	Assistant Director of Strategy – Capital/ Assistant Director –of Operations - Estates	10.00	Assurance
2.5	To receive an update report on the use of fire doors following deep dive	Assistant Director of Health and Safety	10.20	Assurance
2.6	To receive the implementation of smoking legislation	Assistant Director of Health and Safety	10.40	Assurance



PART 3. REVIEW OF SERVICE AND NON-DELIVERY UNITS				
3.1	To receive a report on Facilities and Hotel Services	Head of Support Services	10.50	Assurance
PART 4. ITEMS FOR INFORMATION				
4.1	To receive the Key Issues: Health and Safety Operational Group report	Assistant Director of Health and Safety	11.00	Noting
4.2	To receive the Health and Safety Newsletter (verbal)	Assistant Director of Health and Safety	11.10	Discussion
PART 5. ANY OTHER BUSINESS				
5.1	Items to refer to other committees	Chair (Verbal)	11.20	Discussion
5.2	Any Other Business	Chair (Verbal)		Discussion
COMFORT BREAK BEFORE IN-COMMITTEE MEETING (11.20 - 11.30)				
Next meeting: 1 st July 2021				

