Swansea Bay University Health Board
Unconfirmed Minutes of the Annual General Meeting of the Health Board
held on 14th October at 5.30pm via Microsoft Teams

Present

Emma Woollett	Chair
Tracy Myhill	Chief Executive
Martyn Waygood	Interim Vice-Chair
Christine Williams	Interim Director of Nursing and Patient Experience
Chris White	Chief Operating Officer/Director of Therapies and Health Science
Keith Reid	Director of Public Health
Darren Griffiths	Interim Director of Finance
Jackie Davies	Independent Member
Tom Crick	Independent Member
Kathryn Jones	Interim Director of Workforce and Organisational Development (OD)
Mark Child	Independent Member
Maggie Berry	Independent Member
Martin Sollis	Independent Member
Andrew Jarrett	Associate Board Member
Reena Owen	Independent Member
Richard Evans	Executive Medical Director

In Attendance:

Sue Evans	Community Health Council
Hugh Patrick	Community Health Council
Pam Wenger	Director of Corporate Governance
Matt John	Director of Digital
Hannah Evans	Director of Transformation
Irfon Rees	Chief of Staff
Liz Stauber	Head of Corporate Governance

Minute No.		Action
307/20	**APOLOGIES**	
	Apologies for absence were received from Siân Harrop-Griffiths, Director of Strategy and Keith Lloyd, Independent Member.	
308/20	**WELCOME / INTRODUCTORY REMARKS**	
	Emma Woollett welcomed everyone to the first annual general meeting as Swansea Bay University Health Board, stating that it had been a very	

	unusual year given the ongoing Covid-19 pandemic. She said it had been her honour to be appointed as chair but there was also sadness at the news that Tracy Myhill would be retiring. Work was now underway to recruit a worthy successor.	
309/20	**SUMMARY OF THE YEAR**	
	A presentation providing a summary of 2019-20 was **received.** In introducing the presentation, the following points were raised: - Tracy Myhill offered her thanks to the executive team for the progress made during the year; - It had been a challenging time due to the pandemic but the commitment and response from staff had been incredible, often at personal sacrifice; - It was an opportunity to learn from the changes made and to embed them; - A number of actions had been taken to respond to the pandemic, including establishing two field hospitals and creating a paediatric emergency and admission unit at Morriston Hospital; - The support from the local community had been overwhelming in terms of donations for staff and patients; - Tribute was paid to Liz Spooner, Jenelyn Carter, Linnette Cruz and Sharon Bamford, colleagues lost to Covid-19, as well as Gerallt Davies, paramedic with the Welsh Ambulance NHS Trust (WAST), who worked closely with the emergency department; - There had been a number of changes within the executive team during the year and thanks was given to those currently in interim positions for stepping up; - A focus on supporting staff continued, including the launch of the #livingourvalues campaign and the implementation of the Guardian Service, enabling staff to confidentially raise concerns; - The health board was working hard to be inclusive and had staff networks for those who were LGBT+ (lesbian, gay, bisexual, transgender/transsexual plus) and BAME (black, Asian, minority ethnic); - A number of digital developments had been made with the digitalisation of medical records as an example;	

- An enhanced seven-day occupational health service had been established to support staff during the pandemic and the team had been recent winners at the Personnel Today 'Occupational Health and Wellbeing Awards' along with the wellbeing team;

- Pressure ulcers had been reduced by 7% over the year 2019-20;

- A new support group for men in Swansea Bay concerned with their mental health, known as 'The Rally' had started;

- 'Hospital 2 Home' was supporting people over the age of 65 to return home as soon as they were well enough;

- While the need to respond to Covid-19 affected the way in which services could be provided, a large number of patients were seen, and where necessary, treated;

- Infection prevention and control ambitions were exceeded in all five core measures;

- 85% of patients referred urgently to cancer services were seen within the 62-day target and for three months, the health board was the best performing in Wales;

- By the end of the year, all stroke patients were admitted into a stroke bed within four hours and 100% of those needing a CT (computerised tomography) scan were seen within an hour;

- An improvement had been evident in unscheduled care performance thanks to a number of innovations and the health board was one of the best performing in terms of urgent ambulance response times;

- The work to increase access to planned care had started to take affect however routine services were paused in March 2020 due to the pandemic;

- An end-of-year financial position was reported as a deficit of £16.284 and while this was within the forecast, it meant that the budget was overspent which was a failure of a financial duty;

- The health board did meet its capital resource limit for the year;

- There was a long road to recovery ahead and while it was unclear as to how the pandemic would continue to develop, there were some initiatives planned including the modernisation of adult mental health services and moving some orthopaedic services to Neath Port Talbot Hospital to support the restart of some treatments.

Resolved:	The presentation be **noted.**	
310/20	**QUESTION AND ANSWER SESSION**	
	Emma Woollett advised that no questions had been received from members of the public or staff.	
311/20	**CLOSING REMARKS**	
	Emma Woollett drew the meeting to an end by re-emphasising the progress which had been made during the year as well as the exceptional response to Covid-19. She commented that 2020-21 had also been dominated by the virus so far but some of the changes made would support the longer-term ambition of transformation. She looked forward to seeing people at a future meeting.	
312/20	**DATE OF NEXT BOARD MEETING**	
	The date of the next board meeting was noted to be 26th November 2020.	