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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	2.3 (iv)
Freedom of Information Status		Open	
Reporting Committee	Health and Safety Committee		
Author	Leah Joseph, Corporate Governance Officer		
Chaired by	Maggie Berry, Independent Member		
Lead Executive Director (s)	Christine Williams, Interim Director of Nursing and Patient Experience		
Date of last meeting	01 April 2021		
Summary of key matters considered by the committee and any related decisions made.			
None identified.			
Key risks and issues/matters of concern of which the board needs to be made aware:			
<ul style="list-style-type: none"> Six Facet Review of backlog maintenance Joint report on the discretionary capital programme and the concerns surrounding the six facet review of backlog maintenance from a Health and Safety perspective was received for assurance. The position of the estates backlog maintenance is currently managed via desktop review with the last property appraisal taking place in 2009. Swansea Bay University Health Board is not in a position to provide detailed information of how the development of business cases could affect the backlog maintenance risks. The backlog maintenance costs 2019/20 were reported as at £25.6m in the high significant risk categories, out of a total backlog of £67.5m. There is a need to provide decant capacity to undertake any deep cleaning of the existing estate and accommodate any ward refurbishment or refresh works on the Morriston Hospital site. Currently Morriston Hospital does not have an up to date condition survey to support strategic decisions. 			
Delegated action by the committee:			
Health and Safety Operational Group Terms of Reference was endorsed.			
Main sources of information received:			
<ul style="list-style-type: none"> Health and Safety Plan Updates – a verbal update was received for assurance. Health and Safety Newsletter was discussed. The next newsletter will be developed with the support of the Health and Safety Operational Group. Health and Safety Risk Register - A report providing an update on the Health and Safety risk register and COVID-19 risk register was received. The risks that are currently assigned to the Health and Safety Committee are Health and Safety Infrastructure, Fire Safety Compliance, and Environment of Premises. Facilities and Hotel Services Report was received for assurance. Overall statutory & mandatory training compliance for Support/Hotel Services, as recorded on electronic staff record was 64.8% as at March 2021. Each departmental manager had been given an individual improvement target to reach full compliance. There have been 400 new starters within support services and facilities. Overall Personal Appraisal Development Review compliance for Support Services is 20.85%. From April 2020 to February 2021, there have been 289 recorded incidents, mostly concerning security staff in Morriston Hospital's 			

Emergency Department. The risk titled 'cleaning hours in Morrision Hospital' is due to be removed from the risk register as funding had recently been allocated and recruitment is taking place.

- **Update report on the use of fire doors following deep dive** was received which confirmed that there were a high percentage of overdue risk assessments and this was under review to ensure compliance levels remained on target. The health board has invested in temporary resources to address the overdue fire risk assessments and progression has been positive over the month of March 2021, with an action plan in place to complete by end of July 2021.
- **Implementation of smoking legislation** - A report was received for assurance. The Local Authorities are enforcing the legislation across sites following the implementation of the Public Health (Wales) Act 2017 and the Smoke-free Premises and Vehicles (Wales) Regulations 2020 that came into force on 1st March 2021. The position overall is good and a task and finish group is in place to discuss the concerns and issues surrounding the implementation.

Highlights from sub-groups reporting into this committee:

- **Key Issues: Health and Safety Operational Group** – The report was received for assurance. Personal protective equipment stocks are at good levels, and there is work ongoing to reduce the number of corridors being blocked by beds. The Health and Safety Executive (HSE) visited Morrision Hospital on 10th December 2020 to undertake inspections relating to COVID-19. HSE reviewed clinical and non-clinical areas, with verbal feedback provided on the day and this was followed up in writing in the form of a notice of contravention. The health board is currently progressing through the actions identified.

Matters referred to other committees

None identified.

Date of next meeting

1st July 2021.