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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



		Agenda Item	2.2 (v)
Freedom of Information Status		Open	
Reporting Committee	Health and Safety Committee		
Author	Leah Joseph, Corporate Governance Manager		
Chaired by	Tom Crick, Independent Member		
Lead Executive Director (s)	Darren Griffiths, Director of Finance and Performance		
Date of last meeting	04 October 2022		
Summary of key matters considered by the committee and any related decisions made.			
Service Group highlight report: Primary and Community Therapies Services			
A report was received for noting.			
Service Group highlight report: Mental Health and Learning Disabilities (MHL D)			
A report was received for noting which detailed that the MHL D health and safety group met bi-monthly and were well represented and proactive. Themes included infection, prevention and control, fire risk assessments, environmental risk assessments and issues. Areas of greatest concern included the acute adult wards at Cefn Coed Hospital as the environment was not fit for purpose in light of the Edwardian structure. Although the wards had been refurbished, communal space and sanitary accommodation were inadequate. Public engagement about the adult inpatient re-provision had concluded and the next stage was to progress the approved business case and submit to Welsh Government. The expected timescale for completion of the new build is 2027. Another area of greatest concern was the Child Adolescent Mental Health Service (CAMHS) bed in Ward F, Neath Port Talbot Hospital. Due to a gap in service provision for inpatient CAMHS, all Health Boards were required to provide an emergency inpatient bed for a CAMHS patient aged between 16 and 18 years. The designated bed in Swansea Bay University Health Board was based in Ward F, Neath Port Talbot Hospital which is an acute adult mental health ward. This is considered an unsuitable environment for patients in this age group. In order to mitigate safeguarding risks, any CAMHS patient admitted is nursed on a one-to-one basis, however this is restrictive and can cause distress. A fire had occurred on Clyne ward which was self-started by a patient. Correspondence had been received from the Fire and Rescue Service and the Chief Executive had received an enforcement notice. Estates and capital work was being worked through and a timescale for works may be reviewed.			
Matters raised by committee members:			
<div><div></div><div><div>Trespassers at Cefn Coed Hospital which resulted in an information governance breach;</div><div>Flooding at Ward F, Neath Port Talbot Hospital and additional support to staff working in a challenge environment;</div><div>Smoking legislation went live in MHL D on 1st September 2022;</div><div>Service Directors reviewing red Datix incidents each day;</div></div></div>			
Key risks and issues/matters of concern of which the board needs to be made aware:			

Health Board Risk Register - The substantive report providing an update risks relating to Health and Safety was received for assurance. The risks that are currently assigned to the Health and Safety Committee are Health and Safety Infrastructure, Fire Safety Compliance, and Environment of Premises.

Estates Progress Report – A report was received for assurance which covered the estates service, including the six facet backlog maintenance programme and water risk assessments. The appraisal review has been completed and had been presented to a sub-group of the estates utilisation group on 26th September 2022 where outcomes and costings were reviewed. There were no major surprises, however the review reinforced maintenance costs of circa £121 million over the next five years without a contingency of additional costs included. The utilisation group meeting has been arranged in November and the Chief Executive would be in attendance. A focus remains on developing a decanting programme, and a 3-5 year plan was in development. The water risk assessments have been completed and the water safety group was focussing on high priority areas. Welsh Water had issued an infringement notice and a meeting was scheduled for December to develop an action plan with priorities.

Matters raised by committee members:

- *The importance of continually reviewing workforce requirements;*
- *Demand for trade staff outside of the organisation;*
- *Six facet backlog maintenance, estates strategy and water plans to accumulate into a priority plan;*
- *Waste challenges and new legislation for localised segregation of waste.*

Delegated action by the committee:

Display screen equipment and home working assessments was **ratified**.

High voltage policy was **ratified**.

New and expectant mother's procedure was **ratified**.

Main sources of information received:

Health and Safety strategic action plan update was received for assurance. The original Health and Safety Strategic Plan was developed to manage the Health and Safety Executive Notices, however committee members agreed with the recommendation for the Health and Safety Strategic Action Plan be closed and be replaced by a Health and Safety annual plan going forward, capturing items not fully completed.

Recent inspections and audits report was received for assurance which highlighted that an internal audit of health and safety was carried out in the summer which provided a limited assurance and recommendations have been taken on board.

Matters raised by committee members:

- *Members welcomed internal audit reports to provide opportunities for sustainable discussions and lessons learned;*
- *Distribution of Key Performance Indicators across the organisation;*
- *The institution of occupational safety and health (IOSH) training sessions for executives raising the health and safety profile.*

COVID-19 health and safety verbal update was received for noting.

Site responsibility verbal update was received for noting.

Singleton Cladding report was received for noting.

Highlights from sub-groups reporting into this committee:

Health and Safety Operational Group highlight report was received for assurance.

Matters raised by committee members:

- *It was good to see support for new and expectant mothers;*
- *Challenges around requirements to support breast feeding. Charitable funds could be a useful tool to fund fridges for the milk;*
- *The development of a two minute risk assessment for display screen equipment that was being trailed in physiotherapy.*

Matters referred to other committees

Workforce and OD Committee referral

The new and expectant mother's procedure to be referred to October's Workforce and OD Committee for noting.

Date of next meeting

17th January 2023