

Appendix: Summary of Nurse Staffing Levels for wards where Section 25B applies

Health Board/Trust:	Name: Swansea Bay UHB				
Period being reported on :	Start date: Oct 1 st 2020			End Date: Sept 30 th 2021	
Number of wards where section 25B has applied during the period:	Medical: 15			Surgical: 13	

*Supernumerary i.e. 1 WTE supernumerary ward sister/charge nurse included in the establishment

Medical

Wards	Planned Roster			Required Establishment at the start of the reporting period (October 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (Sept 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Singleton Ward 3	E	3	3	22.32	26.77	Yes	E	2	2	21.61	26.06 Band 2 and 2.84 Band 4	Yes	Yes	Yes	Increase of one Band 4 HCSW on a long day across 7 days to support registered nurses in the assessment of the frail older person	Yes	Yes	June 2021 - Early and late both RN and HCSW merged to Long day shifts
	L	3	3				L	3	3									
	LD	1	2				LD	2	3 B2 +1 B4									
	TW						TW											
	N	3	4				N	3	4									
Singleton Ward 4	E	3	3	19.71	26.77	Yes	E	2	2	19.00	26.06	Yes	Yes	No	Following recalculation of data no change required.	Yes	Yes	June 2021 - Early and late both RN and HCSW merged to Long day shifts Decrease WTE RN by 0.71, Decrease WTE HCSW 0.71
	L	3	3				L	2	2									
	LD	1	2				LD	2	3									
	TW						TW											
	N	2	4				N	2	4									
Singleton Ward 6	E	3	3	22.32	19.54	Yes	E	2	2	21.61	20.61	Yes	Yes	Yes	Increase of one HCSW on late shift as acuity audit	Yes	Yes	June 2021 - Early and late both RN and HCSW merged to Long day shifts
	L	3	2				L	2	2									
	LD	1	1				LD	2	2									

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	T W						TW								demonstrated patient acuity was the same across 24 hours/ 7days			Decrease WTE RN by 0.71, Decrease WTE HCSW 0.71
	N	3	3				N	3	3									

Singleton Ward 8	E	3	3	22.32	16.94	Yes	E	2	2	24.21	16.23 Band 2 and 2.84 Band 4	Yes	Yes	Yes	No change following January re-calculation. Increase of one RN on night shift across 7 nights, increased of one HCSW Band 4 on long day, 7 days a week.	Yes	Yes	June 2021 - Early and late both RN and HCSW merged to Long day shifts Decrease WTE RN by 0.71, Decrease WTE HCSW 0.71
	L	3	2				L	2	1									
	L D	1	1				LD	2	2 x B2 1x B4									
	T W						TW											
	N	3	2				N	4	2									
Singleton Ward 9	E	2	1	21.61	11.61	Yes	E	2	1	21.61	11.61	Yes	Yes	No	Following recalculations, no change required.	No	No	N/A
	L	2	1				L	2	1									
	L D	2	1				LD	2	1									
	T W						TW											
	N	3	2				N	3	2									
Singleton Ward 12	E	5	4	34.64	24.87	Yes	E	4	4	33.93	24.87	Yes	Yes	Yes	No change following January re-calculation. Early and late RN shifts merged to Long day shift, decrease WTE RN by 0.71	No	No	N/A
	L	5	4				L	4	4									
	L D	1	1				LD	2	1									
	T W						TW											
	N	5	3				N	5	3									
Morrison Ward C	E	1	1	26.35	17.17	Yes	E	1	1	26.35	17.17	Yes	Yes	No	Following re-calculation, no change required.	No	No	N/A
	L	1	1				L	1	1									
	L D	4	3				LD	4	3									
	T W						TW											
	N	4	2				N	4	2									
Morrison Ward F	E	1	1	23.62	23.89	Yes	E	1	1	23.62	28.90	Yes	Yes	Yes	No change following	No	No	N/A
	L	1	1				L	1	1									

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	LD	3	3				LD	3	3						January re-calculation. Additional HCSW on E, L and Night shifts across 7 days			
	TW						TW											
	N	4	4				N	4	4									
Morrison Ward G	E	1	1	20.90	25.35	Yes	E	1	1	20.90	25.35	Yes	Yes	No	Following recalculations, there was no change required.	No	No	N/A
	L	1	1				L	1	1									
	LD	3	4				LD	3	4									
	TW						TW											
	N	3	4				N	3	4									
Morrison Ward R	E	1	0	23.62	21.79	Yes	E	0	0	22.79	27.24	Yes	Yes	Yes	Following January re-calculation, merged HCSW from an early and a late shift to a long day. Following recalculation after June acuity an E and L shift altered to long day and additional HCSW on night shift	No	No	N/A
	L	1	0				L	0	0									
	LD	3	4				LD	4	5									
	TW						TW											
	N	4	4				N	4	5									
Morrison Ward S	E	2	1	27.18	22.62	Yes	E	1	0	26.35	21.79	Yes	Yes	Yes	Following January re-calculations, there was no change required. Following June re-calculation E and L shift (both RN and HCSW) altered to long day	No	No	N/A
	L	2	1				L	1	0									
	LD	3	3				LD	4	4									
	TW						TW											
	N	4	4				N	4	4									

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Morrison Cardigan	E	1	0	20.90	19.07	Yes	E	1	0	20.90	19.07	Yes	Yes	No	Following recalculations there was no change required.	No	No	N/A
	L	1	0				L	1	0									
	LD	3	4				LD	3	4									
	TW						TW											
	N	3	3				N	3	3									
Morrison Dan Danino	E	1	1	17.01	11.45	Yes	E	1	1	17.01	12.23	Yes	Yes	Yes	Following recalculations there was no change required. *3 RN on LD on Mon and Wed only to support the TAVI Pathway	No	No	N/A
	L	1	1				L	1	1									
	LD	2(3*)	1				LD	2(3*)	1									
	TW						TW											
	N	2	2				N	2	2									
Morrison Gower	E	0	0	25.52	21.79	Yes	E	0	0	25.52	27.24	Yes	Yes	Yes	Following January re- calculations there was no change required Following June re-calculation there was an increase of HCSW on LD and Night across 7 days	No	No	N/A
	L	0	0				L	0	0									
	LD	5	4				LD	5	5									
	TW						TW											
	N	4	4				N	4	5									
Morrison Ward J	E	1	0	34.52	19.07	Yes	E	1	0	34.52	24.52	Yes	Yes	Yes	Following January re- calculations a temporary uplift of RN WTE +4.62 was agreed. Following June re-calculation there was a temporary increase of HCSW on PM and Night shifts across 7 days	No	No	N/A
	L	1	0				L	1	0									
	LD	5	4				LD	5	4									
	TW						TW											
	N	6	3				N	6	3									

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Surgical

Wards	Planned Roster			Required Establishment at the start of the reporting period (October 2020)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the start of the reporting period?*	Planned Roster			Required Establishment at the end of the reporting period (October 2021)		Is the Senior Sister/Charge Nurse supernumerary to the required establishment at the end of the reporting period?*	Biannual calculation cycle reviews, and reasons for any changes made			Any reviews outside of biannual calculation, if yes, reasons for any changes made		
		RN	HCSW	RN WTE	HCSW WTE			RN	HCSW	RN WTE	HCSW WTE		Completed	Changed	Rationale	Completed	Changed	Rationale
Singleton Ward 2 reduces Sun, Sat	E	3 (2-M+Tu)(1-S+S)	2 (1)	19.90	13.40	Yes	E	3 (2-M+Tu)(1-S+S)	2 (1)	19.90	13.40	Yes	Yes	No	Following re-calculations there was no change required. Roster fluctuates across the week to allow for patients undergoing surgery and the preparation needed pre-surgery as well as the care required post operatively.	No	No	N/A
	L	3(T-Th) 2 (M+F) 1(S+S)	1				L	3(T-Th) 2 (M+F) 1(S+S)	1									
	LD	1	1				LD	1	1									
	TW						TW											
	N	4(T-Th) 3 (M+F) 2(S+S)	2(M-F) 1(S+S)				N	4(T-Th) 3 (M+F) 2(S+S)	2(M-F) 1(S+S)									
Singleton Ward 1	E	1	1	11.61	5.58	Yes	E	1	1	11.61	11.03	Yes	Yes	Yes	There was no change following January re-calculation, Following June re-calculation increase of HCSW on long day to 2 WTE Mon to Friday and 1 WTE	No	No	N/A
	L	1	1				L	1	1									
	LD	1	1(M-F) 0 (S-S)				LD	1	2 (M-F) 1 (S-S)									
	TW						TW											
	N	2	0				N	2	1									

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Appendix: Summary of Nurse Staffing Levels for wards where Section 25B applies

															on Sat and Sunday and additional HCSW on nights across 7 nights			
Neath Port Talbot Ward B	E	0	0	11.90	10.90	Yes	E	1	0	12.73	7.78	Yes	Yes	Yes	There was no change to Ward B following January re-calculation. After June re-calculation, one RN long day shift altered to E and L shift across 7 days. HCSW decrease in night shift from 2 to 1 Mon to Fri and no HCSW on weekend night shifts.	No	No	N/A
	L	0	0				L	1	0									
	LD	2	2				LD	1	2									
	TW						TW											
	N	2	2				N	2	1 (M-F) 0(S+S)									
Morrison Ward A	E	1	1	23.62	19.90	Yes	E	1	1	28.07	25.35	Yes	Yes	Yes	Following January re-calculation there is an increase in RN and HCSW on LD and night shift due to changes to acute spinal pathway in Ward A	No	No	N/A
	L	1	1				L	1	1									
	LD	4	3				LD	5	4									
	TW						TW											
	N	3	3				N	4	4									
Morrison Ward B	E	1	1	23.62	19.90	Yes	E	1	1	23.62	22.62	Yes	Yes	Yes	No changes following January re-calculation. Following June re-calculation increase of one HCSW on night shift	No	No	N/A
	L	1	1				L	1	1									
	LD	4	3				LD	4	3									
	TW						TW											
	N	3	3				N	3	4									
Morrison Ward H	E	1	1	26.35	19.90	Yes	E	1	1	26.35	19.90	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	1	1				L	1	1									
	LD	4	3				LD	4	3									
	TW						TW											
	N	4	3				N	4	3									
Morrison Ward T	E	1	1	26.35	20.85	Yes	E	1	1	26.35	20.85	Yes	Yes	No	Following re-calculations there	No	No	N/A
	L	1	0				L	1	0									

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	LD	4	3				LD	4	3						was no change required.			
	TW	0	1				TW	0	1									
	N	4	3				N	4	3									
Morrison Ward V	E	1	2	27.62	20.73	Yes	E	1	2	27.62	20.73	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	1	2				L	1	2									
	LD	4	2				LD	4	2									
	TW						TW											
	N	4	3				N	4	3									
Morrison Cyril Evans	E	2	0	24.67	15.62	Yes	E	2	0	24.67	15.62	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	2	0				L	2	0									
	LD	3 (2)	3				LD	3 (2)	3									
	TW						TW											
Sun & Sat in brackets	N	3	2				N	3	2									
Morrison Pembroke	E	1	1	27.11	17.17	Yes	E	1	1	27.11	17.17	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	0	1				LD	0	1									
	LD	4	2				L	4	2									
	TW						TW											
	N	4	3				N	4	3									
Morrison Powys	E	1	1	12.73	3.55	Yes	E	1	1	12.73	3.55	Yes	Yes	No	Following re-calculations there was no change required.	No	No	N/A
	L	1	1				L	1	1									
	LD	1	0				LD	1	0									
	TW						TW											
	N	2	0				N	2	0									
Morrison Ward W	E	1	1	20.90	15.40	Yes	E	1	1	20.90	18.12	Yes	Yes	Yes	Following January re-calculation, nurse staffing levels were set at RN WTE 20.90 and HCSW WTE 15.40 Following June re-calculation there was an increase of one HCSW on nights across 7 days	No	No	N/A
	L	1	0				L	1	0									
	LD	3	3				LD	3	3									
	TW						TW											
	N	3	2				N	3	3									
Morrison Anglesey Ward	E	3	1	27.18	9.00	Yes	E	3	1	27.18	9.00	Yes	NA	NA	Following re-calculations there was no change required.	No	No	N/A
	L	1	1				L	1	1									
	LD	3	1				LD	3	1									
	TW						TW											
	N	4	1				N	4	1									

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