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Health Board



Agenda Item	2.2 (v)
<b>Freedom of Information Status</b>	Open
<b>Reporting Committee</b>	Health and Safety Committee
<b>Author</b>	Leah Joseph, Corporate Governance Manager
<b>Chaired by</b>	Maggie Berry, Independent Member
<b>Lead Executive Director (s)</b>	Darren Griffiths, Director of Finance and Performance
<b>Date of last meeting</b>	05 April 2022
<b>Summary of key matters considered by the committee and any related decisions made.</b>	
<b>Service Group highlight report: Neath Port Talbot and Singleton Service Group (NPTSSG)</b>	
<p>A report was received for noting. Health and safety group meetings take place quarterly and are well attended. Emergency preparedness resilience and response (EPRR) is included as part of the agenda and agendas are aligned to the health and safety operational group and the EPRR group. Cladding remains an issue on the Singleton Hospital site. Phase 2 decanting has begun and 45 beds are being decanted at any one point to clear space for works. Workforce shortages remain problematic as ward areas remain split, however nursing support was being received. The redesign work continues in the acute service at Singleton Hospital, and the Singleton Assessment Unit remains the first point of contact for COVID patients. Both sites continue to follow the Health Board's policies regarding the wearing of physical protection equipment (PPE), social distancing and visiting policies. Additional work has been carried out in the mental health wards around security and health and safety at Neath Port Talbot Hospital (NPTH). A review was undertaken of out of hours around unoccupied areas on site, where doors are open and should be locked. Work remains ongoing to strengthen security. Clinically optimised patient position is rising, with the figure stood at 364 across the Health Board on 5<sup>th</sup> April. New security measures for mortuaries are being progressed at both sites which includes new fire doors. As of 28<sup>th</sup> February 2022, fire compliance risk assessments stood at 100% compliance and the mandatory training compliance was green for NPTH.</p>	
Matters raised by committee members:	
<ul style="list-style-type: none"><li>– <i>Electrical safety mandatory competency training to be uploaded to electronic staff record (ESR);</i></li><li>– <i>Escalation of patients to an acute site from the NPTH and/or minor injuries unit;</i></li><li>– <i>Clinically optimised patients.</i></li></ul>	
<b>Service Group highlight report: Morriston Hospital</b>	
<p>A report was received for noting. The Health and Safety group meetings take place quarterly. There are currently no improvement notices for the service group. Improvement work is ongoing around falls and fractured neck of femur. An increase in lateral lift equipment is required for wards, along with training to support. Discussions are ongoing with the service group nurse director for the next steps. There has been an increase in pressure ulcer presentation at the emergency department which are linked to long lays and long delays for</p>	

ambulance response. Repose mattresses have been purchased as a mitigating action. The use of these has been escalated to Welsh Ambulance Service Trust for their approval following review of evidence to assist with ambulance off-loads to reduce risk to patients of pressure related injuries. A dedicated assessment room has been developed and a focus remains on non-ligature areas. A recent suicide risk related to the child and adolescent mental health service (CAMHS) group as patients from England were presenting at the emergency department, as places had been procured within the Neath Port Talbot area due to the reduction in costs compared to areas in England. This has increased the risk to patients and staff. There have been approximately three cases in the last few weeks. 85% of Datix incidents reported no harm, 135 reported low harm and 2% reported moderate harm. 57% of all reported staff incidents were linked to inappropriate or aggressive behaviours towards staff members. Police presence was on site, however security support was light. In January 2022, violence and aggression training compliance was 83.1% compared with 81.1% in January 2021. The Health Board received Welsh Government funding to replace the corridor flooring on all floors at the Morriston site. A sum of £410k has enabled replacement flooring and new bumper protection rails to the ground floor only. Work is scheduled for completion by 31<sup>st</sup> March 2022, however due to contractor staff COVID-19 absence this is expected to be rolled into the first week of April 2022. Fire doors have also been replaced on the ground floor of the hospital and this work is complete.

Matters raised by committee members:

- *CAMHS patients presenting at the emergency department, and their background unknown increasing risks to staff, the patient and other patients within the department;*
- *Utilisation of repose mattresses in the emergency department;*
- *Revisiting the Healthcare Inspectorate Wales historical reviews;*
- *Trauma and risk management (TRIM) to support staff;*
- *Reduced swabbing for COVID-19, and only swabbing patients on admission who are symptomatic.*

#### **Key risks and issues/matters of concern of which the board needs to be made aware:**

**Health and Safety Risk Register** – The substantive report providing an update on the Health and Safety risk register and COVID-19 risk register was received. The risks that are currently assigned to the Health and Safety Committee are Health and Safety Infrastructure, Fire Safety Compliance, and Environment of Premises.

#### **Delegated action by the committee:**

None taken.

#### **Main sources of information received:**

**Update report on the monitoring system and local authority enforcement following the implementation of smoking legislation** was received for assurance.

Matters raised by committee members:

- *Local Authority support for training and guidance with visits to the hospital sites to ensure compliance.*

**Progress report on the findings of the review of compliance with display screen equipment and home working assessments** was received for assurance. Workforce and OD are reviewing the homeworking framework and the flexible working policy and these would consider the agile working principles.

Matters raised by committee members:

- *Funding for equipment and chairs;*

- *Impact in rise in energy prices may impact people who work from home;*
- *Health Board offers the flexibility to work from home, and does not issue contracts solely working from home;*
- *Service groups to complete deep dives and present them at the Health and Safety Operational Group for monitoring and assurance.*

**COVID-19 Health and Safety Issues.** A report received for assurance.

**Health and Safety strategic action plan.** A report was received for assurance.

**Recent inspections and audits report** was received for assurance.

#### **Highlights from sub-groups reporting into this committee:**

**Health and Safety Operational Group** highlight report was received for assurance.

Attendance at the service group meeting is positive, with representation increased with the inclusion of medical records. NPTSSG risks included cladding (Singleton), healthcare acquired transmission of COVID-19, workforce shortages, decanting of wards and lack of storage. Morriston Hospital risks include workforce shortages, CCTV and alarm system and healthcare acquired transmission of COVID-19. There was no representative from the estates department, however a report was received which detailed risks including workforce shortages. Fire compartmentation surveys have been commissioned covering Singleton and Morriston Hospitals, and reports scheduled to be received in Q1 2022/23. No health and safety alerts had been received. Two policies were presented to the Health and Safety Committee due to there being very minor changes, mainly the Executive Director responsible for Health and Safety.

Matters raised by committee members:

- *Morriston Hospital roof over the catering department.*

#### **Matters referred to other committees**

No items referred.

<b>Date of next meeting</b>	5 <sup>th</sup> July 2022
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