

WAO - Improvement Action Plan

Findings
Develop mechanisms for reporting back to individual organisations in a more consistent way
Address low attendance rates by members of the Leadership Group
Ensure approved ICF projects have a robust exit strategy
Seek assurance that risks relating to ICF projects are identified and managed effectively, at a programme level as well as local level
Simplify the bidding process for third sector pots of ICF

Strengthen project management arrangements across all Integrated Care Fund projects

Explore ways to improve sharing access to information between partners to enable organisations to demonstrate the benefits of projects on a multi-organisational basis

Learn from good practice in other regions beyond West Wales

Progress To Date	Status
RPB Representatives from across the partnership take papers into their own organisations. West Glamorgan reports into the Scrutiny Committees as requested and the Health Board take papers through to their own Board	COMPLETED
Leadership Group has been reformed into Executive Board in the new West Glamorgan governance arrangements. The Executive Board is a non-decision making Board as decisions are made in the 3 Transformation Boards and reported into RPB	COMPLETED
Exit Strategy is included in the new application forms and in the business case template as part of the programme and project management arrangements.	COMPLETED
RAG status and reason for RAG status are included in the ICF quarterly monitoring reports Key risks for programmes and projects are captured in the highlight reports escalated to the Transformation Boards for decision and / or information. Decisions are captured in the West Glamorgan action log to ensure an audit trail	IN PROGRESS
A coproduced application form and expressions of interest form is used for revenue and capital schemes is now utilised instead of the Welsh Government template	COMPLETED
The Business Assurance Group undertakes an assessment from a business perspective in terms of deliverability, impact, value for money and sustainability. This assessment is shared with the relevant workstream group who are prioritising the schemes	
Development of flow diagrams for ICF processes so partners understand the process	
Application proposals are reviewed by the relevant workstream group, negating the need for a separate multi-agency panel. For example, dementia proposals are considered by the Dementia Strategy Group, carers proposals are considered by the Carers Partnership Group, ICF capital proposals are considered by the Social Care, Health and Housing Group	
One of the key principles of the new West Glamorgan Programme was utilisation of a consistent programme and project management methodology.	

A series of programme and project management templates have been developed and are utilised by all programme and project leads.	COMPLETED
The templates have been revised in order to align with the Health Board templates to ensure consistency given there is dual reporting for some Health Board led schemes	
The use of SharePoint within the team will allow as to share the data with partners directly depending on the technology at each organisation.	IN PROGRESS
Attendance at various national meetings where good practise is shared	COMPLETED
Regional Leads meeting and ICF Leads meeting takes place on a quarterly basis where approaches, learning and ideas are shared	COMPLETED

APPENDIX 3

Next Steps
Continue to develop a programme risk register for the programme

Sharing of Hosiptal to Home site within HB is in test . Need to share with relevant members of staff so that they have direct access to the operational files