



## Audit Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	138/19	21.11.2019	<p><b>Long Waiters Report</b></p> <ul style="list-style-type: none"> <li>- Long Waiting Patients Review be referred into the Quality and Safety Committee for monitoring in particular to the clinical prioritisation of patients to assure that the risk of harm was appropriate.</li> <li>- The next iteration of the report to identify SMART objectives;</li> </ul>	Pamela Wenger and Darren Griffiths	March 2020	<p><b>In progress</b></p> <p>It has been agreed that the report will focus on the quality and safety aspect and be considered at Quality and Safety in March 2020.</p>
2.	144/19	21.11.2019	<p><b>Internal Audit Report</b></p> <p>Keir Warner to be invited to next committee to update on the work underway to improve contract management across the board.</p>	Pamela Wenger	January 2020	<p><b>Update to be provided by Darren Griffiths.</b></p>

3.	145/19	21.11.2019	<p><b>External Audit Report</b></p> <p>The local management responses to the national Wales Audit Office reports be added to the agenda for January.</p>	Pamela Wenger	March 2020	<b>Agenda Item 2.2</b>
4.	147/19	21.11.2019	<p><b>Audit Register and Status of Recommendations</b></p> <ul style="list-style-type: none"> <li>- COO and Nurse Director be invited to committee in January to discuss the overdue recommendations assigned to those areas. Reports to focus on the recommendations within the high risk areas and a focus on the patient safety aspect</li> </ul>	Pamela Wenger	March 2020	<b>Agenda Item 2.1</b>
5.	148/19	21.11.2019	<p><b>Single Tender Actions and Quotations</b></p> <p>Next iteration of the report to include information on the challenge or approval in the context of budgets.</p>	Lynne Hamilton and Keir Warner	January 2020	<b>Agenda Item 5.4</b>
6.	120/19	19.09.2019	<p><b>Internal Audit Progress and Assignment Summary.</b></p> <p>Feedback from the Quality and Safety Committee on the WHO checklist action plan to be received at the next</p>	Pamela Wenger	March 2020	<p><b>Completed</b></p> <p>Quality and Safety Committee considered at the meeting in February. (copy of paper attached)</p>

			meeting.			
7.	105/19	15.07.2019	<b>Internal Audit</b> Update report on the progress on Safe Water Management action plan be received at the September Committee.	Gareth Howells/Chris White	March 2020	<b>Agenda Item 2.3</b>
8.	144/19	21.11.2019	<b>Internal Audit Report</b> Huw Richards to forward information surrounding breaches of SO and SFI's to Pam Wenger	Huw Richards	January 2020	<b>Agenda Item 2.4</b> Executives have been asked to review and provide an update. Work has been progressed and an update will be considered at the Audit Committee in March 2020.
<b>Closed Actions</b>						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
9.	149/19	21.11.2019	<b>WAST Handover Review</b> Pam Wenger to share the report with colleagues in WAST.	Pam Wenger	November 2019	<b>Completed</b> Circulated to WAST Board Secretary
10.	143/19	21.11.2019	<b>Clinical Audit and Effectiveness Update</b> Clinical Audit and Effectiveness update be referred through the Q&S committee and an update be fed back to the Audit Committee in due course.	Pamela Wenger and Richard Evans	January 2020	<b>Completed</b> Referred to Quality and Safety Committee. Added to the work programme for June 2020

14.	126/19	19.09.2019	<p><b>Single Tender Actions and Quotations</b></p> <p>Keir Warner to ensure all units have medical director input in the development of the procurement strategy.</p>	Keir Warner	November 2019	<p><b>Completed.</b></p> <p>For SQA/STA requests relating to outsourcing, medical directors are being engaged with as part of the wider strategy. This is being checked by the procurement team as part of the signoff process before being passed for executive team approval.</p>
11.	150/19	21.11.2019	<p><b>Information Governance Group Assurance Report</b></p> <p>Further iterations of report include the detail and implications of data breaches.</p>	Pam Wenger	January 2020	<p><b>Completed.</b></p>
12.	139/19	21.11.2019	<p><b>Risk Register</b></p> <ul style="list-style-type: none"> <li>- Audit Committee delegated risks report be an agenda item for the committee in January ;</li> </ul>	Pamela Wenger/Hazel Lloyd	January 2020	<p><b>Completed - Agenda Item 2.5</b></p>
13.	120/19	19.09.2019	<p><b>Internal Audit Progress and Assignment Summary.</b></p>	Pamela Wenger	March 2020	<p><b>Completed</b></p> <p>Quality and Safety Committee considered at the</p>

			Feedback from the Quality and Safety Committee on the WHO checklist action plan to be received at the next meeting.			meeting in February. (copy of paper attached as appendix )
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