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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	15 July 2019	Agenda Item	7b
Report Title	Hospitality Register		
Report Author	Claire Mulcahy, Corporate Governance Officer		
Report Sponsor	Pam Wenger, Director of Corporate Governance		
Presented by	Pam Wenger, Director of Corporate Governance		
Freedom of Information	Open		
Purpose of the Report	The purpose of the report is to outline the entries included on the hospitality register during the last twelve months.		
Key Issues	Further work is required in relation to the recording of Gifts and Hospitality, this has been identified by the Director of Corporate Governance as an area of priority for 2019/20. The Standards of Business Conduct Policy is scheduled for review in 2019 and the reporting and scrutiny arrangements will be strengthened as part of this process.		
Specific Action Required (please choose one only)	Information	Discussion	Assurance
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations	Members are asked to: <ul style="list-style-type: none"> NOTE the report and the appended hospitality register. 		

HOSPITALITY REGISTER

1. INTRODUCTION

This report sets out the entries included within the hospitality register for the last six months.

2. BACKGROUND

The [standards of business conduct](#) outline the process by which hospitality can be accepted by staff, and include agreed 'hospitality principles'. Any offers, whether accepted or declined, have to be declared to the Director of Corporate Governance and logged on the hospitality register.

3. GOVERNANCE AND RISK ISSUES

Hospitality is where there is an offer of food, drinks, accommodation, entertainment or entry into an event or function by a third party, regardless of whether provided during or outside normal working hours, for example, cheque presentations in respect of fundraising events. Employees in contact with contractors should be particularly mindful of accepting any hospitality that might later be misconstrued as impacting on strict independence and impartiality. Any acceptance of hospitality needs to be justified and scrutinised by the Audit Committee to ensure that there is no risk to the organisation.

NHS England published new guidelines in 2017 that strengthen the [management of conflicts of interest](#) and ensure that the NHS is a world leader for transparent and accountable healthcare. It is proposed that at the next schedule review of the standards of business conduct policy, this guidance is reviewed to consider areas in which the health board policy can be strengthened. It is also recognised that the mechanisms in which staff declare could be improved which can include an automated system using the health board SharePoint site.

Plans are now in place to raise awareness with staff as to their responsibilities in declaring gifts and hospitality, with a view to developing a board-wide policy.

4. FINANCIAL IMPLICATIONS

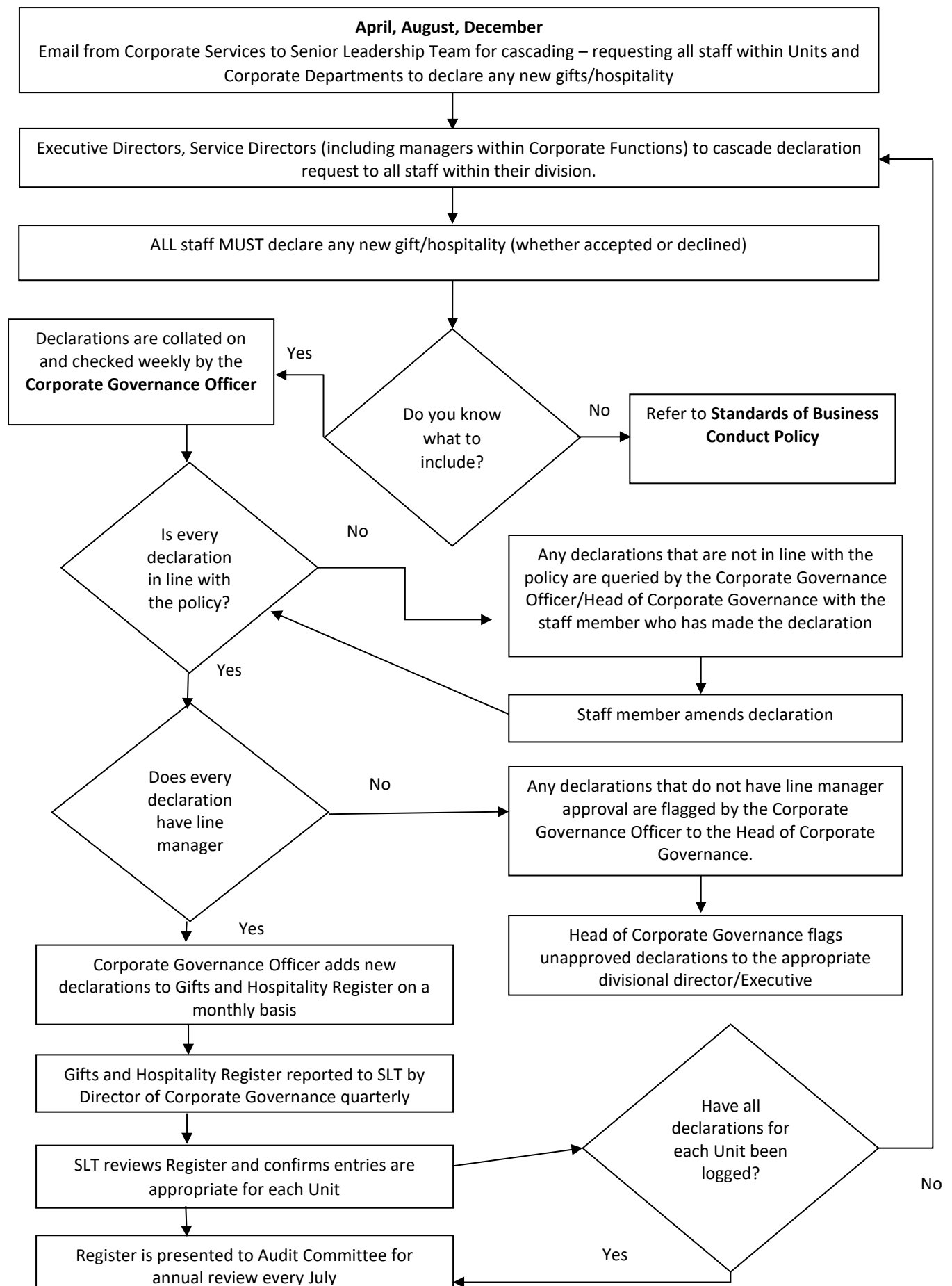
There are no financial implications for the committee to consider.

5. RECOMMENDATION

Members are asked to:

- **NOTE** the report and the appended hospitality register.

Governance and Assurance		
Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input checked="" type="checkbox"/>
	Partnerships for Care	<input type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
Ensuring that offers of hospitality are accepted or declined in line with the standards of business conduct is a key factor in the quality, safety and experience of patients receiving care.		
Financial Implications		
No financial implications for the committee to be aware of.		
Legal Implications (including equality and diversity assessment)		
It is essential that offers of hospitality are accepted or declined in line with the standards of business conduct so as to not impact on strict independence and impartiality.		
Staffing Implications		
No staffing implications for the committee to be aware of.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
No implications for the committee to be aware of.		
Report History	The hospitality register is received by the committee twice a year for information.	
Appendices	Appendix one – the hospitality register.	



HOSPITALITY REGISTER FROM MAY 2018 to JUNE 2019

ID No	Date Entered	TYPE OF HOSPITALITY (e.g. conference or gift)	Date of Hospitality / Event	Source of Hospitality	Description	Value (if known)	Employee	Department	Approved by	Accepted (Yes/No?)
HB603	20.06.18	conference/course	1st February 18	Alcuria uk ltd	National clinical homecare association conference	£75	Reuben Morgan, Medicines Homecare Manager	Pharmacy	Judith Vincent, CD IPMM	yes
HB604	20.06.18	conference/course	20th-27th April 18	Roche	American academy of Neurology annual meeting	Unknown	Owen Pearson	Consultant	C Rickards	yes
HB605	20.06.18	hospitality/gift	14th May 18	Great Western Railway	Box of chocolates	£8	Tracy Myhill	Chief Exec	Andrew Davies	yes
HB606	20.06.18	hospitality/gift	22nd May 18	Welsh Water	Reusable water bottles	£150	Jade Joseph	HCSW	Vicki Burridge	yes
HB607	20.06.18	hospitality/gift	1st June 18	Morrisons Supermarket	Fresh Fruit for healthy eating awareness month	£25	Jade Joseph	HCSW	Eirlys Thomas	yes
HB608	20.06.18	hospitality/gift	5th June 18	Tesco groceries	Fresh Fruit for healthy eating awareness month	£25	Jade Joseph	HCSW	Eirlys Thomas	yes
HB609	20.06.18	conference/course	23rd-25th July 18	Quantum Rehab (Wheelchair & Cushion Supplier)	Postural Mobility Conference	£400	Russell Sweeney	Senior rehabilitation engineer	Simon Ryde	yes
HB610	04.09.18	hospitality/gift	19th June 18	BAM Construction Ltd	Invite to Chepstow Racecourse	Unknown	Simon Davies	Assistant Director of Strategy	Sian Harrop-Griffiths	no
HB611	04.09.18	hospitality/gift	19th September 17	Patient	M & S Gift voucher	£25	Liwski Kim Protheroe-Davies	Genetic Counsellor	Idris Baker	yes
HB612	10.04.19	conference/course	6th October 18	OSSU UK	Shoulder & knee conference	£35	Victoria Smith	Staff Nurse Orthopaedic	James Manson	yes
HB613	10.04.19	conference/course	6th October 18	OSSU UK	Shoulder & knee conference	£35	Angharad Watts	Staff Nurse	James Manson	yes
HB614	10.04.19	conference/course	6th October 18	OSSU UK	Shoulder & knee conference	£35	Gaynor Evans	Staff Nurse	James Manson	yes
HB615	10.04.19	conference/course	9th-13th November 18	Swansea University	American heart conference	£2,200	E Daniel Harris	Lead Pharmacist	R Williams	yes
HB616	10.04.19	conference/course	7th & 8th March 19	BD/BARD	TTM teaching	£1,000	Michael Slattery	ST7	Chris Terblanche	yes
HB617	10.04.19	conference/course	21st & 22nd Nov 18	Roche	Lung cancer expert forum	£151.60	Ceri Powell	Consultant Oncologist	Sarah Gwynne	yes
HB618	10.04.19	conference/course	23rd-25th Jan 19	Hugh James Solicitors	BTOG	£741.56	Ceri Powell	Consultant Oncologist	Sarah Gwynne	yes
HB619	10.04.19	hospitality/gift	13th Dec 18	N/A	M & S Gift voucher	£60	John Terry	Pharmacy Manager	Judith Vincent, CD IPMM	yes
HB620	10.04.19	conference/course	7th & 8th March 19	BD/BARD	TTM Teaching	£1,000	John Gorst	Consultant	Chris Terblanche	yes
HB621	10.04.19	hospitality/gift	19th Feb 19	Abbott	Travel-Train Ticket. Arranged a meeting with another Tavi Nurse to share	£37.62	Valerie Meredith	Tavi specialist Nurse	James Barry, Consultant	yes

					experiences & network					
HB622	10.04.19	conference/course	Apr-19	Gama Healthcare	Central sterilising club annual scientific meeting	£290	Sharon Williams	Senior Infection Prevention & control nurse	Gareth Howells	Yes
HB623	10.04.19	conference/course	10th -15th June 19	Leo Pharma	World Congress of Dermatology	Est £2093.50	Avat Mughai	Consultant Dermatology	Chris Hudson	yes
HB624	10.04.19	conference/course	3rd - 10th May 19	Roche	American Acadamy of Neurology Annual Meeting	unknown	Owen Pearson	Consultant Neurologist	Inder Sawhney	yes
HB625	28.05.19	conference/course	6th-12th June 19	Napp	Attending the American Diabetes Association Scientific Meeting	unknown	Prof Jeff Stephens	Professor	D Price	yes
HB626	28.05.19	hospitality/gift	12th May19	Papa John's Pizza	X4 pizzas donated for nurses day or paediatric staff	£80 approx	Jade Joseph	Nurse	Sarah James	yes
HB627	28.05.19	conference/course	15th May 19	HFMA Healthcare Financial management Association	HFMA Embracing Digital Technology	Nil	Ian MacDonald	Head of Capital Finance	Lynne Hamilton	yes
HB628	20.06.19	conference/course	25th & 26th July 19	Medtrome	AFTP Course	Unknown	James Barry	Cardiologist	Mark Ramsey	yes
HB629	20.06.19	conference/course	20th & 21st June 19	Gilead	Educational meeting exploring new challenges in HIV management	£880	Sally Kneath	Lead Pharmacist	Judith Vincent, CD IPMM	yes