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Bwrdd Iechyd Prifysgol
Bae Abertawe
Swansea Bay University
Health Board



Meeting Date	15 July 2019	Agenda Item	7a
Report Title	Declarations of Interest Register		
Report Author	Claire Mulcahy, Corporate Governance Officer		
Report Sponsor	Pam Wenger, Director of Corporate Governance		
Presented by	Pam Wenger, Director Corporate Governance		
Freedom of Information	Open		
Purpose of the Report	The purpose of the report is to provide the Audit Committee with an update in relation to declarations of interest for 2018-2019.		
Key Issues	None to report.		
Specific Action Required <i>(please choose one only)</i>	Information	Discussion	Assurance
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recommendations	Members are asked to : <ul style="list-style-type: none"> • Note the report and the appended register. 		

DECLARATIONS OF INTERESTS REGISTER

1. INTRODUCTION

The purpose of the report is to provide the Audit Committee with an update in relation to declarations of interest for 2019-2020.

2. BACKGROUND

The Health Board's Standing Orders require members of the Board to declare any personal interests that may bear on the discharge of their duties as Members of the Health Board.

Each member is required to declare interests on appointment, and subsequently each year, or at any point if their personal position changes during the year. Members are specifically asked at the commencement of all public and confidential Board meetings as well as meetings of Board sub-committees to declare any interests deriving from the agenda of that meeting.

Declared interests are retained for public scrutiny and published in the Corporate Governance Report.

The current Health Board Policy specifies the mechanism designed to ensure that all relevant and material interests, as well as gifts, hospitality and sponsorship are appropriately declared, recorded and monitored.

All employees, including those on honorary contracts will ensure that they:

- Understand and abide by this policy and the standards of business conduct, consulting their line manager if they require clarification;
- Are not in a position where their private interests and NHS duties may conflict;
- Declare to the health board for recording in the register of interests any relevant interests at the commencement of employment, whenever a new interest arises, and if asked to do so at periodic intervals by the health board.

"Relevant interests" will include:

- a) Directorships, including independent member directorships held in private companies or public limited companies likely or possibly seeking to do business with the health board, with the exception of dormant companies;
- b) Ownership or part-ownership, of private companies, businesses or consultancies likely or possibly seeking to do business with the health board. This includes shareholdings, debentures or rights where the total nominal value is £50,000 or one hundredth of the total nominal value of the issued share capital of the company or body, whichever is the less;
- c) A personal or departmental interest in any part of the pharmaceutical/healthcare industry that could be perceived as having an influence on decision making or on the provision of advice to members of the team;
- d) Sponsorship or funding from a known NHS supplier or associated company/subsidiary;
- e) A position of authority in a charity or voluntary body in the field of health and social care;

- f) Any other connection with a voluntary, statutory, charitable or private body that could create a potential opportunity for conflicting interests;
- g) Self-employment or employment by any other body. This is particularly relevant where there could be a perceived or actual conflict with NHS duties. This includes the undertaking of private practice.

To observe good governance, declarations of interest are reported to the Audit Committee on an annual basis.

3. GOVERNANCE AND RISK ISSUES

Board Members

The health board's standing orders state all board members must declare any personal, business or financial interest which may affect their role. Interests of close family should also be declared.

Board members should declare any interests at the time they are appointed and any additions or changes as they arise. At the start of each financial year, board members are asked to renew their declarations by the corporate governance team.

A summary of board members' current interests for 2019-20 is at **appendix 1**.

Staff Interests

The health board's standing orders also state that all staff should declare if they or a close relative or associate has a controlling or financial interest in a business which could impact on the health board. In addition, they must declare all private interests which could potentially result in personal gain thanks to their job.

Annual reminders are published on the health board's intranet site and within the message section of payslips. Also, members of the delivery units' triumvirates are sent declaration forms for completion at the start of each financial year.

All declarations are logged on the register held by the Director of Corporate Governance which is available on request.

Capital Planning

Capital planning staff are required to complete declaration of interest forms to advise of any interests in the companies currently included on the health board's local framework agreement. This includes any 'nil returns'. A table of submissions received is logged on the declarations of interest register held by the Director of Corporate Governance which is available on request.

Hosted Agencies

The health board currently hosts two organisations; Welsh Government's Delivery Unit and the Emergency Medical Retrieval and Transfer Service (EMRTS) for which the health board requires declarations of interest from its directors and senior managers. All those received are logged on the declarations of interest register held by the Director of Corporate Governance which is available on request.

The Health Board will be reviewing the Standards of Business Conduct Policy before November 2019 to ensure it reflects the recommendations from the Internal Audit Capital Systems: Declarations of Interest & Risk Management (ABM-1819-S07)

4. FINANCIAL IMPLICATIONS

There are no financial implications for the committee to consider.

5. RECOMMENDATION

Members are asked to:

- **Note** the report and the appended register.

Governance and Assurance		
Link to Enabling Objectives (please choose)	Supporting better health and wellbeing by actively promoting and empowering people to live well in resilient communities	
	Partnerships for Improving Health and Wellbeing	<input type="checkbox"/>
	Co-Production and Health Literacy	<input type="checkbox"/>
	Digitally Enabled Health and Wellbeing	<input type="checkbox"/>
	Deliver better care through excellent health and care services achieving the outcomes that matter most to people	
	Best Value Outcomes and High Quality Care	<input type="checkbox"/>
	Partnerships for Care	<input type="checkbox"/>
	Excellent Staff	<input type="checkbox"/>
	Digitally Enabled Care	<input type="checkbox"/>
	Outstanding Research, Innovation, Education and Learning	<input type="checkbox"/>
Health and Care Standards		
(please choose)	Staying Healthy	<input type="checkbox"/>
	Safe Care	<input type="checkbox"/>
	Effective Care	<input type="checkbox"/>
	Dignified Care	<input type="checkbox"/>
	Timely Care	<input type="checkbox"/>
	Individual Care	<input type="checkbox"/>
	Staff and Resources	<input checked="" type="checkbox"/>
Quality, Safety and Patient Experience		
Ensuring good governance is critical part of providing good quality, safety and patient experience.		
Financial Implications		
No financial implications for the committee to be aware of.		
Legal Implications (including equality and diversity assessment)		
No implications for the committee to be aware of.		
Staffing Implications		
No staffing implications for the committee to be aware of.		
Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)		
No implications for the committee to be aware of.		
Report History	Declarations of interest are reported to the committee on an annual basis.	
Appendices	Appendix one – the declarations of interest register	

Appendix 1

1. Board Members

Board Member	Declaration of Interest
Andrew Davies, Chairman	Localist Limited – Director A Regional Collaboration for Health (ARCH) – Chairman Swansea Public Service Board - Chairman Ospreys in the Community – Board Member; Swansea Early Years Steering Group – Chairman. West Glamorgan Regional Partnership Board – Vice Chair Swansea Bay City Deal – Co-opted Member
Emma Woollett, Vice-Chair	Woollett Consulting Ltd – Director (Consultancy for NHS organisations) Bristol Zoological Society – Lay Member
Julian Hopkin , Independent Member	Rector, Medicine and Health, Swansea University Chairman of Trustees, St David's Medical Foundation (Charity supporting the progress of Swansea University Medical School and its teaching and research)
Jackie Davies, Independent Member	Labour party – member Relative employed by HSE
Maggie Berry, Independent Member	Care and Repair Cardiff and the Vale – Chair of the board; WHSSC – Committee Member
Mark Child, Independent Member	Cabinet Member for Care, Health and Ageing Well, Swansea Council Labour Party – member; <u>Spouse</u> Labour Party – member;
Martin Sollis, Independent Member	Nothing to declare.

Martyn Waygood, Independent Member	<p>Chair of ABMU Charitable Funds Committee, which includes contact with Ospreys in the Community;</p> <p>Former Judge of Immigration and Asylum chamber.</p> <p>Cardiff and Vale University Health Board – son is an accountant within finance department;</p> <p>West Sussex NHS Foundation Trust - daughter is a nurse.</p> <p>Currently a Judge appointed to the Social Entitlement Chamber.</p>
Tom Crick, Independent Member	<p>Professor, Swansea University</p> <p>Vice President BCS; The Chartered Institute for IT</p> <p>Member of the Expert Panel for the Welsh Government's Review of Digital Innovation and the Future of Work</p> <p>Commissioner, National Infrastructure Commissioner for Wales</p> <p>Non-Executive Director, Dwr Cymru Welsh Water</p>
Alison James, Associate Board Member	CEO , NPT Carers Services Ltd
Andrew Jarret, Associate Board Member	Director of Social Services for Neath Port Talbot Council
Malcolm Lewis, Associate Board Member	<p>Interim Director NHS Shared Services – Part time</p> <p>Malcolm Lewis Ltd - Director</p> <p>Ysgol Street Pharmacy - Share Holder</p> <p>Member of MDU Council, Cases Committee and Risk Assessment Group</p>
Reena Owen, Independent Member	<p>Trustee, Swansea Environment Centre</p> <p>Member of Wheelwrights Group (Cycling promotion group)</p>
Tracy Myhill, Chief Executive	<p>Omnimark Ltd – director;</p> <p>Welsh Field Hospital 203 – Honorary Colonel (Voluntary)</p>

Chris White, Chief Operating Officer	Nothing to declare
Hazel Robinson, Director of Workforce and Organisational Development (OD)	Nothing to declare
Lynne Hamilton, Director of Finance	Nothing to declare.
Sandra Husbands, Director of Public Health	73 Manor Park Road Ltd – director of freehold company (non-trading)
Siân Harrop-Griffiths, Director of Strategy	Nothing to declare.
Pamela Wenger, Director of Corporate Governance	Nothing to declare.
Gareth Howells, Director of Nursing and Patient Experience	Wife employed by Clinicsupplies and has an honorary contract with Swansea Bay University Health Board as a continence nurse.
Richard Evans, Medical Director	Director - PC Learning Ltd Director - White Farm Estates Ltd
Hannah Evans, Director of Transformation	Nothing to declare.