

Bwrdd Iechyd Prifysgol Bae Abertawe Swansea Bay University Health Board

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Meeting Date	15 July 2019	Agenda Item	2a.				
Report Title	Raising Concerns Report						
Report Author	Julie Lloyd, Staff Experience & OD Manager						
Report Sponsor	Hazel Robinson, Director of Workforce & OD						
Presented by	Hazel Robinson, Director of Workforce & OD						
Freedom of	Open						
Information							
Purpose of the Report	To provide assurance to the Audit Committee that feedback from staff and staff survey results relating to bullying have been listened to and to inform of the actions taken to commission an independent confidential, safe and effective process for staff to raise concerns via The Guardian Service Ltd.						
Key Issues	NHS Wales Staff Survey Result to focus on addressing bully Subsequent blogs issued b Director of Workforce & comments from staff arour enabling staff to speak up in importance of resolution.	ing within the Health by the Chief Executiv OD resulted in nur nd the need to take	Board. /e and nerous action,				
	The 'Procedure for NHS Staff to Raise Concerns' is an a Wales procedure adopted by the Health Board Partnershi Forum in January 2018. Within the Health Board, sta could raise concerns via the following email address, but there was no infrastructure in place to monitor, respond of support staff ( <u>abm.raisingconcerns@wales.nhs.uk)</u> . Th created risk to staff, patients and the organisation and wa not a sustainable solution.						
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	<ul> <li>been fully committed to taking decisive and timely action to support staff and act on their feedback.</li> <li>We sought experience and best practice in NHS England where Freedom to Speak up is mandated. This enabled us to design the service specification and test the market for a provider via the tender process. In response to the tender submission process, a multi-disciplinary panel, including Board trade union representation, awarded the contract to The Guardian Service Ltd. The contract was awarded for one year and the service was launched on 13<sup>th</sup> May 2019 for Bae Abertawe / Swansea Bay Health Board.</li> </ul>						
Specific Action	Information	Discussion	Assurance	Approval			
Required			$\boxtimes$				
(please choose one only)							
Recommendations	and res through Service • Acknow	wledge the action spond to staff's fe n commissioning wledge the conta	eedback in relati and launching	ion to bullying The Guardian been received			

# RAISING CONCERNS REPORT

## 1. INTRODUCTION

This report aims to provide assurance to the Audit Committee that feedback from staff and staff survey results relating to bullying have been listened to and to inform of the actions taken to commission an independent confidential, safe and effective process for staff to raise concerns via The Guardian Service Ltd, which was launched on 13<sup>th</sup> May 2019.

## 2. BACKGROUND

The NHS Wales Staff Survey 2018 results highlighted the need to focus on addressing bullying within the Health Board, with 20% of respondents confirming that they have experienced harassment, bullying or abuse at work from their manager/team leader or other colleagues (an increase of 4% since 2016). Whilst this increase was reported across NHS Wales, the Health Board reported higher than the national overall score of 18%. Reviewing the qualitative comments that accompanied the staff survey results, of 959 comments and feedback provided in the free-text section, 59 (6% of the overall qualitative data) referred specifically to the term 'bullying' at work from manager/team leader or colleagues.

Subsequent blogs issued by the Chief Executive and Director of Workforce & OD resulted in numerous comments from staff around the need to take action which will enable staff to speak up in a confidential way and the importance of resolution. The Director of Workforce & OD has kept staff up to date through regular intranet blogs on how our thinking was developing in responding to concerns around bullying. This resulted in useful data which shaped and informed the organisation's thinking about what was important to staff. In listening to staff feedback, important features of a raising concerns service included impartiality, independence, accessibility and responsiveness. With only 22% of Staff Survey respondents in the Health Board believing that the organisation would take action, the Executive Team have been fully committed to taking decisive and timely action to support staff and act on their feedback.

The 'Procedure for NHS Staff to Raise Concerns' is an all Wales procedure adopted by the Health Board Partnership Forum in January 2018. Within the Health Board, staff could raise concerns via the following email address, but there was no infrastructure monitor, respond in place to or support staff (abm.raisingconcerns@wales.nhs.uk). This created risk to staff, patients and the organisation and was not a sustainable solution. In November 2018, The Staff Experience & OD Manager for the Health Board became responsible for monitoring the inbox and between November 2018 and May 2019, 5 contacts were received. Of those contacts 2 agreed to meet to discuss their concerns, which were subsequently resolved/closed, 1 was transferred to the Patient Feedback Team and 2 did not respond when the offer of meeting/calling to discuss was provided.

We sought experience and best practice in NHS England where **Freedom to Speak up** is mandated. This enabled us to design the service specification and test the market for a provider via the tender process. In response to the tender submission process, a multi-disciplinary panel, including Board trade union representation, awarded the contract to **The Guardian Service Ltd**. The contract was awarded for one year and the service was launched on **13**<sup>th</sup> **May 2019** for Bae Abertawe / Swansea Bay Health Board.

The Guardian Service Ltd provides independent, confidential and non-judgmental support to staff raising concerns and focuses on working with both individuals and the organisation to reach a resolution. This can be in relation to any worry or risk in the workplace, including patient safety. Founded in 2013 in response to Francis, the Guardian Service Ltd works closely with the National Guardian Office (NHS England) and are currently working with 70,000 staff across organisations in NHS England including; Devon Partnership NHS Trust, Barts Health NHS Trust and University College London Hospitals. The service model in Bae Abertawe / Swansea Bay will operate on 24/7, 365 day per year basis, approached initially via telephone, but offering all callers face to face contact at a venue suitable to the them. The service does not replace existing processes and will not intervene where there is an existing investigation on-going or the staff member is going through an existing policy/procedure i.e. grievance, capability.

# Sample User Feedback:

"The Guardian Service was set up at UCLH as part of a Trust wide programme to improve staff experience and respond to our staff survey results. The service has complemented our existing staff support channels by providing staff with an additional avenue for obtaining information and emotional support in a strictly confidential, non-judgemental manner. June-Anne Murray, our appointed Guardian, has consistently dealt with matters professionally and sensitively and we have been impressed by the way she has worked alongside us to highlight and address staff concerns."

Liz O'Hara, Deputy Director of Workforce, University College London Hospitals NHS Foundation Trust

# 2.2 Action to Date

Since the tendering and procurement process was completed in February 2019, the following actions have been taken:

- Commissioning and launch of the service undertaken by Staff Experience & OD Manager in partnership with The Guardian Service Ltd.
- Dr Simon MacRory, Director of The Guardian Service, delivered presentations to Partnership Forum and Senior Leadership Team and the service was welcomed.

- Meetings have been held between The Guardian Service and key stakeholders including Tracy Myhill as Executive Sponsor and Emma Woollett as Non-Executive Sponsor, Senior HR Managers, Communications Team, Staff Experience Team, Wellbeing Team, Patient Feedback Team, Volunteer Service Manager, Education Leads for Trainee Doctors. This engagement will continue over forthcoming weeks and months to provide clarity on the service, how it operates and the escalation process.
- The Guardian Service appointed two dedicated independent Guardians for Swansea Bay University Health Board and the Guardians commenced in post after their induction in April 2019.
- During April 2019 extensive engagement took place involving all service delivery units across the Health board to promote the service. Seven presentations were delivered to Unit Senior Leadership Teams and Nurse Leaders across all main Hospital Sites and Baglan HQ. These were undertaken in partnership with the Staff Experience and OD Manager and The Guardian Service.
- A comprehensive communications strategy was implemented as part of the launch, which is still on-going. Communication actions have included the publication of an intranet bulletin and FAQ document, development of an internet page for staff to access externally, promotion via screen savers across all PCs (since the launch of the service and still continues), presentations from The Guardians at all Unit team briefs, awareness stands for the Guardians on all main hospital sites, A3 Clinically Coated posters displayed in staff areas of all key sites, presentations to new starters as part of Values Led Induction and attendance at local team meetings/forums on request.
- The service was launched for the Health Board on 13<sup>th</sup> May 2019
- Dates for communication and awareness raising with the Guardians have been arranged up until December 2019 including four presentations to Wellbeing Champions and Chaplaincy Services to assist sign posting and awareness raising with information stands at all sites during Wellbeing Week.
- Monthly monitoring and reporting meetings have been arranged for the full term of the contract between the Guardians, Staff Experience & OD Manager and Director of Workforce & OD. The reports will remain confidential, however will detail the number of contacts broken down into Unit and Staff Group and the nature of the concern. The first report meeting will be held on 3<sup>rd</sup> July 2019. See Appendix 1 for a copy of the first Guardian Service reports for May and June 2019.
- Since the launch of the service, the Guardians have received 9 contacts, plus 2 from outside of the Health Board (1 Cwm Taf and 1 Powys). See outline table below.

Unit	Staff Group	Month
NPTH	Admin & Clerical	May 2019

Singleton	Admin & Clerical	May 2019
Primary & Community	Allied Health Professional	June 2019
Singleton	Medical	June 2019
Primary & Community	Nursing & Midwifery	June 2019
NPTH	Admin & Clerical	June 2019
NPTH	Admin & Clerical	June 2019
Morriston	Additional Clinical Services	June 2019
Morriston	Estates and Ancillary	June 2019

Including the 5 contacts received by the Staff Experience and OD Manager between November and May, this equates to 14 contacts/concerns in the last 6 months.

## 3. GOVERNANCE AND RISK ISSUES

The following are some of the risks associated with commissioning and launching The Guardian Service:

- At this stage, it is still too early to know what the exact up-take for The Guardian Service will be.
- As we are the first Health Board in Wales to take forward the service, we can only refer to colleagues and Trusts in England that have taken it forward and use it to learn lessons as we test and trial the service.
- There is still the need to manage perception around the service and educate managers and staff about the service to be clear that this is an additional avenue for staff to reach out in confidence and that it does not replace manager's managing staff, trade union support, HR processes or wellbeing support available.

# 4. **RECOMMENDATION**

Members are asked to:

- Acknowledge the action that has been taken to listen and respond to staff feedback in relation to bullying through commissioning and launching The Guardian Service
- Acknowledge the contacts that have been received by The Guardian Service from Swansea Bay Health Board Staff since its launch

Link to	Supporting better health and wellbeing by actively	promoting	and
Enabling	empowering people to live well in resilient communities	- <b>-</b>	
Objectives	Partnerships for Improving Health and Wellbeing	$\boxtimes$	
(please choose)	Co-Production and Health Literacy		
	Digitally Enabled Health and Wellbeing		
	Deliver better care through excellent health and care servic	es achieving	g the
	outcomes that matter most to people Best Value Outcomes and High Quality Care		
	Partnerships for Care		
	Excellent Staff		
	Digitally Enabled Care		
	Outstanding Research, Innovation, Education and Learning		
Health and Ca			
(please choose)	Staying Healthy		
(prodoc oncood)	Safe Care		
	Effective Care		
	Dignified Care		
	Timely Care		
	Individual Care		
	Staff and Resources		
Quality Safat	v and Patient Experience		
Care links to p raise concerns feel happy and	cant research which confirms that a positive staff exper ositive outcomes and experience for our patients. Sta in a confidential and safe way is an important part of e engaged in work and will help us to keep improving e working environment for our staff.	ff being ab enabling sta	le t aff t
Care links to p raise concerns feel happy and patients and th The previous R	ositive outcomes and experience for our patients. Statin a confidential and safe way is an important part of e engaged in work and will help us to keep improving	ff being ab enabling sta our service	le t aff t es t
Care links to p raise concerns feel happy and patients and th The previous R support staff cr	ositive outcomes and experience for our patients. Statin a confidential and safe way is an important part of e engaged in work and will help us to keep improving e working environment for our staff. aising concerns process with no dedicated pathway or i eates risk to staff, patients and the wider organisation.	ff being ab enabling sta our service	le t aff t es t
Care links to p raise concerns feel happy and patients and th The previous R support staff cr	positive outcomes and experience for our patients. Statin a confidential and safe way is an important part of e engaged in work and will help us to keep improving e working environment for our staff. aising concerns process with no dedicated pathway or i eates risk to staff, patients and the wider organisation.	ff being ab enabling sta our service nfrastructu	le to aff to es t re to
Care links to p raise concerns feel happy and patients and th The previous R support staff cr Legal Implicat It is important t	ositive outcomes and experience for our patients. Statin a confidential and safe way is an important part of e engaged in work and will help us to keep improving e working environment for our staff. aising concerns process with no dedicated pathway or i eates risk to staff, patients and the wider organisation.	ff being ab enabling sta our service nfrastructu ch are linke	le t aff t es t re t
Care links to p raise concerns feel happy and patients and th The previous R support staff cr Legal Implicat It is important t the provision of concerns.	<ul> <li>bitive outcomes and experience for our patients. Statin a confidential and safe way is an important part of engaged in work and will help us to keep improving eworking environment for our staff.</li> <li>aising concerns process with no dedicated pathway or i eates risk to staff, patients and the wider organisation.</li> <li>ions (including equality and diversity assessment) o consider the internal policies and the legislation which a confidential, safe and effective pathway and process is include but are not limited to –</li> <li>ions (including equality to –</li> <li>ions (including equality to end to –</li> <li>ions (include but are not limited to –</li> <li>ions (include but are not limited to –</li> <li>ions (include but are not limited to –</li> </ul>	ff being ab enabling sta our service nfrastructu ch are linke	le t aff t es t re t

Legal implications of not taking action to ensure that there is provision of a confidential, safe and effective pathway and process for staff to raise concerns may include: -Tribunals

-Fines

In determining the most appropriate model for the Health Board, a key equality consideration was accessibility of the service. A range of access methods (telephone & face to face, 24/7 365 service) have been secured through our external partner to ensure that the service does not negatively impact on different protected characteristic groups (e.g. part time staff/ those who work shifts – more likely to be women), those with accessibility needs (disability, welsh language), access to technology (age, disability.)

## **Staffing Implications**

Consideration continues to need to be given for the time and resource required for roll-out of the Guardian service and continued education and collaboration with stakeholders i.e. Union representatives, HR, Staff Experience Team, Wellbeing, Communications, Patient Feedback Team and PALS, Executive and Non-Executive Lead.

# Long Term Implications (including the impact of the Well-being of Future Generations (Wales) Act 2015)

The paper impacts on the Well-being of Future Generations (Wales) Act 2015 as it will impact on the long-term culture and behaviours of the organisation and its staff now and in the future. It aims to support staff, through working together to improve staff wellbeing and improve the quality of patient care and outcomes through early intervention and nipping concerns in the bud before they escalate.

Report History	<ul> <li>Presented to Partnership Forum, 18<sup>th</sup> March 2019 - Addressing concerns around bullying in ABMU – Freedom to Speak up Service &amp; ACAS Training</li> <li>Presented to Executive Team, 3<sup>rd</sup> April 2019 - Enhanced Raising Concerns – Appointment of The Guardian Service Ltd</li> </ul>
Appendices	Appendix 1 – First Guardian Service Reports for May and June 2019 SBU May 19.pdf SBU June 19.pdf



**One-Month Review May** 

Report for:SBUPrepared by:June-Anne MurrayDate:30/05/2019



Month:

May

Visits						C	ase Themes - Runi	ning Total			
This Month	Number of case related visits					0	1 2 3 4	5 6	78	9	10
This Month	Number of Promotion / Communica	tion Visits		11	Mar	Safety/Quality nagement Issue em and Process					
ear to date	Number of case related visits				Bulllying a	nd Harassment tion/Inequality					
Year to date	Number of Promotion / Communica	tion Visits		11	Behaviour	al/Relationship Other					
Cases			Contact			Themes	5				
This Month	Number of new cases	2	This month	Email	4	This Month	Patient Safety/Quali	ity			
This Month	Number of Cases Closed	1		Telephone Face to face	8		Management Issue System and Process Bulllying and Harass			1	
Year to date	Total Number of Cases	2	This Year	Email Telephone	4 8		Discrimination/Ineq Behavioural/Relatio	uality		1	
Year to date	Number of Cases Open	1		Face to face			Other				
Year to date	Number of Cases Closed	1				Outcom	nes				
						This Month	Written/Verbal Out	come		1	
	New Cases / Cases	Closed per mo	onth				Ongoing Chose not to pursue	1		1 1	
2.5											
2						No. of c	cases to date				
1.5											
1										No Risk	
0.5							1				
0	July August September Uctober Novembe		1	1			1				



May Month:

## Case Status by Themes

Case	Start	Status		Patient	Management	System and	Bulllying and	Discrimination/	Behavioural/	Other	"Other" Description
Number	Month	Open	Closed	Safety/Quality	Issue	Process	Harassment	Inequality	Responsibility		
SB1	May	х				1					
SB2	May		x						1		
	·		-					·	-		•
Fotals		1	1			1			1		







### The Guardian Service May Month: - Musige and manifest agence of Actor Polscentificano Fechnic Addinana Chinese Chinese Achinistration and Carical Allochsamp of the stand Case Status by Role Heath Area Scenific Eighes and Ancillar Medical and Dentel Students Case Start Status Month Open Closed Number SB1 May 1 х SB2 May 1 x Totals 2 1 1



Month:

May

	Case O	utcomes		Milita de la construction	and the second	Close not to My sue
Case Number	Start Month	Statu: Open	s Closed	2	o o	
SB1	May	x			1	
SB2	May		x			1
				ĺ		
					<u> </u>	
als	F	1	1		1	1

## Why Use the Guardian Service? (Year to Date)

Reason	No.	%
Fear of damage to career		
Fear of losing job		
Fear of reprisal	2	100%
Believe they will not be listened to		
Believe the organisation will not take action		
Have raised the concern before but have ,		
not been listened to / nothing has been done		

Totals 2 100%

## Confidentiality - Year to Date

	No.	%
Keep it Confidential with Guardian Service remit	1	50%
Permission to escalate with names		
Permission to escalate anonymously	1	50%

Totals 2 100%



Month: May

	Outcomes an	d Actions By Case			Escalation	Org. Response	Action Taken	Outcomes
Case	Start	Status				Time		
Number	Month	Open	Closed	(Date)	(To Whom)	(Days)		
					Information			
SB1	May	x		22/05/19	Governance Manager	same day		
SB2	May		x					Chose not to pursue

Totals

1

1



## Cases by Directorate - Current Month and Cumulative Totals

	May	Year To Date
Morriston Delivery Unit		
Singleton Delivery Unit	1	1
Neath Port Talbot Delivery Unit	1	1
Primary & Community Services Delivery Unit		
Mental Health & Learning Disabilities Delivery Unit		
Workforce & OD		
Finance		
Informatics		
Director of Corporate Governance		
Director of Strategy		
Estates & Facilities		
Medical Directors Department		
Corporate Nursing Department		

Month: May



### Month:

May

### Nursing and Midwifery Registered

Midwife Midwife - Consultant Midwife - Manager Midwife - Specialist Practitioner Modern Matron Nurse Manager Sister/Charge Nurse Specialist Nurse Practitioner Staff Nurse

Administrative and Clerical

Accountant Adviser Apprentice **Board Level Director** Chair Chief Executive **Clerical Worker** Manager Medical Secretary Non Executive Director Officer Receptionist Researcher Secretary Senior Manager Technician

### Healthcare Scientists

Biomedical Scientist (Closed) Consultant Healthcare Scientist Healthcare Science Practitioner Healthcare Scientist

### Allied Health Professionals

Chiropodist/Podiatrist Consultant Dietitian Multi Therapist Occupational Therapist Orthoptist Physiotherapist Physiotherapist Manager Radiographer - Diagnostic Radiographer - Diagnostic, Manager Radiographer - Therapeutic Speech and Language Therapist

### Medical and Dental

Associate Specialist (Closed) Clinical Assistant Consultant Foundation Year 1 Foundation Year 2 Senior House Officer (Closed) Specialist Registrar (Closed) Specialty Doctor Specialty Registrar Staff Grade (Closed) Trust Grade Doctor - Career Grade level Trust Grade Doctor - SHO Level (Closed) Trust Grade Doctor - Specialty Registrar

### Students

Student Midwife Student Nurse - Adult Branch Student Nurse - Child Branch

# Appendix Job Groups

### Additional Prof., Scientific and Technical

Chaplain Clinical Psychologist Optometrist Pharmacist Practitioner Psychotherapist Social Worker Technician

### Additional Clinical Services

Apprentice Assistant/Associate Practitioner Counsellor Health Care Support Worker Healthcare Assistant Healthcare Science Assistant Healthcare Science Associate Helper/Assistant Nursery Nurse Phlebotomist Play Specialist Pre-reg Pharmacist Psychological Wellbeing Practitioner - Qualified Student Technician **Technical Instructor** Technician Trainee Healthcare Scientist Trainee Scientist

### **Estates and Ancillary**

Driver Support Worker



One-Month Review June

Report for: SBU Prepared by: June-Anne Murray Date: 30/06/2019

Visits This Month

This Month

Year to date

Year to date

Cases This Month

This Month

Year to date

Year to date

Year to date

8

4

2 0



# The Guardian Service

Month:

					Ca	ase Ther	nes -	Runnir	ng Total		
Number of case related visits			2		0	1 2	3	4	5 6	7	8
Number of Promotion / Communica	ation Visits		10	Mar	Safety/Quality						
Number of case related visits			2	Bulllying a	nd Harassment						
Number of Promotion / Communica	ation Visits		21		tion/Inequality al/Relationship Other						
		Contact			Themes	S					
Number of new cases	7	This month	Email	12	This Month	Patient	Safety	/Quality			
			Telephone	8		Manag					
Number of Cases Closed	2		Face to face	2		System		ocess Iarassm	ont		
Total Number of Cases	9	This Year	Email	16			-	/Inequa			
			Telephone	16				elations	-		
Number of Cases Open	6		Face to face	2		Other					
Number of Cases Closed	3										
					Outcom	nes					
New Cases / C	Cases Close	ed per month			This Month	Writter Ongoin Chose	g	al Outco oursue	me		
					No. of C	Cases	to d	ate			
						_	2			_	No
							2				

September Cases Closed this month November December Cases this month February March April May June July August

	Cd	sei	nem	ies - i	Tulli	ning T	Oldi				
	0	1	2	3	4	5	6	7	8	9	10
tient Safety/Quality Management Issue System and Process ing and Harassment											
mination/Inequality rioural/Relationship Other											
Then	nes	5									
This Mor	nth	Pat	tient S	Safety	/Qual	ity				1	
				ment						4	
		-		and Pr						1	
		Dis Bel	scrimi	g and H nation ural/R	/Ineq	uality				1	
Outc	om	nes						_			
This Mor	nth	Wr	ritten,	/Verba	al Out	come					
			going ose n							6 1	

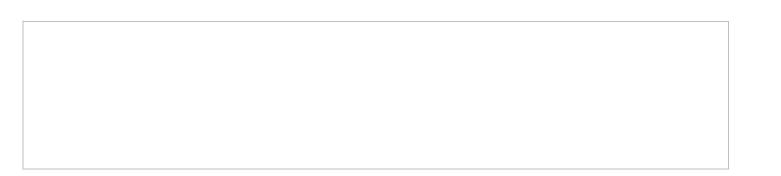




Month: June

## Case Status by Themes

Case	Start	Status		Patient	Management	System and	Bulllying and	Discrimination/	Behavioural/	Other	"Other" Description
Number	Month	Open	Closed	Safety/Quality	Issue	Process	Harassment	Inequality	Responsibility		
SB1	May		х			1					
SB2	May		х						1		
SB3	June		x		1						
SB4	June	х		1							
SB5	June	х					1				
SB6	June	x			1						
SB7	June	х				1					
SB8	June	х			1						
SB9	June	х			1						
Totals		6	3	1	4	2	1		1		







Month: June

	Case Statı	us by Role		404 De Contra Co	dottional and the second	Anning and Cerce.	Alley Health Docusionas	Estates and Andley	Healthale Sciences	Merica and Center	Munice and Micures 1989	Suder
Case	Start	Status										
Number	Month	Open	Closed									
SB1	May		x			1						
SB2	May		x			1						
SB3	June		x			1						
SB4	June	x				1						
SB5	June	x								1		
SB6	June	x			1							
SB7	June	x										
SB8	June	x						1				
SB9	June	X									1	
Totals		6	3		1	4		1		1	1	
Comments			·									<u></u>

Comments

One staff member did not wish to confirm their role.



Month: Ju

June

### Witten I Bard October Close net outsue **Case Outcomes** Orosoli os Status Case Start Open Number Month Closed SB1 1 May х SB2 May Х SB3 June 1 х SB4 June х 1 SB5 1 June х SB6 June 1 х SB7 June 1 х SB8 June х 1 SB9 June х 1 Totals 6 3 1 6 2

## Why Use the Guardian Service? (Year to Date)

Reason	No.	%
Fear of damage to career	3	33%
Fear of losing job		
Fear of reprisal	4	44%
Believe they will not be listened to		
Believe the organisation will not take action	2	22%
Have raised the concern before but have ,		
not been listened to / nothing has been done		

Totals 9 100%

### Confidentiality - Year to Date

	No.	%
Keep it Confidential with Guardian Service remit	8	89%
Permission to escalate with names		
Permission to escalate anonymously	1	11%

Totals 9 100%



Month: June

## Outcomes and Actions By Case

					Escalation	Org. Response	Action Taken	Outcomes
Case	Start	Statu	S			Time		
Number	r Month	Open	Closed	(Date)	(To Whom)	(Days)		
SB1	May		х	22/05/19	Information Governance Manager	same day	Spoke to manager regarding concern raised	Feedback given to staff member
SB2	May		x					Chose not to pursue
SB3	June		x					Chose not to pursue
SB4	June	x						
SB5	June	x						
SB6	June	x						
SB7	June	x						
SB8	June	x						
SB9	June	x						



6 3



## Cases by Directorate - Current Month and Cumulative Totals

	June	Year To Date
Morriston Delivery Unit	2	2
Singleton Delivery Unit	1	2
Neath Port Talbot Delivery Unit	3	4
Primary & Community Services Delivery Unit	1	1
Mental Health & Learning Disabilities Delivery Unit		
Workforce & OD		
Finance		
Informatics		
Director of Corporate Governance		
Director of Strategy		
Informatics		
Director of Corporate Governance		
Director of Strategy		

Month: June



Month:

June

### Nursing and Midwifery Registered

Midwife Midwife - Consultant Midwife - Manager Midwife - Specialist Practitioner Modern Matron Nurse Manager Sister/Charge Nurse Specialist Nurse Practitioner Staff Nurse

Administrative and Clerical

Accountant Adviser Apprentice Board Level Director Chair Chief Executive Clerical Worker Manager Medical Secretary Non Executive Director Officer Receptionist Researcher Secretary Senior Manager Technician

Healthcare Scientists

Biomedical Scientist (Closed) Consultant Healthcare Scientist Healthcare Science Practitioner Healthcare Scientist

Allied Health Professiona	Is	
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Medical and Dental

Students

Chiropodist/Podiatrist Consultant Dietitian Multi Therapist Occupational Therapist Orthoptist Physiotherapist Physiotherapist Manager Radiographer - Diagnostic Radiographer - Diagnostic, Manager Radiographer - Therapeutic Speech and Language Therapist

Associate Specialist (Closed) **Clinical Assistant** Consultant Foundation Year 1 Foundation Year 2 Senior House Officer (Closed) Specialist Registrar (Closed) Specialty Doctor Specialty Registrar Staff Grade (Closed) Trust Grade Doctor - Career Grade level Trust Grade Doctor - SHO Level (Closed) Trust Grade Doctor - Specialty Registrar

Student Midwife Student Nurse - Adult Branch Student Nurse - Child Branch

## Appendix Job Groups Additional Prof., Scientific and Technical

Chaplain **Clinical Psychologist** Optometrist Pharmacist Practitioner Psychotherapist Social Worker Technician

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### Additional Clinical Services

Apprentice
Assistant/Associate Practitioner
Counsellor
Health Care Support Worker
Healthcare Assistant
Healthcare Science Assistant
Healthcare Science Associate
Helper/Assistant
Nursery Nurse
Phlebotomist
Play Specialist
Pre-reg Pharmacist
Psychological Wellbeing Practitioner - Qualified
Student Technician
Technical Instructor
Technician
Trainee Healthcare Scientist
Trainee Scientist

### Estates and Ancillary

Driver Support Worker