

Exceptional Activity in Accordance with Standing Financial Instructions e.g., Single Quotation or Tender Actions, Contract Change Notes, Execution of an Extension, Award of Further Business etc.

Division/Department/DU	SFI - Competition Threshold	Capital/Revenue	Contract Ref:	Period of Agreement/Delivery Date	Agreement Title/Description	Supplier	Cost banding	Reason/Circumstance	Compliance Comment	First or Repeat Submission
Estates	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-009-PJ-22	10th August 2022 - 9th August 2023	Subscription for the renewal of the Zetasafe asset management system.	Zeta Services	£5k-£25k	This system is used to ensure statutory compliance is adhered to for water management legislation within the Health Board.	Zeta Service are the Sole supplier of this system and therefore, are the only supplier who can support the system and provide upgrades.	Repeat
Primary Care & Community Services	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-010-AM-22	1st June 2022 - 31st March 2023	Digital Platform for the collection of PROMS data.	Promapp	£5k-£25k	The Pro-Mapp platform provides functionality which enables the Service to create a patient record and is the only suitable platform for Virtual Ward, as it is compatible with the range of software in use within the Patient Administration System (PAS).	This is the only system that provides an interface into Oracle and allows for the direct creation of patient records. An All-Wales PROMS solution is currently out to tender and is expected to come to fruition early next year.	First
EMRTS	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-011-JB-22	1st August 2022 - 31st July 2025	GoodSAM Instant-on-Scene provides the ability for those calling emergency services to instantly share their location and live video from their smart phone device, without an app.	GoodSAM Ltd	£5k-£25k	There may be other providers in the market. However GoodSAM is currently used among other National Emergency Services, therefore it is important that EMRTS remain compatible. EMRTS agree that this should be tested in future to explore market competition	No other suppliers are used by the emergency services for 999 call video streaming.	Repeat
Haematology Services	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-012-PB-22	1st August 2022	Finder's fee for non-framework agency appointment of a Speciality Doctor in Haematology.	Doctors Relocate Limited	£5k-£25k	The gap has been created due to a fixed-term SCF leaving the department. Without this post being filled, the service would no longer be able to function and Cancer performance and RTT performance will deteriorate.	Unable to source a candidate through Medacs or other Framework Agency providers due to the niche nature of the role. Now appointed substantively having been originally sourced through Doctors Relocate Ltd.	First
Maxillofacial Laboratory	Local Quotation Threshold over £5,000.00	Revenue	SBU-SQA-28804-013-JRC-22	29th July 2022	Specialist software licence update for systems utilised in the Maxillofacial Laboratory.	ESM Digital Solutions (3Shape)	£5k-£25k	This licence is for a four year period and covers the cost of updates and training during this period. Without renewal of this licence, the Service would be unable to design and provide medical devices and therefore, would be unable to provide appropriate treatment for patients.	This software is only available from this supplier, required to support existing hardware and is essential for digital planning of medical devices for cancer and non-cancer patients.	First
Nurse Education	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-015-RC-22	1st July 2022 - 31st October 2022	Each international nurse must sit the OSCE exam to enable them to register with the NMC. The HB uses Oxford Brookes as it is the closest test centre	Oxford Brookes University	£50k – PCR (£138,760)	By using this supplier, travel expenses can be cut down for the individuals attending and block booking tests in advance allows them to sit their exams in a more timely manner.	It makes no practical sense to send staff further afield for the same exam	First
Strategy	Local Tender Threshold over £25,000.00	WG Funding	SBU-STA-28892-016-JW-22	1st March 2023 - 31st March 2023	BAME outreach workers on Covid-19 support to the communities	NPT CVS	£25k-£50k	On going funding for the posts assigned by WG TIP funding for their experience to support the BAME voluntary sector. Community benefits are gained from the BAME Project. Failure to continue with this initiative would risk lack of compliance with our equality duties.	Three officers already in post so continuity is important given the vital knowledge and experience these individuals bring to the service. There is little point in recruiting new officers, this would take time and have a detrimental impact on the service.	Repeat
Oncology Service		Revenue	SBU-STA-28892-018-PB-22	October 2022 - March 2023	Locum consultant medical oncologist, 6 months in the first instance, whilst permanent recruitment solution is sought	Mediteam Recruitment Ltd	£50k – PCR (£138,760)	National shortage of UK trained consultant oncologists. This is an unfilled post due to long term sickness and the subsequent departure of the consultant. Failure to appoint will have an adverse impact on the service and the respective governance.	Unable to source through Medacs or other PS Frameworks. Charges broadly in line with Framework tariffs	First
Medicine	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-019-PB-22	18th July 2022 - 18th October 2022	Locum consultant ACP/diabetologist for 3 months whilst alternative cover is sought.	Mediteam Recruitment Ltd	£50k – PCR (£138,760)	Unfilled post – long term sickness and departure of consultant as well as request to expand services to provide 7 day cover. Acute Medicine Service under pressure, failure to appoint will have an adverse impact on the service and the respective governance.	Unable to source through Medacs or other PS Frameworks. Charges broadly in line with Framework tariffs	First

EMRTS	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-020-SP-22	13th July 2022 - 31st March 2023	Lease of two Renault Master 35 LWB Emergency Ambulances for EMRTS Adult Critical Care Transfer Service (ACCTS)	Bristol Ambulance EMS		Urgent need to provide vehicles to operational teams. Delay to new vehicles and all 4 WAST vehicles have issues some of which are not financially viable to repair. Lease includes unlimited mileage and servicing/MOT costs.	Urgent need to provide vehicles to operational teams. Delay to new vehicle builds with VCS Converters. Estimated delivery has extended from October 2022 to February 2023. Other options have been explored including asking for assistance from English Ambulance Trusts, without success. Needed for continuity of service and has proven to be more cost-effective than the previous arrangements	First
Transformation Services	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-021-SP-22	1st June 2022 - 30th September 2022	Provision of security and car park marshalling services at the Bay Field Hospital site	Gold Security	£50k – PCR (£138,760)	Gold Security has been providing security and car parking services at the Bay, throughout the period of the pandemic. They were appointed as the incumbent security service on-site for the building contractor and has continued since, providing an exemplary service.	Comparison at the time showed that the current contractor was significantly more competitive than both Solo Service Group (the Wales Framework Contractor) and OCS (who were providing the security at Llandarcy Field Hospital)	Repeat
Delivery & Support Unit		Revenue	SBU-STA-28892-022-AM-22	September 2022 - September 2027	Provision of office accommodation for NHS Wales Delivery Unit.	Second Horizon Ltd		This is a 5 year lease for our accommodation which expires Sept 22, extension has now been agreed and signed off for another 5 years until Sept 2027	This lease was negotiated with NWSSP Legal Department in August 2017 and this extension for 5 years was subject to further negotiation in December 2021. STA is an appropriate course of action.	First
Transformation - Vaccination Programme		Revenue	SBU-STA-28892-023-SP-22	1st August 2022 - 31st December 2022	Lease for Mass Vaccination Centre at Bay Studios	Bay Studio Business Park	£50k – PCR (£138,760)	5 month Continuation of Lease whilst HB undertake remedial work to the site ready to hand back to the landlord.	This site is in the process of being decommissioned & vacated. The Health Board is obligated to extend the lease whilst the remedial work is being undertaken in preparation for handover.	Repeat
Transformation - Vaccination Programme	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-024-SP-22	1st July 2022 - 31st March 2023	Extension to hire of venue for delivery of Covid-19 Immunisation Programme	Gorseinon Development Trust	£25k-£50k	6 month Extension to Hire of Venue for delivery of Covid-19 immunisation	Alternative accommodation would incur significant cost and is not viable or practical in terms of the Health Board meeting the WG vaccine programme.	Repeat
Capital Planning			SBU-STA-28892-025-SP-22	1st July 2022 - 31st January 2023	Consultancy works for civil & structural engineering	PHG Consulting Engineers Ltd	£50k – PCR (£138,760)	Employment of key RVW staff which will keep continuity of design and construction phases of the projects.	PHG will use RVW local framework rates, therefore the work can continue without having to re-tender and avoid delays in construction.	First
Corporate Nursing		Revenue	SBU-STA-28892-026-RC-22	1st April 2022 - 31st March 2024	Post Graduate education for registered nurses and midwives	Swansea University	£50k – PCR (£138,760)	This is to ensure that nursing & midwifery staff are trained with the skill & level needed to provide effective, safe patient care.	Contract utilisation is monitored on a quarterly basis and joint meetings are held to ensure the contract delivers & represents vfm. Only the University is in a position to provide this training to nursing & midwifery staff locally. VEAT Notice published, no challenges received.	First
Digital Services	Local Tender Threshold over £25,000.00	Revenue	SBU-STA-28892-027-SP-22	1st September 2022 - 31st August 2025	Implementation and annual software licence subscription to allow the Intouch Solution to support the reconfiguration of outpatient services across the Health Board	Intouch	£25k-£50k	Solution is integrated into NHS Wales software architecture and clinicians are familiar with the software reducing costs of implementation. Intouch are the only provider of their solution	Discussions have been held with the supplier to ensure costs are minimised - this has resulted in a reduction in costs from £97K over the 3-year period to £58K - a cost reduction of £38K. This solution provides for consistency across services within the Health Board.	First

**Further Matters to be Brought to the Attention of the Audit Committee (Retrospective Action)**

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Primary Care	Local Quotation Threshold over £5,000.00	Revenue	RA-010-JW-22	21st June 2022	Cluster Whole System Transformation Programme	Swansea University	£5k-£25k	Formal clinical evaluation of Community Echocardiogram pilot as part of the Cluster Whole System Approach Transformation Programme originally commissioned without recourse to Procurement	Early engagement with Procurement is advised for future spend, the team are now fully aware of the route to achieve compliance after the cluster development training and one-to-one advice. No further spend is required, this is a one off procurement	First
Singleton	Local Tender Threshold over £25,000.00	Revenue	RA-011-PB-22	23rd June 2022	Agency Staff in Paediatric services - STA value underestimated the charge for the period the post was originally required. Although, the period specified was accurate.	MediTeam Recruitment Ltd	£50k – PCR (£138,760)	The STA clearly stated the Doctor would be required for up to a period of 6 months and provides a weekly charge, however, the total funding value specified was for 3 months at £64K. The total value of the 6 months should have been outlined on the STA rather than 3 months value.	The service are aware the provider requires a valid purchase order prior to any services being commissioned, the provider has also been informed. The accuracy of the information on the STA has been reinforced with the service.	First

Summary	No.	Value exc. VAT	Value inc. VAT
SQA	5	#REF!	#REF!
STA	12	#REF!	#REF!
RA	2	#REF!	#REF!