

## Item 5.2 Appendix A

## SWANSEA BAY UNIVERSITY HEALTH BOARD : FCP REVIEW PLAN 2024/25

NO	TITLE	Version to be updated	Date Last Reviewed	Date Last Amended	NWSSP Related	Lead Reviewer	Manager Review	Planned Review Period 2024/25				Comments	Status
								Qtr 1	Qtr 2	Qtr 3	Qtr 4		
5	Financial Planning	7.0	Nov-20	Oct-19	-	Geraint Norman/ Ian MacDonald	Rebecca Hayes			√		Review In Progress	In Progress
6	Budgetary Control	11.0	Jul-23	Jul-23	-	Samantha Moss	Rebecca Hayes			√		Review In Progress	In Progress
7	Banking Arrangements (was previously FCP 9)	9.0	Sep-24	Oct-24	-	Andrea Giles/Sarah Jones	Claire Jenkins			√		Review completed	Review Completed
10	Income, Fees & Charges & Security of Cash, Cheques & Other Negotiable Instruments	11.0	Sep-24	Oct-24	-	Andrea Giles/Sarah Jones	Claire Jenkins			√		Review completed	Review Completed
11	Procurement & Contracting for Goods & Services	7	Dec-21	Dec-21	Yes	Keir Warner	Claire Jenkins				√	Review In Progress	In Progress
13	Pay Expenditure	8	Feb-21	Feb-21	Yes	Sarah Jenkins/Joanna Stephenson and Rachel Wills, Emma Owen	Ben Shortman				√		Schedules for review Q4
14	Non Pay Expenditure	8	Aug-24	Oct-24	Yes	Russell Ward/ Rowena Bines	Claire Jenkins			√		Review completed	Review Completed
15	Capital Investment, Fixed Asset Registers and Security of Assets	6.0	Nov-20	Aug-19	-	Carl Smith/ Ian Macdonald	Claire Jenkins				√		Schedules for review Q4
17	Disposals & Condemnations, Losses & Special Payments	9	Oct-23	Oct-23	-	Taylor Hunter/Joanna Hopgood	Claire Jenkins			√		Review In Progress	In Progress
19A	Patients' Property - Acute	9.0	Oct-23	Oct-23	-	Claire Jenkins	Alison McLennan			√		Review In Progress - require confirmation as to most appropriate Nursing Reviewer	In Progress
19B	Patients Property - Mental Health & LD	6.0	Nov-20	May-19	-	Andrea Giles (Paul Coode)	Liz Gunn			√		Review In Progress - need updated copies of Appendices	In Progress
19D	Patients Property - Finance & General Controls	5.0	Oct-23	Oct-23	-	Andrea Giles	Liz Gunn			√		Review In Progress	In Progress
19E	Found Property	6.0	Oct-23	Oct-23	-	Liz Gunn	Claire Jenkins			√		Review In Progress	In Progress
20	Funds Held on Trust	13	Mar-23	Jul-23	-	Cathy Morgans	Liz Gunn			√		Review In Progress	In Progress
21	Retention of Records	10	Oct-23	Oct-23	-	Claire Jenkins	Liz Gunn			√		Review In Progress	In Progress
22	Regional Partnership Integration Fund	1	Oct-23	Oct-23	-	Crystal Davies/ Rob Thomas	Gemma Pearson			√		Approved by Audit Committee - Nov 2023	In Progress
23	Balance Sheet control (disaggregated from FCP 6)	1	New	Oct-23	-	Claire Jenkins	Ben Shortman					In development - timing TBC	In Development