

**Audit Committee  
Work Programme 2022-23**

Topic	Lead	May	May/June (Final Accounts)	July	September	November	January	March
<b>Governance, Risk and Internal Controls</b>								
Review annual governance statement	Director of Corporate Governance	(draft)	(final)					(Draft)
Review board assurance framework	Director of Corporate Governance							
Review the organisational annual report	Director of Corporate Governance							(Draft)
Review standing orders	Director of Corporate Governance							
Review audit registers and status of recommendations	Director of Corporate Governance							
Review Audit Committee terms of reference	Director of Corporate Governance							
Review health board risk register	Director of Corporate Governance							
Review risk management strategy	Director of Corporate Governance							
Review Board Effectiveness Assurance programme	Director of Corporate Governance							
Receive update on Guardian Service	Director of Workforce and OD							
Review the implementation quality management system	Director of Corporate Governance							
Receive Guardian Service Annual Report	Director of Workforce and OD							
<b>Financial Focus</b>								
Agree annual accounts timetable and plan	Director of Finance							
Review annual accounts	Director of Finance	(draft)	(final)					
Receive remuneration and staff report	Director of Finance	(draft)	(final)					
Receive financial control procedure review plan	Director of Finance							
Receive finance update	Director of Finance							
Review losses and special payments	Director of Finance							
NWSSP Procurement: single tender actions and quotations	Director of Finance							
<b>Internal Audit</b>								
Review and approve annual plan (to include the charter)	Head of Internal Audit							
Receive internal audit opinion and annual report	Head of Internal Audit							
Review progress reports	Head of Internal Audit							
Receive PPV reports	Director of Finance							
<b>External Audit</b>								
Agree plan and fees	Wales Audit Office							
Receive annual audit report	Wales Audit Office							
Receive structured assessment	Wales Audit Office							
Audit of financial statements	Wales Audit Office							
Review performance and progress reports	Wales Audit Office							
<b>Clinical Audit</b>								

Review mid-year progress report	Medical Director								
Receive annual report	Medical Director								
Receive the Clinical Audit and Outcome Review Plan	Medical Director								
<b>Counter Fraud and Security</b>									
Review and approve annual plan	Lead Counter Fraud Specialist								
Receive annual report (to include the self-assessment against NHS protect standards)	Lead Counter Fraud Specialist								
Review progress reports	Lead Counter Fraud Specialist								
<b>Assurance Reports for Information</b>									
Review effectiveness of audit	Chair								
Receive Audit Committee annual report	Director of Corporate Governance								
Receive declarations of interest register	Director of Corporate Governance								
Receive hospitality register	Director of Corporate Governance								
Receive information governance board updates	Director of Digital								
Receive Hosted Agencies Annual Report - Delivery Unit	Director of Corporate Governance								
Receive Hosted Agencies Annual Report - EMRTS	Director of Corporate Governance								
Receive Hosted Agencies Annual Report - Lymphoedema	Director of Corporate Governance								
Receive Hosted Agencies Annual Report - Major Trauma Network	Director of Corporate Governance								
Receive Hosted Agencies Annual Report - Spinal ODN	Director of Corporate Governance								
Receive Hosted Agencies Annual Report - Neonatal	Director of Corporate Governance								
NHS Wales Delivery Unit - Update based on the revised structure	Director of Corporate Governance								