



Audit Committee Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	182/18	20.09.2019	Pam Wenger to meet with Alastair Rieves to determine expectations for reporting clinical audit.	PW/AH	November 2018	Completed. Meeting has taken place. Agreed to invite UH Bristol Clinical Audit Team to provide an overview of their processes and to consider as part of the establishment of the Clinical Senate. In progress
2.	179/18	20.09.2018	A follow-up be undertaken of the protection of vulnerable adults POVA (DoLS) audit and the timescales be agreed by Gareth Howells and internal audit outside of the committee.	GH/PO'C	November 2018	In progress To be agreed with Internal Audit in terms of timescales.
3.	175/18	20.09.2018	Martin Sollis to meet with Lynne Hamilton and Pam Wenger to determine the areas of outstanding recommendations which should be	MS	November 2018	In progress Meeting to be arranged in the next few weeks.

			scrutinised by the committee next.			
4.	107/18	17.05.2018	Martin Sollis and Lynne Hamilton to meet with the post-payment verification team and primary and community services team to discuss how to improve the report in order for the committee to gain more assurance.	MS/LH	June 2018	In Progress Meeting currently being arranged.
5.	76/18	19.04.2018	Next update of the progress against the WAO review of consultant contracts to include a report from the project board which detailed compliance and comparison with others.	PM	November 2018	Martin Sollis to discuss the report further with Alastair Roeves.

Closed Actions

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
6.	178/18	20.09.2018	Next iteration of the single tender action report to include assurance that executive directors did not approve requests for their own services	LH	November 2018	On the agenda
7.	171/18	20.09.2018	Members to submit comments of the draft board assurance framework to Pam Wenger by 30 th September.	All	September 2018	Completed
8.	175/18	20.09.2018	Gareth Howells to be the first to be scrutinised by the committee in relation to outstanding actions and to provide an update at the next meeting.	GH	November 2018	On the agenda

9.	172/18	20.09.2018	Martin Sollis to discuss the capital planning control manual with the relevant executives and take delegated authority to approve it if appropriate.	MS	September 2018	Following discussions with internal audit, a proposal was approved by the Executive Board to remove the manual from the standing orders and to agree the revised version.
10.	102/18	17.05.2018	Discussion to take place with the chairs of Audit and Quality and Safety committees as to how to address losses and special payments.	PW	June 2018	Meeting took place on 18 th October 2018.