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CYMRU  
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WALES

Bwrdd Iechyd Prifysgol  
Bae Abertawe  
Swansea Bay University  
Health Board



### Audit Committee **Urgent** Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	47/20	15/05/2020	<ul style="list-style-type: none"> <li>- Pam Wenger seek assurance from the Assistant Director of Strategy with regards to the timing and finance arrangements set by Welsh Government surrounding the Perinatal Mother and Baby Unit at Tonna.</li> </ul>	Pam Wenger	September 2020	<p><b>In progress</b></p> <p>No further update as yet due delays with Covid-19. The health board will be shortly going to tender to obtain costs and WG will then confirm the funding.</p>
Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
2.	48/20	15/05/2020	<p><b>Annual Governance Statement</b></p> <ul style="list-style-type: none"> <li>- Further development on the Executive Summary to include coverage on COVID-19.</li> </ul>	Pam Wenger/Liz Stauber	June	<b>Completed</b>

3.	49/20	15/05/2020	<b>Compliance with the Corporate Governance Code</b> <ul style="list-style-type: none"> <li>- Updates as per discussion to be undertaken on section 2.7 and 4.5</li> </ul>	Pam Wenger/Liz Stauber	May 2020	<b>Completed.</b>
4.	61/20	27/05/2020	<ul style="list-style-type: none"> <li>- Update to be received from the LCFS on their response to COVID-19.</li> </ul>	Darren Griffiths/Len Cozens	July 2020	On the agenda for July 2020 Committee
5.	61/20	27/05/2020	<ul style="list-style-type: none"> <li>- COVID-19 Decision Log to be received at the July Committee</li> </ul>	Darren Griffiths	July 2020	On the agenda for July 2020
6.	58/20	27/05/20	<ul style="list-style-type: none"> <li>- Gareth Howells to raise the issue of progress of CHC savings in relation to innovations and improvements at the next Recovery Group.</li> </ul>	Gareth Howells	June 2020	<b>Completed</b> Raised at Recovery Group and plan agreed.

## Audit Committee **Pending** Action Log

Open Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	09/20	12.03.2020	<b>Status of Recommendations – Chief Operating Officer.</b> <ul style="list-style-type: none"> <li>- An update be provided at next committee, with a focus on high risk areas in particular those that related to patient safety.</li> </ul>	Craige Wilson	September 2020	To be added to the agenda for the September 2020
2.	30/20	12.03.2020	<b>Audit Registers</b> <ul style="list-style-type: none"> <li>- Gareth Howells to report on the progress of outstanding recommendations at next committee.</li> <li>- Pam Wenger and Andrew Biston to meet outside of committee to discuss the future processes for audit registers.</li> </ul>	Gareth Howells  Pam Wenger	September 2020  September 2020	To be added to the agenda for September 2020  Meeting to be arranged.
3.	144/19	21.11.2019	<b>Internal Audit Report</b> Head of Procurement to be invited to next committee to update on the work underway to improve contract management across the board.	Darren Griffiths	September 2020	Update to be provided by Darren Griffiths.

Closed Actions						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
4.	17/20	12.03.2020	<b>Digital Risks</b> <ul style="list-style-type: none"> <li>- Pam Wenger and Tom Crick to meet with the health board's Cyber Security Lead</li> <li>- A report on Cyber Security be prepared for the audit Committee and Board;</li> </ul>	Pamela Wenger/Tom Crick	May 2020	<b>Completed</b> Meeting arranged for the 13th May 2020.
				Matt John	May 2020	Agenda Plan for July 2020
8.	13/20	12.03.2020	<b>Water Safety Management</b> Deep Dive of Water Safety to be undertaken by the Health and Safety Committee.	Gareth Howells	May 2020	<b>Completed</b> Added to the Health and Safety agenda for September 2020.
5.	15/20	12.03.2020	<b>Perinatal Mental Health Unit</b> <ul style="list-style-type: none"> <li>- Assurance to be sought via the Director of Strategy with regards to the public consultation process and other issues raised by the committee surrounding the unit at Tonna Hospital;</li> </ul>	Simon Davies	July 2020	<b>Completed</b> Assurance gained that all processes were followed with regards to engagement and consultation and the health have provided briefings / information to the CHC over and above that which would be required in WG guidance.

6.	138/19	21.11.2019	<p><b>Long Waiters Report</b></p> <ul style="list-style-type: none"> <li>- Long Waiting Patients Review be referred into the Quality and Safety Committee for monitoring in particular to the clinical prioritisation of patients to assure that the risk of harm was appropriate.</li> <li>- The next iteration of the report to identify SMART objectives;</li> </ul>	Pamela Wenger and Darren Griffiths	March 2020	<p><b>Completed</b></p> <p>It has been agreed that the report will focus on the quality and safety aspect and be considered at Quality and Safety in March 2020.</p>
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