



Audit Committee Action Log

Open Actions as at 31st July 2018

Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
1.	107/18	17.05.2018	Martin Sollis and Lynne Hamilton to meet with the post-payment verification team and primary and community services team to discuss how improve the report in order for the committee to gain more assurance.	MS/LH	June 2018	In progress
2.	102/18	17.05.2018	Discussion to take place with the chairs of Audit and Quality and Safety committees as to how to address losses and special payments.	PW	June 2018	In progress
3.	96/18	17.05.2018	Board development session be arranged to discuss and escalate the risks and issues relating to mandatory and statutory training	PW	June 2018	In progress
4.	93/18	17.05.2018	Response from Velindre NHS Trust accountable officer regarding NWIS business continuity incidents be chased.	PW	June 2018	Report received but written response still awaited.

5.	76/18	19.04.2018	Next update of the progress against the WAO review of consultant contracts to include a report from the project board which detailed compliance and comparison with others.	HL/PM	July 2018	On the work programme for the July 2018 meeting
6.	76/18	19.04.2018	Governance arrangements for large projects be clarified.	PW	July 2018	Verbal update due at the July 2018. meeting
7.	73/18	19.04.2018	Context for single tender and quotation actions be included in future iterations of the report	LH	July 2018	In progress – next iteration due in July 2018
Closed Actions as at 31st July 2018						
Action No.	Minute Ref.	Date	Agreed Action	Lead	Timescale	Status
8.	95/18	17.07.2018	The work programme be updated with regard to counter fraud updates	LS	May 2018	Completed
9.	99/18	17.05.2018	Non-compliance with statutory duties to be addressed within the accountability report.	LH/PW	May 2018	Completed
10.	99/18	17.05.2018	Martin Sollis and Martyn Waygood to discuss comments on the accountability report outside of the committee.	MS/MW/PW	May 2018	Completed
11.	100/18	17.05.2018	The proposed amendments to the standing orders be approved, subject to the caveat outlined.	PW	May 2018	Completed

12.	104/18	17.05.2018	Table outlining performance against the revenue resource performance statutory duty be included within the annual governance statement.	LH/PW	May 2018	Completed
13.	104/18	17.05.2018	The annual accounts 2017-18 be updated in-line with the discussion.	LH/AB	May 2018	Completed
14.	105/18	17.05.2018	The remuneration report be updated in-line with the discussion.	LH/AB	May 2018	Completed
15.	108/18	17.05.2018	The counter fraud annual plan 2018-19 and annual report 2017-18 be approved.	LC	May 2018	Completed